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UNAPPROVED DRAFT MINUTES

TREE/DESIGN REVIEW BOARD
 CITY OF SEBASTOPOL
 MINUTES OF June 17, 2020
 4:00 P.M.

The notice of the meeting was posted on June 11, 2020.

DESIGN REVIEW BOARD:

1. CALL TO ORDER: Chair Luthin called the meeting to order at 4:00 P.M. and read a procedural statement.

2. ROLL CALL:

Present:	Ted Luthin, Chair Lars Langberg, Vice Chair Cary Bush, Board Member Ron Hari, Board Member
Absent:	Christine Level, Board Member (excused) Gregory Beale, Board Member (excused)
Staff:	Kari Svanstrom, Planning Director Rebecca Mansour, Senior Administrative Assistant

3. APPROVAL OF MINUTES: April 15, 2020, May 06, 2020 and May 20, 2020

Draft minutes of April 15, 2020

Board Member Bush made a motion to approve the minutes of April 15, 2020 as submitted.

Vice Chair Langberg seconded the motion.

Hearing nothing further, the Board voted on the motion as follows:

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Bush and Hari

NOES: None

ABSTAIN: None

ABSENT: Board Members Level and Beale

Draft minutes of May 06, 2020

Vice Chair Langberg made a motion to approve the minutes of May 06, 2020 as submitted.

Chair Luthin seconded the motion.

Hearing nothing further, the Board voted on the motion as follows:

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Bush and Hari

NOES: None

ABSTAIN: None

ABSENT: Board Members Level and Beale

Draft minutes of May 20, 2020

Board Member Bush commended staff on preparation of the minutes and made a motion to approve the minutes of May 20, 2020 as submitted.

Vice Chair Langberg seconded the motion.

Hearing nothing further, the Board voted on the motion as follows:

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Bush and Hari

NOES: None

ABSTAIN: None

ABSENT: Board Members Level and Beale

4. PLANNING DEPARTMENT UPDATE ON MATTERS OF GENERAL INTEREST:

Director Svanstrom updated the Board on the following:

- Covid-19 updates pertaining to City offices, parks, and business support efforts.
- Recent and upcoming Council items.

The Board had no questions for Director Svanstrom.

5. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA: There were none.

Director Svanstrom confirmed that no written comment had been submitted either.

6. STATEMENTS OF CONFLICTS OF INTEREST: There were none.

7. DISCUSSION:

A. BARLOW PARKING STUDY

Director Svanstrom presented the study.

Chair Luthin thanked staff for their work on preparation of this study.

The Board asked questions of Director Svanstrom.

Board Member Hari commented that this matter should fall under purview of the Planning Commission, not the Design Review Board.

Director Svanstrom responded in the affirmative and noted that it was being presented to the Board as an informational item only.

Chair Luthin commented that it is nice to have this information, especially considering the next agenda item.

Board Member Bush commended staff on their work on this.

8. PUBLIC HEARING:

A. DESIGN REVIEW – Crooked Goat Brewing (120 Morris Street, Suite 120) –

The project is requesting approval to expand the outdoor patio at Crooked Goat Brewing located at 120 Morris Street, Suite 120, in The Barlow. The Planning Commission approved the Use Permit that was required for this project at their meeting on May 26, 2020.

Director Svanstrom presented the staff report.

The Board had no questions for staff.

Chair Luthin asked if the applicant wished to make a presentation.

Rich Allen, representing the applicant, provided a brief presentation and was available for questions.

Chair Luthin asked if members of the public wished to comment on this application.

There were none. In addition, Director Svanstrom confirmed that no written comments had been submitted either.

Chair Luthin asked for Board deliberation.

Board Member Bush expressed having no comment.

Board Member Hari expressed support for the application.

Vice Chair Langberg commented that he felt this application did not need to come to the Board and expressed support for the application as submitted.

Chair Luthin concurred with Vice Chair Langberg and commented:

- This is a very straightforward request.
- Likes the way the applicant flipped the ADA parking to make it work.

Board Member Bush made a motion to approve the application as submitted.

Board Member Hari seconded the motion.

Hearing nothing further, the Board voted on the motion as follows:

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Bush and Hari

NOES: None

ABSTAIN: None

ABSENT: Board Members Level and Beale

Chair Luthin commented that it is nice to see the success of Crooked Goat.

9. REPORTS FROM THE BOARD/STAFF: There were none.

10. ADJOURNMENT: Chair Luthin adjourned the meeting at 04:30 p.m. The next regularly scheduled Tree/Design Review Board meeting will be held on July 01, 2020 at 4:00 p.m.

TREE BOARD:

Chair Luthin called the meeting to order at 04:30 p.m.

11. APPROVAL OF MINUTES: May 20, 2020

Vice Chair Langberg made a motion to approve the minutes as submitted.

Board Member Bush seconded the motion and commended staff on preparation of them.

Chair Luthin concurred with Board Member Bush.

Hearing nothing further, the Board voted on the motion as follows:

AYES: Chair Luthin, Vice Chair Langberg, and Board Members Bush and Hari

NOES: None

ABSTAIN: None

ABSENT: Board Members Level and Beale

12.ADJOURNMENT: Chair Luthin adjourned the meeting at 04:31 p.m. The next regularly scheduled Tree/Design Review Board meeting will be held on July 01, 2020 at 4:00 p.m.

Respectfully Submitted By:

Kari Svanstrom
Planning Director