

Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM**

Meeting Date: January 21, 2020
To: Honorable Mayor and City Councilmembers
From: Acting Police Chief Greg DeVore
Subject: Approval of Rescinding of Parking Permits for Post Office Employees for the Public parking lot located behind the Chamber of Commerce
Recommendation: That the City Council approve rescinding of its decision to give the Post Office employees parking permits for the public parking lot located behind the Chamber of Commerce
Funding: Currently Budgeted: _____ Yes _____ No X N/A
Net General Fund:
Amount: 0

Account Code/Costs authorized in City Approved Budget (if applicable) N/A  (verified by Administrative Services Department)

INTRODUCTION: This item is to request that the City Council rescind its prior decision to give the Post Office employees parking permits for the public parking lot located behind the Chamber of Commerce.

BACKGROUND:

At the December 3, 2019, City Council meeting, the police department brought forward a staff report requesting the public parking lot located behind the Chamber of Commerce be converted from no time limit to 3 hour timed parking. In the request, the police department requested that the Post Office employees be issued permits allowing them to park in excess of the 3 hour limit.

DISCUSSION:

Since the approval of the timed parking, the police department has received numerous requests from local businesses also wanting permits. To be fair to all the downtown businesses, the police department is requesting that the Post Office employee permit approval be rescinded. It should also be noted that the Post Office has ample employee parking at nearby Post Office Annex and CVS parking lot.

Fiscal Analysis

There is no direct fiscal impact associated with the recommended action tonight.

Public Notice:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to scheduled meeting date.

RECOMMENDATION: That the City Council rescind its prior decision to give the Post Office employees parking permits for the public parking lot located behind the Chamber of Commerce.

Attachment(s):

Copy of Staff Report for City Council meeting on December 3, 2019

CITY OF SEBASTOPOL
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AGENDA ITEM

Meeting Date: December 3, 2019
To: Honorable Mayor and City Councilmembers
From: Chief James Conner
Lieutenant Greg DeVore
Subject: Establish 3 hour parking in the public parking lot behind the Chamber of Commerce
Recommendation: That the City Council Approve the Event and Funding
Funding: Currently Budgeted: Yes No N/A
Net General Fund:
Amount: This item can be accomplished within the existing Department of Public Works budget.

INTRODUCTION: This item is to request the public parking lot behind the Chamber of Commerce, which currently has no timed parking, be converted into 3 hour parking.

BACKGROUND:

During the November 5, 2019 City Council meeting, Item #3, issues about RV parking were being discussed. In public comments, members of the Chamber of Commerce brought up security issues pertaining to the public parking lot located to the rear of the Chamber of Commerce building. The main security issue was the parking lot being used by people living in vehicles and their associated bad behavior.

DISCUSSION:

Currently the parking lot behind the Chamber of Commerce has no timed parking restrictions. This lack of timed parking greatly restricts the police department's ability to deal with issues in the parking lot, such as long term parking by inhabited vehicles. The police department is requesting that the parking lot be converted into 3 hour parking in accordance with Sebastopol Municipal code #10.40.040, which states:

When authorized signs, parking meters or curb markings have been determined by the City Traffic Engineer to be necessary and are in place giving notice thereof, no operator of any vehicle shall stop, stand or park said vehicle between the hours of 8:00 a.m. and 6:00 p.m. of any day except Sundays and holidays for a period of time longer than three hours, four hours or such time as shall be determined by the Traffic Engineer.

The adoption of 3 hour parking in this parking lot would greatly increase the police department's ability to deal with the security concerns of the Chamber of Commerce and other parking issues. Prior to this staff report being brought before the City Council the police department spoke with the Chamber of Commerce and supervisors at the Post Office, who's employees use this parking lot.

Both the Chamber and the Post Office understood the reason for timed parking, but requested that they be issued parking permits. The permits would allow their employees to park in excess of the 3 hour limit. This would require the issuance of 7 to 10 permits.

RECOMMENDATION: Designate all parking within the parking lot behind the Chamber of Commerce to be 3 hour parking and allow the issuance of parking permits to the Chamber of Commerce and Post Office.

Attachment(s):

None