City Council
Mayor Neysa Hinton
Vice Mayor Patrick Slayter
Michael Carnacchi
Una Glass
Sarah Glade Gurney

Planning Director
Kari Svanstrom
Assistant Planner
Dana Morrison
Senior Administrative Assistant
Rebecca Mansour

City of Sebastopol
Planning Commission Staff Report

Meeting Date:	April 23, 2019
Agenda Item:	ADA Curb Ramps Along SR 116
To:	Planning Commission
From:	Henry Mikus, Engineering Manager
Subject:	Approval of TDA3 Grant Application for the Work
Recommendation:	Planning Commission Approval
Applicant/Owner:	City of Sebastopol (Engineering Department)
Address:	State Route 116
CEQA Status:	Categorically Exempt

Introduction:
Over the last couple years the City of Sebastopol has worked to establish bicycle lanes and install pedestrian improvements along both City streets and State highways. For SR 116 through the City, particularly Gravenstein Highway North, Healdsburg Avenue, North Main Street, South Main Street, Petaluma Avenue, Gravenstein Highway South, and McKinley Street, adding bicycle lanes occurred as a cooperative venture between Sebastopol and Caltrans. Caltrans included bicycle lane striping as part of its work repaving SR 116 through the length of Sebastopol, while the City was willing to upgrade 18 crosswalk curb ramps to current ADA standards.

Project Description:
The City has had its consultant prepare and submit design drawings to Caltrans, which finally were approved recently. Three drawings from the design are attached showing ramp locations. Also the City has applied to MTC/SCTA for partial grant funding for the project under the TDA3 program. City Council has endorsed the grant application via a Resolution adopted at its April 2, 2019 meeting; a copy of the Resolution and application are attached. However, the grant application requires concurrence by an appropriate local body that the project is in line with local bicycle and pedestrian plans. The appropriate local body is often a "Bicycle Pedestrian Advisory Committee"; where no such group exists, the Planning Commission is allowed to fill that role.

Although the TDA3 grant is only a portion of the project cost, smaller municipal local governments are very dependent on grant funds for many of their projects for public benefit. Also the addition of bicycle lanes to City streets has long been a planning goal that is now nearly completed.

Required Findings:
That the Sebastopol ADA Curb Ramp upgrade work along SR 116, by virtue of its being a portion of a greater bicycle lanes project, is consistent with the City and County Bicycle and Pedestrian Plans.

General Plan Consistency: The bicycle lanes along SR 116 are included in the Sebastopol Bicycle and Pedestrian Plan, as amended in 2011, which is itself adopted as part of the County Bicycle and Pedestrian Plan. The installation of bicycle lanes and upgrade of curb ramps to be ADA compliant is consistent with the following General Plan goals, policies, and actions:

Goal CIR 1: Provide a Transportation System that Promotes the Use of Alternatives to the Single-Occupant Vehicle and Facilitates the Efficient and Environmentally Responsible Movement of People and Goods Within and Through the City of Sebastopol

Policy CIR 1-2: Ensure that the City's circulation network is a well-connected system of streets, roads, sidewalks, multi-use trails, routes, and paths that effectively accommodates vehicular and non-vehicular traffic in a manner that considers the context of surrounding land uses and the needs of all roadway users.

Policy CIR 1-3: Regard the quality of life in Sebastopol, maintaining its special small-town character, and providing a safety network of pedestrian and bicycle facilities as more important than accommodating vehicle circulation.

Policy CIR 1-5: When analyzing impacts to the circulation network created by new development or roadway improvements, consider the needs of all users, including those with disabilities, ensuring that pedestrians, bicyclists, and transit riders are considered preeminent to automobile drivers.

Policy CIR 1-11: Provide high quality regular maintenance for existing and future transportation facilities including streets, sidewalks, and paths.

Policy CIR 1-12: Maximize the use of matching funding grant sources to provide ongoing maintenance, operation, and management of the City's circulation network.

Action CIR 1l: Continually seek opportunities to fund maintenance of and improvements to the circulation network, including through active pursuit of a wide range of grant sources.

Action CIR 1s: Coordinate with Caltrans, SCTA, Sonoma County, school districts, and other appropriate entities to coordinate and optimize the use of circulation and mobility resources.

Goal CIR 2: Maintain and Expand a Safe and Efficient Pedestrian, Bicycle, and Transit Network that Connects Neighborhoods with Key Destinations to Encourage Travel by Non-Automobile Modes while also Improving Public Health

Policy CIR 2-1: Establish and maintain a system of interconnected bicycle and pedestrian facilities that facilitate commuter and recreational travel, and that are consistent with the City's parks, trails, and recreation goals and policies in this General Plan and the *Sebastopol Bicycle and Pedestrian Master Plan (Amended November 2011)* or future updates of the plan.

Policy CIR 2-3: Incorporate bicycle facilities according to the Sebastopol Bicycle and Pedestrian Master Plan (including bicycle lanes, pavement markings, pavement treatments, bicycle route and destination signs, and bicycle detection at traffic signals).

Policy CIR 2-7: Create an accessible circulation network that is consistent with guidelines established by the Americans with Disabilities Act (ADA), allowing mobility-impaired users such as the disabled and elderly to safely and effectively travel within and beyond the city.

Policy CIR 2-12: Establish and maintain bicycle facilities that are consistent with the network depicted in the City's Bicycle and Pedestrian Master Plan.

Policy CIR 2-27: Prioritize the improvement of roadway pedestrian crossings throughout the community, particularly in accident-prone areas.

Policy CIR 2-28:Pursue improvements and funding for priority projects identified in the Sebastopol Bicycle and Pedestrian Master Plan.

Public Comment:
No public comments have been received as of this staff report.

Environmental Review:
The ADA ramp improvements, which are being done to upgrade existing sidewalk curb ramps to meet current ADA standards, is Categorically Exempt from the California Environmental Quality Act ("CEQA") based on CEQA Guidelines Section 15061(b) (3), which excludes projects where "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." The project is also exempt under CEQA Guidelines Section 15301(c), which exempts the operation, repair, maintenance, and permitting of existing public facilities, including "Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities."

Recommendation:
That the Planning Commission adopt the attached Resolution. This resolution states that the Planning Commission concurs that the Sebastopol ADA Curb Ramp upgrade work along SR 116, by virtue of its being a portion of a greater bicycle lanes project, is consistent with the City and County Bicycle and Pedestrian Plans.

Attachments:
Project maps – 3 pages
Council Resolution and Grant Application

INDEX OF PLANS

SHEET No.	DESCRIPTION
1	TITLE AND LOCATION MAP
2	GENERAL NOTES
3	VICINITY MAP & PHOTOS 1
4	VICINITY MAP & PHOTOS 2
5	HURLBUT AVE & SR 116 (GRAVENSTEIN HWY N)
6	ELLIS CT & SR 116 (HEALDSBURG AVE)
7	CLEVELAND AVE & SR 116 (HEALDSBURG AVE)
8	N MAIN ST & SR 116 (HEALDSBURG AVE)
9	WALLACE ST & SR 116 (N MAIN ST)
10	FANNEN AVE & SR 116 (PETALUMA AVE)
11	MAPLE AVE & SR 116 (S MAIN ST),
12	COOPER RD & SR 116 (GRAVENSTEIN HWY S)
13	DETAILS 1
14	DETAILS 2
15	DETAILS 3
16	PAVEMENT DELINEATION & SIGNAGE PLAN 1
17	PAVEMENT DELINEATION & SIGNAGE PLAN 2
18	PAVEMENT DELINEATION & SIGNAGE PLAN 3

IMPROVEMENT PLANS FOR CITY OF SEBASTOPOL SONOMA COUNTY, CALIFORNIA

STATE ROUTE 116 ADA SIDEWALK RAMPS

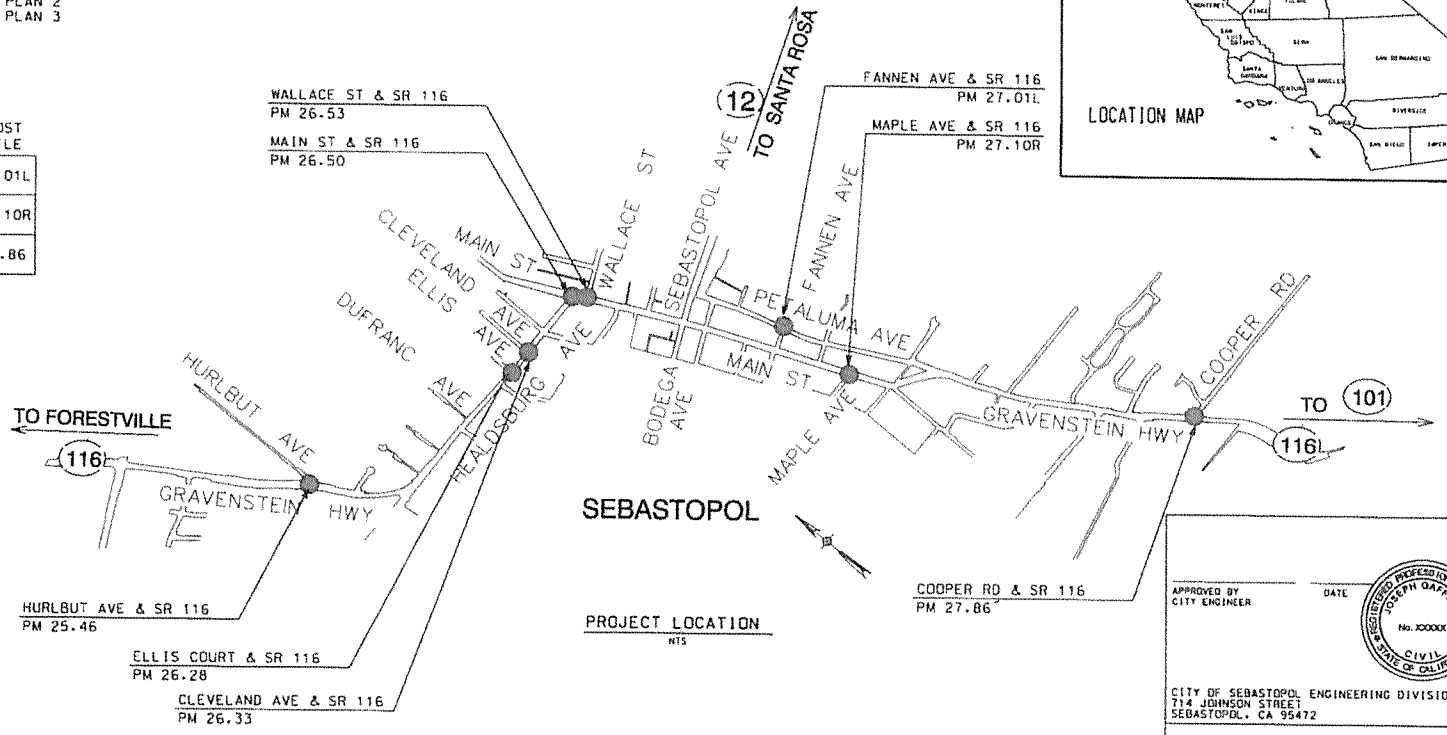
CITY PROJECT No. 2018-01

TO BE SUPPLEMENTED BY CALTRANS STANDARD PLANS DATED 2015

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
04	SON	116	25.5/27.9	1	18



LOCATION	POST MILE	LOCATION	POST MILE
HURLBUT AVE & SR 116	25.46	FANNEN AVE & SR 116	27.01L
ELLIS COURT & SR 116	26.28	MAPLE AVE & SR 116	27.10R
CLEVELAND AVE & SR 116	26.33	COOPER RD & SR 116	27.86
N. MAIN ST & SR 116	26.50		
WALLACE ST & SR 116	26.53		



CALL
UNDERGROUND
SERVICE ALERT
1-800-642-2444
AT LEAST 48 HOURS
PRIOR TO EXCAVATION

THE CONTRACTOR SHALL POSSESS THE CLASS (OR CLASSES) OF LICENSE AS SPECIFIED IN THE "NOTICE TO BIDDERS."

APPROVED BY CITY ENGINEER _____ DATE _____

REGISTERED PROFESSIONAL ENGINEER JOSEPH GAFFNEY No. XXXXX CIVIL STATE OF CALIFORNIA

CITY OF SEBASTOPOL ENGINEERING DIVISION
714 JOHNSON STREET
SEBASTOPOL, CA 95472

PROJECT ENGINEER _____ DATE _____
REGISTERED CIVIL ENGINEER

REGISTERED PROFESSIONAL ENGINEER JOHN C. SCROGGS No. 26388 Exp. 3-31-20 CIVIL STATE OF CALIFORNIA

PLANS APPROVAL DATE _____

KASL CONSULTING ENGINEERS
7777 GREENBACK LN. STE. 104
CITRUS HEIGHTS, CA 95610

CONSULTANT DESIGN ENGINEER
JOHN C. SCROGGS, P.E.
REGISTRATION No.
LICENSE EXP. DATE
DATE SIGNED

USERNAME = JS
DGN FILE = E:\6840-02 ADA Curb Ramp Upgrade\Plans\01-COVER-TITLE.dgn

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

STATE HWY 116 ADA SIDEWALK RAMPS 6840-02

LAST REVISION DATE PLOTTED = 8/8/2018

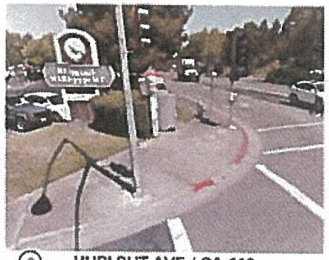
DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS
04	SON	116	25.5/27.9	3	18



1 HURLBUT AVE / CA-116



2 HURLBUT AVE / CA-116

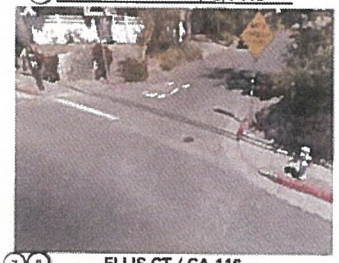


3 HURLBUT AVE / CA-116



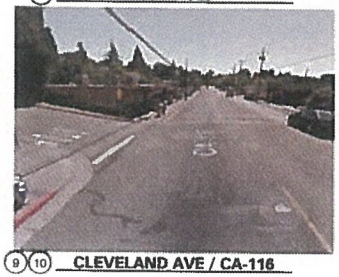
4 HURLBUT AVE / CA-116

5 NOT USED



7 8 ELLIS CT / CA-116

6 NOT USED



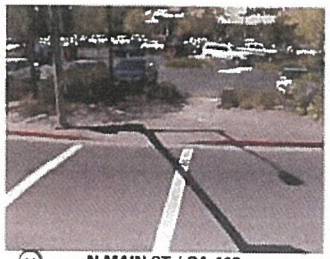
9 10 CLEVELAND AVE / CA-116



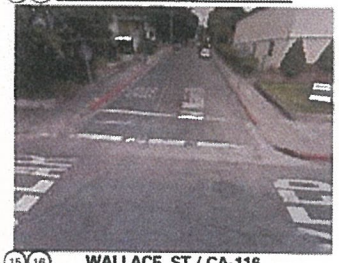
11 CLEVELAND AVE / CA-116



12 13 N MAIN ST / CA-116



14 N MAIN ST / CA-116



15 16 WALLACE ST / CA-116

17 NOT USED

MATCH LINE SEE NEXT SHEET

VICINITY MAP & PHOTOS 1

CONSULTANT DESIGN ENGINEER
JOHN C. SCHOGGS, P.E.
REGISTRATION No. | LICENSE EXP DATE | DATE SIGNED

USERNAME = JS
DGN FILE = S:\6840-02 ADA Curb Ramp Upgrade\Plans\03-VICINITY 1.dgn

RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

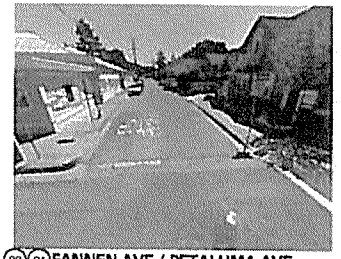
STATE HWY 116 ADA SIDEWALK RAMPS 6840-02

LAST REVISION DATE PLOTTED = 6/8/2018

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS
04	SON	116	25.5/27.9	4	18



(18)(19) FANNEN AVE / PETALUMA AVE

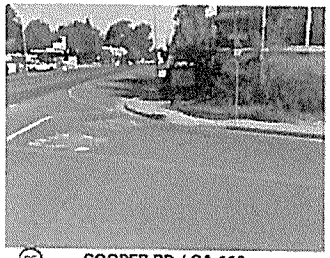


(20)(21) FANNEN AVE / PETALUMA AVE

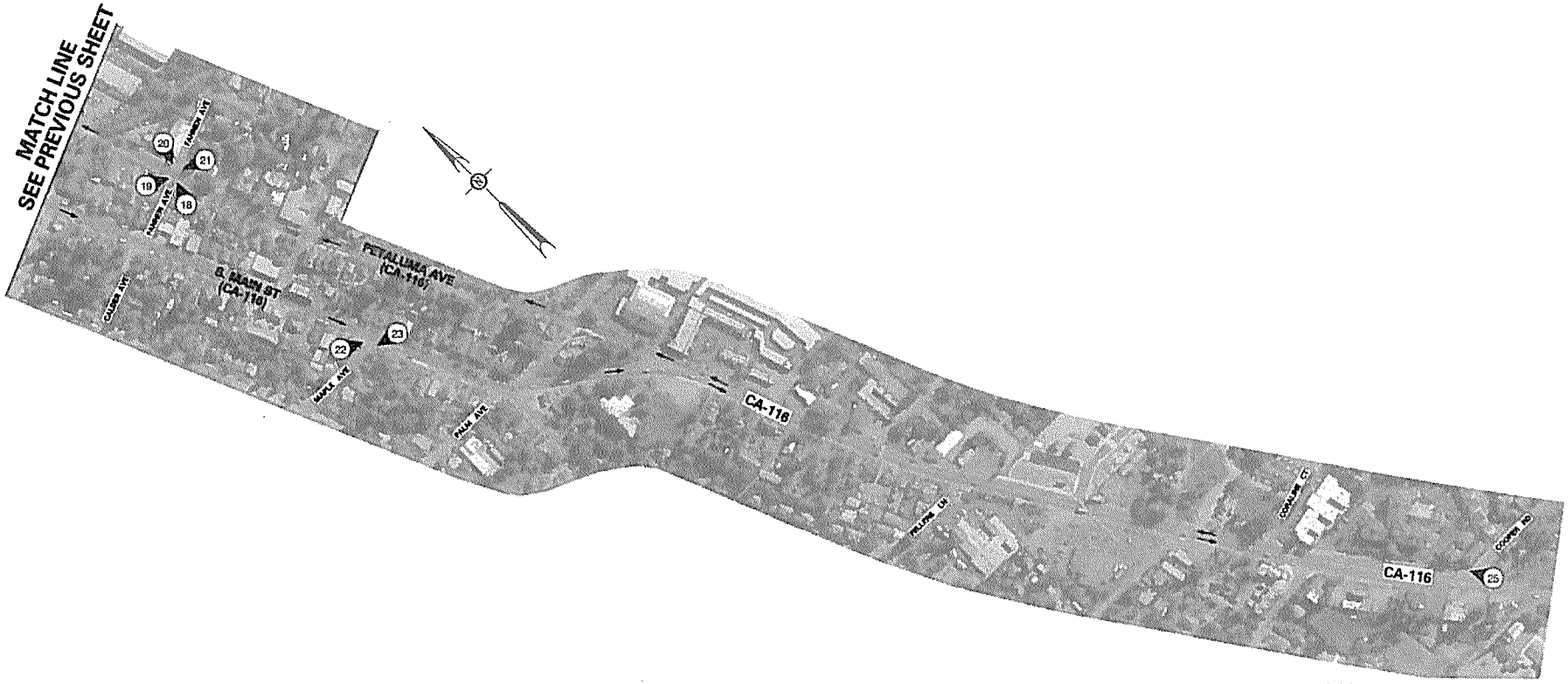


(22)(23) MAPLE AVE / CA-116

(24) NOT USED



(25) COOPER RD / CA-116



VICINITY MAP & PHOTOS 2

CONSULTANT DESIGN ENGINEER | JOHN C. SCHOOLS, P.E. | REGISTRATION NO. | LICENSE END DATE | DATE SIGNED

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RELATIVE BORDER SCALE IS IN INCHES 0 1 2 3

STATE HWY 116 ADA SIDEWALK RAMPS 6840-02

DATE PLOTTED = 6/7/2018

Resolution No. 19-

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SEBASTOPOL
APPROVING A REQUEST TO THE
METROPOLITAN TRANSPORTATION COMMISSION (MTC)
BY THE CITY OF SEBASTOPOL
FOR AN ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN AND BICYCLE PROJECT FUNDING FOR FISCAL YEAR 2019 - 2020

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No.4108, entitled "Transportation Development Act, Article 3, Pedestrian and Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108 requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **City of Sebastopol** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; now, therefore, be it

RESOLVED, that the **City of Sebastopol** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it

RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **City of Sebastopol** to carry out the project; and furthermore, be it

RESOLVED, that the bicycle lanes project has been reviewed by the Planning Commission of **City of Sebastopol**

RESOLVED, that the **City of Sebastopol** attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of **County of Sonoma** for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

Approved on April 23, 2019.

AYES:
NAYS:
ABSTAIN:
ABSENT:

Certified:_____
Kari Svanstrom, Planning Director

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year **Fiscal Year 2019 – 2020** Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

1. That the **City of Sebastopol** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **City of Sebastopol** legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. That the **City of Sebastopol** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **City of Sebastopol** within the prior five fiscal years.
8. That the project(s) described in Attachment B is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.
9. That any project described in Attachment B that is a bikeway meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B will be completed before the funds expire.
11. That the **City of Sebastopol** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

TDA Article 3 Project Application Form

Fiscal Year of this Claim: FY 19-20 Applicant: City of Sebastopol

Contact person: Henry J. Mikus

Mailing Address: 714 Johnson Street, Sebastopol, CA 95472

E-Mail Address: hmikus@cityofsebastopol.org Telephone: 707-823-2151 ext 206 office; 707-328-8105 cell

Secondary Contact (in event primary not available) Dante Del Prete

E-Mail Address: ddelprete@cityofsebastopol.org Telephone: 707-823-2151 ext 201

Short Title Description of Project: ADA Curb Ramp upgrades at 18 locations along SR 116

Amount of claim: $23,541 total from FY 19/20 grant apportionment plus funds on hand from prior years

Functional Description of Project:

As part of the Master Bike/Pedestrian Plan (adopted 2008, amended 2011) bicycle lane markings were planned for the length of SR 116 (owned by Caltrans) through Sebastopol. One requirement whenever significant upgrades occur along a California State Highway is that the highway work also includes updates to comply with ADA requirements. The City and Caltrans reached agreement to have the bicycle lane markings applied to SR116 after the highway was repaved. The City agreed to perform a portion of the required ADA Curb Ramp upgrades as part of the bicycle lanes and a paving work. Sebastopol's part of this work would be approximately $451,920; most of these funds are already on-hand in the City's Traffic Impact Fund which is used for bicycle and pedestrian projects. In addition the City has already expended approximately $86,138 for the engineering design, which has been completed and is approved by Caltrans.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, engineering, construction, contingency). Use the table below to show the project budget for the phase being funded or total project. Include prior and proposed future funding of the project. Planning funds may only be used for comprehensive bicycle and pedestrian plans. Project level planning is not an eligible use of TDA Article 3.

Project Elements: Engineering design is done and has been approved by Caltrans. Bids will be solicited later in 2019.

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		$23,541			$23,541
list all other sources:					
1. City sales tax and impact fees	$428,379				$428,379
2. Engineering (already expended)	$86,138				$86,138
3.					
4.					
Totals					$538,058

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	yes
D. Has the project been reviewed by a Bicycle Advisory Committee (BAC)? (If "NO," provide an explanation). Enter date the project was reviewed by the BAC:_ :_ Reviewed by City of Sebastopol Planning Commission on April 23, 2019.	Yes, as part of the Bike/Ped Master Plan
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	NA

F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) October 2020	yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name:)	yes

CITY OF SEBASTOPOL AND VICINITY

PROPOSED AND EXISTING BICYCLE AND PEDESTRIAN FACILITIES
SONOMA COUNTY, CALIFORNIA

0 0.1 0.2 0.4 0.6 0.8 Miles

0 0.15 0.3 0.6 0.9 1.2 Kilometers

Author: Sonoma County Transportation Authority
Date: April 20, 2006
Revised: November 1, 2011
Projection & Coordinate System: CA State Plane, Zone 11, NAD 83, US Survey Feet, Lambert Conformal Conic Projection.
Project Source: s:\SCTA\SCTA Modeling Program\PROJECTS\bikemaps\newupdates\sebastopol_update.mxd
Sources: SCTA Countywide Bicycle and Pedestrian Advisory Committee, Sonoma County GIS, City of Sebastopol

This map is for illustrative purposes only, and though care has been taken to ensure that data is accurate, maps and represented data are provided without warranty of any kind.

LEGEND

Bike Routes
- CLASS I, EXISTING
- CLASS I, PROPOSED
  - Highlighted Route on the Regional Network
- CLASS II, EXISTING
- CLASS II, PROPOSED
  - Highlighted Route on the Regional Network
- CLASS III, EXISTING
- CLASS III, PROPOSED
  - Highlighted Route on the Regional Network
- SHARROWS, RECOMMENDED

Bicycle Amenities
- Bike Parking - Existing
- Bike Parking - Proposed
- Showers/Lockers - Existing
- Showers/Lockers - Proposed

Pedestrian Crossing Enhancements
- EXISTING
- PROPOSED

Pedestrian Oriented Areas
- Pedestrian Districts
- Pedestrian Corridors

Multimodal Connections
- EXISTING
- PROPOSED

Transportation Features
- Street or Road
- Highway
- Freeway
- Railroad

Geographic Elements
- City Sphere of Influence
- Sebastopol City Limits
- Other City Limits
- Public Places/Parks
- City Halls
- Hospitals
- Waterway

Schools
- OTHER
- ELEMENTARY
- MIDDLE
- HIGH SCHOOL

NOTE: Proposed facilities outside of Sebastopol City limits are shown to illustrate connectivity with the countywide system. The City of Sebastopol has no jurisdiction over projects outside of City limits. Any proposed facilities shown outside of Sebastopol City limits have been proposed by other jurisdictions.

sonoma county transportation authority