



**City of Sebastopol**  
Incorporated 1902  
Planning Department  
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Sebastopol, CA 95472

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**UNAPPROVED DRAFT MINUTES**

TREE/DESIGN REVIEW BOARD  
CITY OF SEBASTOPOL  
MINUTES OF August 18, 2021  
4:00 P.M.

The notice of the meeting was posted on August 12, 2021.

**DESIGN REVIEW BOARD:**

**1. CALL TO ORDER:** Chair Luthin called the meeting to order.

Chair Luthin read a procedural statement.

<b>2. ROLL CALL:</b>	<b>Present:</b>	Ted Luthin, Chair Lars Langberg, Vice Chair Marshall Balfe, Board Member Christine Level, Board Member Cary Bush, Board Member
	<b>Absent:</b>	None
	<b>Staff:</b>	Kari Svanstrom, Planning Director Jeff Setterlund, Contract Planner Becky Duckles, City Arborist

**3. APPROVAL OF MINUTES**

**June 16, 2021**

Vice Chair Langberg moved to approve the minutes as submitted.

Board Member Bush seconded the motion.

AYES: Vice Chair Langberg, and Board Members Bush, Balfe, and Level  
NOES: None  
ABSTAIN: Chair Luthin  
ABSENT: None

**4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:**

Director Svanstrom suggested that this item be moved to after item 7A in the interest of time.

The Board concurred.

**5. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:** None.

**6. STATEMENTS OF CONFLICTS OF INTEREST:** None.

**7. REGULAR AGENDA:**

**A. DESIGN REVIEW, TREE REMOVAL, AND TREE PROTECTION PLAN – Thrive Construction/Builders’ Studio – 771 and 773 First Street (Project No. 2021-028) –** The applicant is seeking approval of Design Review, Tree Removal, and a Tree Protection Plan to construct a new single-family residence and accessory dwelling unit at 771 and 773 First Street. *This item was continued from the regular meeting of August 04, 2021.*

**4. CONTINUED: PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:**

Director Svanstrom provided updates.

The Board asked questions of Director Svanstrom.

**8. DISCUSSION:**

**A. TOUR OF PAST PROJECTS**

**9. SUBCOMMITTEE UPDATES**

**10.ADJOURNMENT:** Chair Luthin adjourned the meeting. The next regularly scheduled Tree/Design Review Board meeting will be held on Wednesday, September 01, 2021, at 4:00 p.m.