

CITY OF SEBASTOPOL
CITY COUNCIL
STAFF REPORT

Meeting Date: January 15, 2019
To: Honorable Mayor and City Councilmembers
From: City Administration
Subject: Informational Item: Update of Minute/Reference Orders for Calendar Year 2018
Recommendation: That the City Council Receive the Informational Report
Funding: Currently Budgeted: _____ Yes _____ No XX N/A
Net General Fund Cost:
Amount: \$

INTRODUCTION: This item is to submit to the City Council a list of City Council Agenda Items that the City Council has reviewed and/or acted upon in the last calendar year.

BACKGROUND:
A minute order is a vote by the majority of the Council to direct staff and/or approve actions to be taken such as award of contract(s) or purchase(s) (this can also be done by resolution which is more formal). The use of a minute order is simpler and less formal. It should be used for actions that don't require justification or establishing a relationship of the action to city policies that a resolution would do. Resolutions are for statements of city policies and provide background and justification of a more formal action. Minute orders are used to capture a vote or action taken by the City Council and is incorporated into the record.

Reference Numbers are used to document agenda items that do not require a formal vote such as informational items accepted by the City Council.

After each City Council Meeting, the City Clerk prepares and documents each action taken at the City Council Meeting. The purpose of the listing is to have easier retrieval of information and transparency of actions taken.

Listed below are historical figures of the actions taken as well as actions taken this past year. This is an informational item only and the Council is asked to receive the report.

The number of action or informational items the City Council acted upon or received for the last eight (8) years.

2018	263 items
2017	241 Items
2016	298 Items
2015	197 items
2014	202 Items
2013	197 Items
2012	161 Items

2011 188 Items
2010 197 Items

The number of resolutions approved and adopted by the City Council:

2018 51
2017 48
2016 53
2015 43
2014 60
2013 44
2012 50
2011 32
2010 43

Number of pages of minutes prepared for City Council Meetings:

2018 657 pages
2017 673 pages
2016 841 pages
2015 624 pages
2014 534 pages
2013 567 pages
2012 651 pages
2011 543 pages
2010 513 pages

DISCUSSION:

For calendar year 2018, the City Council, Successor Agency and/or the Oversight Board to the Former Community Development Agency Board discussed and either adopted/accepted items for action or informational reports on 263 items. A status of those items is attached that also contains the actions of adopted resolutions that the City Council, Successor Agency and/or OB approved during this calendar year and presentations made by the City Council such as Years of Service Awards and Proclamations.

The total number of Resolutions approved and adopted by the City Council and the total number of pages of minutes prepared for City Council Meetings are listed below for information only:

2018 City Council Resolutions Passed and Adopted: 51
Number of pages of minutes prepared for City Council Meetings: 657 pages

If Councilmembers have any questions on specific items, those questions can be addressed to the City Manager for a response by the responsible department.

RECOMMENDATION:

That the City Council receive the informational report.

Attachment:

Calendar year 2018 minute orders

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Council Meeting Subject
Number Date

**Responsible
 Department/Council**

VOTE

Follow UP

Reference Only	January 2, 2018	Cancellation of City Council Meeting of January 2,2018	City Administration	NONE	NONE
Reference Only	January 16, 2018	<ul style="list-style-type: none"> • Certificate of Appreciation to Outgoing Design Review Board Member Lynn Deedler • Certificate of Appreciation to Outgoing Planning Commissioner Robert Jacob • Proclamation to Recognize the 100th Anniversary of Santa Rosa Junior College 	City Administration	None Required. Reference only.	None Required.
2018-001	January 16, 2018	Approval of Minutes of December 5, 2017 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-002	January 16, 2018	Approval of Minutes of December 19, 2017 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-003	January 16, 2018	Approval and Receipt of Minute/Reference Orders for Calendar Year 2017	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-004	January 16, 2018	Approval of Receipt of Status Update of City Council Goals and Priorities (2017-2019)	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-005	January 16, 2018	Approval of Rejection of Claim for Money or Damages Against the City of Sebastopol Filed by Michael Faulk Sebastopol Case #17-1151	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve-Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Forwarded to REMIF for Processing.
2018-006 Resolution Number 6168	January 16, 2018	Approval of Renewal of Lease from January 1, 2018 to June 30, 2018 for the Sebastopol Senior Center Located at 167 North High Street	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Approved Lease to June 2018.
2018-007	January 16, 2018	<p>Review and Discussion of a parking analysis prepared in conjunction with the 'Pine Grove Square' project concepts.</p> <ul style="list-style-type: none"> o Background: A City Council Subcommittee is reviewing the concept of redeveloping several City-owned downtown parking lots (the 'South Main,' 'Park and Ride,' and 'Chamber' parking lots bordered by Burnett Street, Petaluma Avenue, and South Main Street), with a mixed-use project that would provide needed housing, establish street-front commercial uses along the site's South Main Street frontage, improve circulation, and generate net revenue. Conceptual alternatives range from 51 units and 7,500 sq. ft. of commercial space, to 69 units and 12,550 sq. ft. of commercial space in an alternative concept. On-site parking would be provided to serve the uses. Existing public parking on the site would be removed; potentially, with any owner agreement, several privately-owned parcels including the Chamber of Commerce property might be incorporated into the project. o Parking analysis: In June 2017 the City Council discussed the project concepts and directed that prior to proceeding with other consideration of the concepts, a parking analysis should be conducted to review current utilization of parking on the site and in the area, and how the concepts would affect parking. W-Trans, a traffic engineering firm, was retained to perform the study, which is now available for public review. 	Pine Grove Sub-Committee	No action was taken.	None Required. No action taken.
2018-008	January 16, 2018	Public Hearing – Waiving of Further Reading and Introduction of Ordinance of a comprehensive update to the City's Zoning Ordinance to make a variety of housing-related amendments. The amendments include changes related to definitions, use allowances, general development standards, accessory dwelling unit standards, short-term vacation rental standards, temporary	Planning Director	None Taken. Item Continued to future City Council Meeting.	To be considered may 30 as part of overall Zoning Ordinance update.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		care unit standards, inclusionary housing provisions, small lot subdivision standards, and design review thresholds, and additional revisions. The intent of the revisions is to achieve consistency with the City's new General Plan, and facilitate housing production, availability, and affordability. The revisions have been recommended for approval by the Planning Commission.			
2018-009	January 16, 2018	Public Hearing - Notice is hereby given that the City Council of the City of Sebastopol has scheduled a public hearing to consider extension of a temporary urgency ordinance that allows the City's existing medical cannabis dispensaries to also conduct 'adult use' cannabis sales, pending completion of a comprehensive update to the City's cannabis regulations to address changes in State law. On December 19, 2017 the Council adopted an urgency ordinance allowing such use, for an initial term of 45 days; the proposed extension would be for 10 months and 15 days.	Planning Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the extension of the urgency ordinance for 10 months and 15 days. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Permanent Ordinance adopted, temporary ordinance of no further effect.
2018-010	January 16, 2018	Consideration of Approval of PG&E Owned Street Lights to be Replaced with New Warmer Color 3000 Kelvin LED Fixtures by PG&E	Public Works Superintendent	None Taken. The Council was in consensus to not do anything and wait and see what happens.	None until new technology become available.
Reference Order Number 2018-011	January 16, 2018	Report out of Caltrans Upcoming Construction Events and Consideration of Letter to Caltrans Regarding Notification to the Public of Such Projects	Engineering Manager	None Taken. Item pulled from the agenda.	Item pulled from agenda.
2018-012	January 16, 2018	Consideration of Letter to Sonoma County PRMD on Revised Referral for PLP13-0023; 5300 Sebastopol Road, Santa Rosa	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to authorize the Mayor to sign a letter of non-support for this project. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Monitor permit status.
2018-013	January 16, 2018	Discussion and Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment Assignments	City Administration	The Council was in consensus to approve the list of committee appointments as discussed.	None Required. List has been updated and distributed.
2018-014	January 16, 2018	Discussion and Action for Mayor to Designate Representative(s) to Vote in the Mayor's Absence at the Mayors and Councilmembers Association Meetings and City Selection Meetings for Calendar Year 2018	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Vice Mayor Hinton and Councilmember Glass as the Voting Designate Representative(s) to Vote in the Mayor's Absence at the Mayors and Councilmembers Association Meetings and City Selection Meetings for Calendar Year 2018.	None Required. Letter sent to City Selection and Mayors and Councilmembers Association

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-015	January 16, 2018	Discussion and Consideration of Approval of Setting City Council Meeting Dates for Calendar Year 2018	City Administration	Councilmember Gurney and Councilmember Glass seconded the motion to approve the Setting City Council Meeting Dates for Calendar Year 2018. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Meetings cancelled unless required.
2018-016 Successor Agency Resolution 6169	January 16, 2018	Approval of ROPS 18-19	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Successor Agency Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2018-017 Successor Agency Resolution 6170	January 16, 2018	Approval of Successor Agency Administrative Budget for FY 18-19	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Successor Agency Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
Reference	February 6, 2018	Introduction of Cordelia Holst, Executive Director, Sebastopol Cultural Community Center	City Administration	None Required. Reference Only.	None Required.
2018-018	February 6, 2018	Approval of Minutes of January 16, 2018 City Council Meeting Minutes	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None	None Required. Minutes uploaded to City website.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-019	February 6, 2018	Approval of Fiscal Year 2018-2019 Budget Sub-Committee Meeting Schedule	Finance Director	Absent: None Abstain: None Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Meeting schedule set.
2018-020 Resolution Number 6171	February 6, 2018	Approval of Resolution Approving the 72nd Annual Apple Blossom Parade and Festival and Approving Closure of Main Street (State Highway 116) and Requesting that the State Highway be Closed for a Parade on Saturday, April 21 and 22, 2018 and Approving Suspension of Section 20L of Ordinance Number 696 during the 2018 Apple Blossom Festival	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved and forward to Police Department/Chamber for processing of application. Encroachment Permit received from Caltrans
2018-021	February 6, 2018	Approval of Letter of Support for SB 705, Phase Out Polystyrene Food Take-Out Containers	Mayor Slayter	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter Mailed.
2018-022	February 6, 2018	Approval of Designation of Lars Langberg as Design Review Board Representative to Public Arts Committee	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-023	February 6, 2018	Approval and Receipt for Notice to the Community to fill the Citizen's Seat on the County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None	None Required. Notice and application on City web site and social media/Sonoma West Times and News.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-024	February 6, 2018	Approval of Rejection of Claim for Money or Damages Against the City of Sebastopol – Filed by Angela Frey	City Administration	Absent: None Abstain: None Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter of rejection mailed.
2018-025	February 6, 2018	Approval of Rejection of Claim for Money or Damages Against the City of Sebastopol – Filed by Jack Vetter, Representing James and Karen Reibel	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter of Rejection mailed.
2018-026	February 6, 2018	Approval of City of Sebastopol Re-Affirmation of Sponsorship for Sebastopol Walks Program and Events	Councilmember Gurney	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Sponsorship approved.
Reference Order Number 2018-027	February 6, 2018	Sonoma County Regional Parks Update on the Petaluma-Sebastopol Trail Feasibility Study	Planning Director	The Council thanked the consultant for the presentation and asked that the Council be kept updated.	None Required. Informational Only.
2018-028	February 6, 2018	Public Hearing – Waiving of First Reading and Introduction of Ordinance for Amendment to the Contract Between the Board of Administration of the California Public Employees’ Retirement System (CalPERS) and the City of Sebastopol to Include Provisions Pursuant to Government Code 20516 “Cost Sharing” for Local Sebastopol Police Officers Association (SPOA) Members in Accordance with the Previously Approved Comprehensive Memorandum of Understanding	Finance Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees’ Retirement System and the City Council of the City of Sebastopol. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None	Follow up meeting on March 20, 2018

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Reference Order Number 2018-029	February 6, 2018	Consideration of Approval and Acceptance of Quarterly Financial Informational Report	Finance Director	Abstain: None No formal action required. Accepted the informational report.	None Required. Informational Only.
2018-030 Resolution Number 6172	February 6, 2018	Discussion and Consideration of Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for FY 2017-2018	Finance Director	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve the mid-year budget adjustments with the following amendment: Reduction of \$2600 from the Police Department budget VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes; None Absent: None Abstain: None	None. Budget adjustments approved.
2018-031	February 6, 2018	Report Out from Park Village Sub-Committee and Consideration of Approval of Grant Application and Matching Funds for the Daily Acts Grant Application to Kaboom for Playground Equipment at Park Village	Park Village Sub-Committee	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the Grant Application and Matching Funds of \$13,000 for the Daily Acts Grant Application to Kaboom for Playground Equipment at Park Village and funds are to be used from the Pak In Lieu Fee Fund. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes; None Absent: None Abstain: None	None Required. Approved Request. Daily Acts to submit grant for playground equipment. Further update: Grant not awarded.
2018-032	February 6, 2018	Discussion of Recommendation from Public Arts Committee Regarding Artist Proposal for City Purchase of 'The Door' Sculpture	Planning Director	Was in consensus to have staff discuss the Center for the Arts the idea of having them manage a campaign for donations to purchase the art piece.	Outreach Performed.
2018-033	February 6, 2018	Consideration and Direction to Mayor or his/her Designated Representative for Voting for Various Boards and Committee Vacancies at the February 2018 City Selection Committee and Sonoma County Mayors and Councilmembers Association Meeting	City Administration	Councilmember Gurney moved and Vice Mayor Hinton seconded the motion to provide direction to the Mayor for Voting for Various Boards and Committee Vacancies at the February 2018 City Selection Committee and Sonoma County Mayors and Councilmembers Association Meeting as follows: • RAN — Stafford — (City Selection Meeting)	None Required. Mayor voted at the Feb 8 th City Selection and Mayors and Councilmembers Association.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Council Meeting Subject
Number Date

Responsible Department/Council

VOTE

Follow UP

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Reference Order Number 2018-034	February 20, 2018	Informational Presentation from Badawi and Associates (City Consultant) on City's Annual Audit for Fiscal Year ending June 30, 2017 - Each year the City of Sebastopol has an audit conducted by an independent auditing firm. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Sebastopol for the fiscal year ended June 30, 2017, are free of material misstatement. Badawi & Associates is a licensed Certified Public Accountants, who specializes in governmental audits, has audited the City of Sebastopol's financial statements has issued the City a clean audit report and that the accompanying financial statements have no significant or unusual transactions in the City's statement of net assets and fund statements. The Comprehensive Annual Financial Report (CAFR) is an audited summary report of the financial transactions of the City for the Fiscal Year 2016/17, ending June 30, 2017. The report is presented to the City Council and designed to provide summary financial information for citizens, other government agencies, municipal lenders and other interested parties.	Finance Director	<ul style="list-style-type: none"> North Bay Division League of CA Cities Executive Board — Millan — (Association Board Meeting) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None No formal action taken.	None Required. City Council received the report.
2018-035	February 20, 2018	PUBLIC HEARING – To conduct a public hearing on a comprehensive update to the City's cannabis ordinance. The City has existing allowances for medical cannabis dispensaries and collectives, as well as allowances for personal growing by medical cannabis patients and caregivers. The amendments to the Zoning Ordinance would replace these regulations, and would include revisions to achieve consistency with new provisions of State law as a result of both State legislation and a voter-approved initiative. The proposed ordinance would allow a variety of both medical and adult-use cannabis-related businesses, and would also include provisions consistent with State law regarding allowances for personal growing of cannabis. The ordinance would allow adult-use sales at the City's two existing medical cannabis dispensaries, if they also obtain required State licenses. Cannabis businesses would be required to have security and odor control measures in place. The City Council has adopted a temporary urgency ordinance that allows adult use cannabis sales at two existing dispensaries.	Planning Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve waiving of further reading and introduction of comprehensive update to the City's cannabis ordinance with the following changes: <ul style="list-style-type: none"> Number of dispensaries (2) Number of delivery permits (3) two for existing and one independent delivery Not needing odor control engineering Rescission of restrictions on existing permit for delivery under urgency ordinance Four special events per year with no more than two per promoter VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None	None Required. Introduced ordinance.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-036 Resolution 6173	February 20, 2018	PUBLIC HEARING – To Conduct a Public Hearing on Resolution Modifying Selected Housing Impact Fees	Planning Director	<p>Absent: Councilmember Carnacchi Abstain: None</p> <p>Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve the Resolution Modifying Selected Housing Impact Fees for a Period Three years at which time the Resolution will be reviewed:</p> <p>VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Carnacchi Abstain: None</p>	New fees posted on City website.
2018-037	February 20, 2018	Continuation of Consideration and Discussion of Design Review of application from Armstrong Development for a 4,400-sq. ft. two-tenant building near the corner of Petaluma Avenue/Abbott Avenue. The Council's review is subject to a Settlement Agreement with CVS Pharmacy and Armstrong Development and other parties. (/City Council Sub-Committee) This item has been continued to the City Council Meeting of March 20, 2018 at or after 6:00 p.m.	Planning Director	Item Continued	Item Continued
2018-038	February 20, 2018	Recommendation from Public Arts Committee to Issue Call for Artist Proposals for Public Art Project on Bodega Avenue Frontage of Library Forum Room Building	Planning Director	<p>Councilmember Gurney moved and Councilmember Glass seconded the motion to approve a Call for Artist Proposals for Public Art Project on Bodega Avenue Frontage of Library Forum Room Building with the addition that the project preserve the existing landscaping.</p> <p>VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Carnacchi Abstain: None</p>	Proposals Due July 31, 2018.
2018-039	February 20, 2018	Consideration of City Recognition Program of "Every Day Heroes" Featured on City Light Poles	Vice Mayor Hinton	<p>Councilmember Glass moved and Mayor Slayter seconded the motion to support the concept of a City Recognition Program of "Every Day Heroes" Featured on City Light Poles and created a sub-committee of Vice Mayor Hinton, Councilmember Gurney and City staff.</p> <p>VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Carnacchi Abstain: None</p>	Sub-Committee Created of Vice Mayor Hinton and Councilmember Gurney. Item to return to the March 20 th City Council meeting with proposed program policy.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-040	February 20, 2018	Consideration of Approval and Distribution of "Sound like a fit?" brochure. This brochure is proposed to proactively help businesses understand the composition of our town, as well as the community priorities outlined in our General Plan and gathered from an Internet survey and Community Forum conducted in the fall of 2016. The overall idea was to start a conversation by sharing what we know about ourselves to businesses so that they could be advised of the types of enterprises likely to be well-received.	City Council Sub-Committee (Former CIR Sub-committee)	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve the Brochure for Distribution. VOTE: Ayes: Councilmembers Glass, Gurney, and Vice Mayor Hinton Noes: Mayor Slayter Absent: Councilmember Carnacchi Abstain: None	Brochure approved for distribution.
Reference Only	March 6, 2018	Proclamation – Proclaiming the Week of March 18-24, 2018 as National Surveyor’s Week	City Administration	None Required. Reference Only	None Required. Reference Only.
2018-041	March 6, 2018	Approval of Minutes of February 6, 2018 City Council Meeting Minutes	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-042	March 6, 2018	Approval of Minutes of February 20, 2018 City Council Meeting Minutes	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2018-043 Resolution Number 6174	March 6, 2018	Approval of Resolution Appointing the Engineer of Work and Directing the Preparation and Filing of the Engineer’s Report and Describing Potential Changes to the City of Sebastopol’s Lighting Special Assessment District for FY 2018-2019	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Follow up meeting on April 17, 2018
2018-044 Ordinance 1108	March 6, 2018	Approval of Waiving of Further Reading and Adoption of Ordinance - comprehensive update to the City’s cannabis ordinance. The City has existing allowances for medical cannabis dispensaries and collectives, as well as allowances for personal growing by medical cannabis patients and caregivers. The amendments to the Zoning Ordinance would replace these regulations, and would include revisions to achieve consistency with new provisions of State law as a result of both State legislation and a voter-approved initiative. The proposed	Planning Director	Vice Mayor Hinton amended her motion and Councilmember Glass seconded the amended motion to approve Waiving of Further Reading and Adoption of Ordinance - comprehensive update to the City’s cannabis ordinance. The City has existing allowances for medical cannabis dispensaries and collectives, as well as allowances for personal growing by medical	None Required. Ordinance adopted.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		ordinance would allow a variety of both medical and adult-use cannabis-related businesses, and would also include provisions consistent with State law regarding allowances for personal growing of cannabis. The ordinance would allow adult-use sales at the City's two existing medical cannabis dispensaries, if they also obtain required State licenses.		cannabis patients and caregivers. The amendments to the Zoning Ordinance would replace these regulations, and would include revisions to achieve consistency with new provisions of State law as a result of both State legislation and a voter-approved initiative. The proposed ordinance would allow a variety of both medical and adult-use cannabis-related businesses, and would also include provisions consistent with State law regarding allowances for personal growing of cannabis. The ordinance would allow adult-use sales at the City's two existing medical cannabis dispensaries, if they also obtain required State licenses. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: Councilmember Carnacchi	
2018-045	March 6, 2018	Approval of Notice of Completion, Contract 2017-02 Village Mobile Home Park (now called: Park Village) Renovations (Earthtone Construction)	Engineering Manager	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Retention for the Manager's House renovation was paid to Contractor (Earthtone Construction)
2018-046	March 6, 2018	Approval of Job Descriptions and Pay Rates and Ranges for Accounting Supervisor and Senior Parks and Facilities Maintenance Worker III Positions	Finance Director/Public Works Superintendent	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required, Departments will move forward with filling the approved positions.
2018-047 Resolution Number 6175	March 6, 2018	Approval and Adoption of Resolution Updating the City of Sebastopol Current Pay Rates and Ranges for Accounting Supervisor and Senior Parks and Facilities Maintenance Worker III positions	Finance Director/Public Works Superintendent	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE:	None Required. Rates adopted and resolution approved.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-048	March 6, 2018	Approval of Temporary Use Permit/Events Permit for IPA 10K at The Barlow and Other Street Locations, with Temporary Street Closures, Destination Races, Applicant (Planning Director	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve the Application for Temporary Use Permit/Events Permit for IPA 10K at The Barlow and Other Street Locations, with Temporary Street Closures, Destination Races, Applicant. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	None Required. Permit approved.
2018-049	March 6, 2018	Approval of Staff Recommendations for Traffic and Parking Modifications (Police Chief) a. Red Zone – Morris Street - Create a 20-foot Red Zone on the East Side of Morris Street, just north of the vacant lot located at 385 Morris Street b. Red Zone – Keating Avenue – Create a 12-foot Red Zone on the South Side of Keating Avenue, just east of the driveway to the Rite Aid store, located at 281 North Main Street	Police Chief	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Item approved by Council. Department of Public Works to complete work by March 25. Nothing further – work completed.
2018-050 Resolution Numbers 6176/6177	March 6, 2018	Approval of Support/Opposition of Legislative Actions as Listed Below: a. Approval of Resolution of Support for Proposition 68 – (SB 5 - the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018) – 2018 Park/Water Bond. b. Approval of Resolution of Support for Proposition 69 – (ACA 5 – Motor Vehicle Fees and Taxes: Restrictions on Expenditures: appropriations limits) (Frazier, 2017) c. Letter of Opposition for SB 827 - (Weiner As Introduced 1-3-2018) which would limit local control related to housing projects within half a mile of a transit station	Mayor Slayter Vice Mayor Hinton	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolutions and Letter forwarded to appropriate personnel.
2018-051	March 6, 2018	Public Hearing – Waiving of First Reading and Introduction of Ordinance for Amendment to the Contract Between the Board of Administration of the California Public Employees’ Retirement System (CalPERS) and the City of Sebastopol to Include Provisions Pursuant to Government Code 20516 “Cost Sharing” for Local Sebastopol Police Officers Association (SPOA) Members	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to Approve Waiving of First Reading and Introduction of Ordinance for Amendment to the Contract Between the Board of Administration of the California Public Employees’ Retirement System (CalPERS)	Follow up meeting on March 20, 2018

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		in Accordance with the Previously Approved Comprehensive Memorandum of Understanding		and the City of Sebastopol to Include Provisions Pursuant to Government Code 20516 "Cost Sharing" for Local Sebastopol Police Officers Association (SPOA) Members in Accordance with the Previously Approved Comprehensive Memorandum of Understanding. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-052	March 6, 2018	Consideration of Application of Mitch Lamb for Appeal of the Planning Commission Approval of Use Permit for Anytime Fitness	Planning Director	Vice Mayor Hinton amended the motion and Councilmember Glass seconded the amended motion to: 1) Grant the Appeal Request: This would overturn the Planning Commission's approval of the Anytime Fitness Use Permit request; deny the application for formula business use permit based on the record/comments of the City Council; and accept the findings as listed on page 12 of the staff report Items 1-5. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2018-053 Resolution Number 6178	March 6, 2018	Discussion and Consideration of Proclaiming the City of Sebastopol an International City of Peace	Councilmember Glass Councilmember Gurney	Mayor Slayter amended his motion and Vice Mayor Hinton seconded the amended motion to approve the Resolution Declaring the City of Sebastopol an International City of Peace and as amended: • Remove Sixth Whereas • Insert: Whereas the City of Sebastopol, also known as PeaceTown USA has a long history of promoting peace. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Resolution Adopted.
Reference Only	March 20, 2018	Years of Service Award • James Jorgensen – 15 years (Fire Department)	City Administration	None Required. Informational Only	None Required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-054	March 20, 2018	Proclamation - Proclaiming Saturday, March 24, 2018 from 8:30 pm – 9:30 pm as Earth Hour in the City of Sebastopol Approval of Minutes of March 6, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item(s) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2018-055	March 20, 2018	Approval of Acceptance of Bids for Contract number 2017-09, Bodega Ave./Ragle Rd. Round Rapid Flashing Beacon Crosswalk Warning System and other intersection improvements to DC Electric in an amount not to exceed \$117,689 (Engineering Manager	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item(s) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	The crosswalk system was finished and active mid-August 2018 Notice of Completion to be presented to Council Dec. 18, 2018
2018-056 Ordinance Number 1109	March 20, 2018	Approval of Waiving of Second Reading and Adoption of Ordinance for Amendment to the Contract Between the Board of Administration of the California Public Employees' Retirement System (CalPERS) and the City of Sebastopol to Include Provisions Pursuant to Government Code 20516 "Cost Sharing" for Local Sebastopol Police Officers Association (SPOA) Members in Accordance with the Previously Approved Comprehensive Memorandum of Understanding	Finance Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item(s) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Ordinance adopted.
2018-057	March 20, 2018	Approval of Rejection of Claim for Money or Damages Against the City of Sebastopol Filed by Michael D. Green, Esq. & Scott R. Montgomery, Esq. Abbey, Weitzenberg, Warren & Emery on Behalf of Maureen Ryan	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item(s) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Submitted rejection of claim to REMIIF for processing.
2018-058	March 20, 2018	Approval of Receipt of Information for Upcoming Opening on the Sonoma County Library for a Representative from Sebastopol (Current Rep: Helena Whistler – Term Ends June 2018)	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Consent Calendar Item(s) VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter	Conducted public outreach for applicants.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-059	March 20, 2018	Presentation: Ives Pool Annual Presentation to the City Council	City Administration	Noes: None Absent: None Abstain: None None Required. Informational Only	None Required. Informational Only
2018-060	March 20, 2018	Presentation: Rotary Learn to Swim Program	City Administration	None Required. Informational Only	None Required. Informational Only.
2018-061	March 20, 2018	Public Hearing - To consider the Approval of Annual AB 1600 Report. (This report is related to legal requirements for enactment of a development impact fee program are set forth in Government Code §66000- 66025 (the "Mitigation Fee Act") State law (California Government Code Section 66006) requires each local agency that imposes AB 1600 development impact fees to prepare an annual report providing specific information about those fees. The AB 1600 legal requirements stipulate that fees imposed on new development have the proper nexus to any project on which they are imposed. In addition, AB 1600 imposes certain accounting and reporting requirements with respect to the fees collected. The fees for accounting purposes must be segregated from the General Fund of the City and from other funds or accounts containing fees collected for other improvements. Interest on each development fee fund or account must be credited to the fund or account and used only for the purpose for which fees were collected.	Engineering Manager	Councilmember Glass moved and Councilmember Gurney seconded the motion to adopt a Minute Order accepting & approving this Annual AB 1600 Report. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	No further action required.
2018-062	March 20, 2018	Continuation of Consideration and Discussion of Design Review of application from Armstrong Development for a 4,400-sq. ft. two-tenant building near the corner of Petaluma Avenue/Abbott Avenue. The Council's review is subject to a Settlement Agreement with CVS Pharmacy and Armstrong Development and other parties.	Planning Director/Sub-Committee	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the application based on the facts, findings, and analysis set forth and subject to the conditions of approval contained in this staff report and that there is consensus that the design of the project is compatible with the site with the following conditions: <ul style="list-style-type: none"> • Review of landscaping plans shall return for Council Review • Review of signs to return for Council review • Work with whoever on screening of utility cabinets, fire riser and street signs • Provide additional trees or other elements in landscaping plan • Screening of utility is not just limited to use of landscaping (most effective way to screen) 	Revised landscape plan to return for Council review 6/5/18.
2018-063	March 20, 2018	Consideration of Request for Planning Commission Ordinance Amendments. This item is to discuss the potential future make up and appointment of Planning Commission members	Vice Mayor Hinton	No majority consensus for approval of agenda item.	None required at this time.
2018-064	March 20, 2018	Consideration of Approval of Resolution adopting the "Locals Who Make A Difference" Banner Recognition Program and	Vice Mayor Hinton/Public Works Superintendent	Mayor Slayter moved and Councilmember Gurney seconded the motion to Approve Resolution adopting the "Locals Who Make	None required at this time. Program approved –

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Resolution Number 6179		Request for Budget Allocation in an amount not to exceed \$3000 for this Fiscal Year		A Difference" Banner Recognition Program and Request for Budget Allocation in an amount not to exceed \$4756 for this Fiscal Year. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	subcommittee working on first application process.
2018-065 Resolution Number 6180	March 20, 2018	Recommendation from Planning Commission to Consider Initiating an Update of the Telecommunications Ordinance by Resolution of Intention, and Considering Enacting a Temporary Moratorium on Telecommunication Applications During the Ordinance Update	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Initiating an Update of the Telecommunications Ordinance by Resolution of Intention, and Considering Enacting a Temporary Moratorium on Telecommunication Applications During the Ordinance Update. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Commission has begun update process.
2018-066	March 20, 2018	Consideration and Direction to Mayor or his/her Designated Representative for Voting for Various Boards and Committee Vacancies at the April 12, 2018 City Selection Committee and Sonoma County Mayors and Councilmembers Association Meeting	City Administration	The Council was in consensus to support Pam Stafford to LAFCO and recommended David Cook for the position and if Chris Rogers were willing, to appoint Chris Rogers as the alternate.	None Required. Mayor to vote at April 12 MC Meeting
2018-067	March 20, 2018	City Manager-Attorney/City Clerk Reports: • Report out of Receipt of Application(s) for Opening on the Citizen's Seat on the County-wide Bicycle and Pedestrian Advisor (CBPAC)	City Administration	None Required. Informational Only.	None Required. Informational Only.
Reference Only	April 3, 2018	PROCLAMATIONS/PRESENTATIONS: • Proclamation of the City of Sebastopol, State of California, Recognizing April 2018 as Sexual Assault Awareness Month • Proclamation of the City of Sebastopol declaring the Months of April and May 2018 as Community Resilience Challenge Month	City Administration	None Required. Reference only.	None Required. Reference Only.
2018-068	April 3, 2018	Approval of Appointment of Candidate for the Citizen's Seat on the County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter	None Required. Appointed Steven Levenberg to the Committee.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-069	April 3, 2018	Approval of Minutes of March 20, 2018 City Council Meeting Minutes	City Administration	Noes: None Absent: None Abstain: None Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-070	April 3, 2018	Approval to make a joint grant application with the County of Sonoma for ATP Cycle 4 funds for bicycle, pedestrian, and roadway improvements through the Bodega Avenue and Ragle Road Corridors, and to approve entering into agreement with W-Trans for preparing the joint grant application in an amount not to exceed \$27,837	Engineering Department/Councilmember Gurney	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve a joint grant application with the County of Sonoma for ATP Cycle 4 funds for bicycle, pedestrian, and roadway improvements through the Bodega Avenue and Ragle Road Corridors, and to approve entering into agreement with W-Trans for preparing the joint grant application in an amount not to exceed \$27,837. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Grant application was completed, and submitted July 2018
2018-071	April 3, 2018	Cittaslow Report to City Council (Tasha Beauchamp)	City Administration	None Required. Informational Only	None Required. Informational Only.
2018-072	April 3, 2018	Consideration of Review of Revised Design for Public Artwork at Highway 12 Bridge – (Ned Kahn – Artist)	Planning Director	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the revised Design for Public Artwork at Highway 12 Bridge – (Ned Kahn – Artist); and 1. Authorize staff to proceed with project implementation; and 2. Amend the FY 2017-18 budget to allocate \$50,000 for the project from the Art In-Lieu Fee Fund. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Approval pending at Caltrans.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Council Meeting Subject
Number Date

Responsible
Department/Council

VOTE

Follow UP

2018-073	April 3, 2018	Consideration of Approval of Sebastopol Living Peace Wall Annual Designee Nominations	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to accept and approve Sebastopol Living Peace Wall Annual Designee Nominations. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-074	April 3, 2018	Consideration of Annual Level of Service Report	Planning Director	None Required. Informational Only.	None Required. Informational Only.
Reference Only	April 17, 2018	PROCLAMATIONS/PRESENTATIONS: <ul style="list-style-type: none"> Proclamation - Proclaiming the Fourth Friday in April as Children's Memorial Flag Day throughout Sonoma County in memory of children who have died by violence. Proclamation - May 2018 -- Building Safety Month 	City Administration	None Required. Informational Only.	None Required. Informational only.
2018-075	April 17, 2018	Approval of Minutes of April 3, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved and posted.
2018-076 Resolution Number 6181	April 17, 2018	Approval of Resolution of Intention to Levy and Collect Annual Assessments for FY 2015-2016 for the City of Sebastopol's Lighting Special Assessment District, Preliminarily Approving the Engineer's Report and Setting the Date for the Public Hearing in Accordance with Provisions of the Landscaping and Lighting Act of 1972	Finance Director	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution Adopted.
2018-077	April 17, 2018	Approval of Notice of Completion for Contract Number 2017-06, Removing Median Strips along Covert Lane to accommodate Bicycle Lanes	Engineering Manager	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Retention pad to Engelke Construction

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-078 Resolution Number 6182	April 17, 2018	Approval of Resolution Approving an SB1 Proposed Projects List and Submitting the List to the California Transportation Commission	Engineering Manager	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	FY 18 19 List submitted to MTC – CTC. Submittal accepted.
2018-079 Resolution Number 6183	April 17,2018	Approval of Resolution Authorizing Submittal of Matching Grant Application for AmeriCorps Trail Improvement Project	Planning Director	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Grant to be submitted by deadline.
2018-080	April 17,2018	Approval of Acceptance of Bid for Well 7 Filter Media Replacement and Authorization to City Manager to Execute Contract with De Nora Water Technologies, Inc. for replacement of arsenic removal media at Sebastopol City Well 7 for a price not to exceed \$64,375	Public Works Superintendent	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Project completed June 2018
2018-081	April 17, 2018	Authorization for City Manager to Execute Contract for Phase 1 of Wayfinding Sign Project with Martinelli Environmental Graphics for a price not to exceed \$50,753.75	Planning Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to authorize the City manager to Manager to Execute Contract for Phase 1 of Wayfinding Sign Project with Martinelli Environmental Graphics for a price not to exceed \$50,753.75. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	Contractor coordinating with Public Works regarding implantation.
2018-082	April 17,2018	Approval of Waiver of Fees as Requested by the Sebastopol Senior Center for the Annual Driven to Perfection Classic Car Show and Cruise on Saturday, May 26. 2018, from 10 a.m. to 3 p.m. at O'Reilly Media at 1005 Gravenstein Hwy. N., Sebastopol	City Administration	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE:	None Required. Fees Waived.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-083 Resolution Number 6184	April 17, 2018	Approval of Resolution Opposing the Tax Fairness, Transparency and Accountability Act of 2018	Agenda Review Committee	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Resolution Opposing the Tax Fairness, Transparency and Accountability Act of 2018. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: Councilmember Carnacchi	None Required. Resolution approved for distribution.
2018-084	April 17, 2018	Approval of Quitclaim Deed relinquishing the access rights on Jewell Avenue at the rear lot line for 1021 Laurel Court	Engineering Manager/City Engineer	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Paperwork filed with County recorders office
2018-085	April 17, 2018	Approval of Letter of Support for Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire & Emergency Response (SAFER) Grant Application requesting funding to hire one full-time firefighter and Approving Commitment of Funding for Three Years as Follows: Year 1 - \$25,816.75; Year 2 - \$27,789.75; and Year 3 - \$41,957.65 Share of Costs	Fire Chief	Councilmember Glass moved and Councilmember Gurney the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter approved and forwarded with grant application.
2018-086	April 17, 2018	Presentation from Sebastopol World Friends (SWF)/Takeo World Friends (TWF), Adult and Student Delegation on their visit to our sister city, Takeo, Japan in March 2018	City Administration	None Required. Informational Only.	None Required. Informational Only
2018-087	April 17, 2018	Presentation on The Citizen's Housing Recovery Bond and addressing Sonoma County's affordable and workforce housing needs using local match.	Agenda Review Committee	None Required. Informational Only.	None Required. Informational Only
2018-088	April 17, 2018	Presentation on the Status of Sebastopol Community Cultural Center Programs and introduction of Plans for a Sebastopol Teen Club concept	Agenda Review Committee	None Required. Informational Only.	None Required. Informational Only
2018-089	April 17, 2018	Consideration of Approval of the PedLine Mini-Maps	Engineering Director	Councilmember Gurney moved and Councilmember Glass seconded the	Approved design will be used in the signs – work is waiting for

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				approve the design and placement of 21 Mini-Maps in 13 locations to assist with the "Park Once and Walk" campaign of Sebastopol's self-guided, color-coded walking tour: The PedLine. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Caltrans completion of downtown project.
2018-090	April 17, 2018	Preliminary Annexation and General Plan/Sphere of Influence Amendment Review for City-Owned Property North of Joe Rodota Trail and South of Tomodachi/Park Village Property (APN 060-120-015)	Planning Director	The Council was in consensus to move forward on the annexation process	Formal consideration preceding.
2018-091	April 17, 2018	Discussion and Action of Use of City Council Initiatives Fund to allocate funding to specific initiatives or projects for FY 17-18 Budget	City Administration	Councilmember Gurney moved and Mayor Slayter seconded the approve the City Council Initiatives Fund to allocate funding to specific initiatives or projects for FY 17-18 Budget as listed in the staff report. • Net General Fund Cost: 100-1001-4800 o Amount: \$500.00 Requested by Vice Mayor Hinton – Ives Pool o \$500.00 Requested by Mayor Slayter – Sebastopol World Friends Scholarship o \$500.00 – Requested by Councilmember Gurney – Sebastopol World Friends Scholarship VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Information sent to Finance for Fund Disbursement.
2018-092	May 1, 2018	To conduct a Study Session on the Comprehensive Update to the City's Zoning Ordinance to make a variety of amendments. The Planning Commission has been working on the revisions at a series of public meetings since fall 2017 and has transmitted its recommendations to the City Council. The amendments include changes related to definitions, use allowances, lot sizes and setbacks, general development standards, zoning districts, and additional revisions aimed at facilitating needed housing pursuant to policies of the General Plan. Specific revisions include but are not limited to consolidation of several similar zoning districts, renaming of a number of zoning districts, creation of standards for mobile food trucks, commercial	Planning Director	Study Session Only. No action taken.	No action required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		outdoor barbeques and downtown noise standards, updating of formula business provisions, and organizational changes, as well as other changes. The intent of the revisions is to achieve consistency with the City's new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. A public hearing on this item will be conducted at or after 6:00 pm.			
Reference Only		<ul style="list-style-type: none"> • Proclamation - May 6-12, 2018 - Municipal Clerk's Week • Proclamation - May 21-27, 2018 - Public Works Week 	City Administration	None Required. Reference Only	None Required. Reference Only
2018-093	May 1, 2018	Approval of Minutes of April 17, 2018 City Council Meeting Minutes	City Administration	Councilmember Gurney moved and Councilmember Glass the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved.
2018-094 Resolution Number 6185	May 1, 2018	Approval of Resolution Declaring Weeds on Private Property a Public Nuisance and Setting the Public Hearing Date/Time	Fire Chief	Councilmember Gurney moved and Councilmember Glass the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved -- public hearing date set.
2018-095	May 1, 2018	Approval of Temporary Use Permits, Fire Works Stands	Fire Chief	Councilmember Gurney moved and Councilmember Glass the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Permits approved.
2018-096	May 1, 2018	Approval of Design for New Restroom at Burbank Experiment Farm	Planning Director	Councilmember Gurney moved and Councilmember Glass the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None	Design approved. Funding to be considered in budget process.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-097	May 1, 2018	Informational Presentation - Annual Report from Outreach Community Coordinator Holly Hansen	City Administration	Abstain: None None Required. Informational Only.	None Required.
2018-098	May 1, 2018	Public Hearing - Waiving of Further Reading and Introduction of Ordinance to consider a comprehensive update to the City's Zoning Ordinance to make a variety of amendments. The Planning Commission has been working on the revisions at a series of public meetings since fall 2017 and has transmitted its recommendations to the City Council. The amendments include changes related to definitions, use allowances, lot sizes and setbacks, general development standards, zoning districts, and additional revisions aimed at facilitating needed housing pursuant to policies of the General Plan. Specific revisions include but are not limited to consolidation of several similar zoning districts, renaming of a number of zoning districts, creation of standards for mobile food trucks, commercial outdoor barbeques and downtown noise standards, updating of formula business provisions, and organizational changes, as well as other changes. The intent of the revisions is to achieve consistency with the City's new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues.	Planning Director	No formal vote. The Council was in support to approve the changes and return the zoning ordinance in its entirety for adoption at a later meeting.	To be considered May 30, 2018.
2018-099	May 1, 2018	Public Hearing: Public hearing to consider a comprehensive update to the City's Zoning Map. The primary objective of the Map update is to achieve consistency with the recently-adopted 2016 General Plan, which specifically identified changes to the Land Use Map, which are required to be reflected on the Zoning Map. In addition, under proposed Zoning Ordinance changes, to simplify allowances, several similar zoning districts will be consolidated, and this is reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts, particularly residential districts, will be renamed to have a more logical naming protocol to ease understanding of regulations.	Planning Director	None Taken. Item continued to future City Council Meeting.	To be considered May 30, 2018.
Reference Only	May 15, 2018	PROCLAMATIONS/PRESENTATIONS: The following were presented: <ul style="list-style-type: none"> • Proclamation- May 2018 as Lyme Awareness Month • Proclamation - May 2018 as Drowning Prevention Month 	City Administration	None Required. Reference Only.	None Required. Reference Only.
2018-100	May 15, 2018	Approval of Minutes of May 1, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item VOTE:	None Required. Minutes approved and posted to city web site.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-101 Resolution Number 6186	May 15, 2018	Approval of Resolution Authorizing and Approving an Agreement for Building Official Consultant Services between the City of Rohnert Park and the City of Sebastopol for Shared Building Official Services Not to Exceed 80 Hours Per Month	Building Official	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Agreement approved and building official to work at Rohnert Park.
2018-102	May 15, 2018	Approval of AmeriCorps Trail Improvement Project Design	Planning Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Item approved. Matching Grant being handled by Engineering Division.
2018-103 Resolution Number 6187	May 15, 2018	Approval of Resolution For Amendment of Designated Park Area (Tomodachi Park)	Planning Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution adopted.
2018-104	May 15, 2018	Public Hearing – To conduct a Public Hearing on Fiscal Year 2018-2019 City of Sebastopol Budget	Finance Director	Mayor Slayter closed the public hearing and continued this item to the June 5th City Council Meeting.	Item Continued to June 5 th City Council Meeting
2018-105	May 15, 2018	Public Hearing – To conduct a Public Hearing on Capital Improvement Program Budget for FY 2018-2019	Engineering Manager	No formal Vote – Item continued	Item Re-Noticed for June 5 th City Council Meeting. CIP for FY18/19 approved by Council June 19, 2018
2018-106	May 15, 2018	Discussion and Consideration of Proposal to Facilitate Implementation of new housing ordinances, resulting in increased small dwelling housing availability, specifically through the promotion of ADUs, Junior ADUs and the Share Sebastopol	Housing Sub-Committee	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve and adopt a new budget item to pay for promotion of the	Consultants working on Housing Fair

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		senior roommate service during FY 2018-19 and Authorizing funding in a not to exceed amount of \$8100		implementation of new housing ordinances, Share Sebastopol and the creation of several tailored, focused information packets to encourage ADU and Junior ADU construction and approve a not to exceed budget of \$8100.00. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-107	May 15, 2018	Discussion and Action of Request for Direction to Staff on Sales Tax Measure (Extension of Current Sales Tax) and Transit Occupancy Tax (TOT) Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language	Finance Director	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve Sales Tax Measure (Extension of Current Sales Tax at current rate) and Transient Occupancy Tax (TOT) Measure Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language. Discussion: Councilmember Gurney clarified if the motion included: <ul style="list-style-type: none"> • Extension of Measure Y with no sunset date • Increase TOT 2 percent with no sunset date Mayor Slayter stated that is correct. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Worked with Muni Services and created final ordinance for election
2018-108	May 15, 2018	Discussion and Action for Consideration of Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing the City Manager to Execute Contract with Sonoma County Transit and Receipt of a Report out from the Public Transit Forums and Survey Results	Councilmember Gurney/Cittaslow Sebastopol	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing	Item approved. Waiting for Contract for Execution.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				the City Manager to Execute Contract with Sonoma County Transit VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-109	May 15, 2018	Consideration of Making a Difference Program Banner Installation Nominee Awardee	Council Sub-Committee Responsible Department: Public Works Superintendent	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve Carson Pforsich as the first honoree of the Program. Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Ongoing Program
Reference Only	May 30, 2018	• Proclamation Recognizing Analy High School Year Book Student Committee for Donation of Photos to the City of Sebastopol	City Administration	None Required. Reference Only.	None Required. Reference Only.
2018-110	May 30, 2018	Approval of Re-Appointment of Bill Mattinson as the City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives	Councilmember Gurney	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Notified SCTA of Re-Appointment of Mr. Mattinson.
Resolution Number 6188 2018-111	May 30, 2018	Approval of Resolution Authorizing Designation of Applicant's Agent for Non-State Agencies	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution Approved.
2018-112	May 30, 2018	Public Hearing - Waiving of Further Reading and Introduction of Ordinance to consider a comprehensive update to the City's Zoning Ordinance to make a variety of amendments. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The amendments include changes related to definitions, use allowances, general development standards, zoning districts, and additional revisions. Specific revisions	Planning Director	None Taken	Item continued to May 31, 2018 City Council meeting

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		include but are not limited to consolidation of several similar zoning districts, standards for mobile food trucks and commercial outdoor barbeques, downtown noise standards, updating of formula business provisions, and organizational changes. The intent of the revisions is to achieve consistency with the City's new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. The Council conducted a Public Hearing on this matter on May 1, 2018; review of the amendments will continue at the May 30 meeting. The Council will also be conducting a hearing on a proposed new Zoning Map.			
2018-113	May 30, 2018	Public Hearing: Public hearing to consider a comprehensive update to the City's Zoning Map. The primary objective of the Map update is to achieve consistency with the recently-adopted 2016 General Plan, which specifically identified changes to the Land Use Map, which are required to be reflected on the Zoning Map. In addition, under proposed Zoning Ordinance changes, to simplify allowances, several similar zoning districts will be consolidated, and this is reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts, particularly residential districts, will be renamed to have a more logical naming protocol to ease understanding of regulations.	Planning Director	None Taken	Item continued to May 31, 2018 City Council meeting
2018-114	May 30, 2018	Consideration of Approval of Resolution Supporting Peace Efforts by President Trump	Councilmember Carnacchi	None Taken	No Further Action
2018-115	May 31, 2018	Public Hearing - Waiving of Further Reading and Introduction of Ordinance to consider a comprehensive update to the City's Zoning Ordinance to make a variety of amendments. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The amendments include changes related to definitions, use allowances, general development standards, zoning districts, and additional revisions. Specific revisions include but are not limited to consolidation of several similar zoning districts, standards for mobile food trucks and commercial outdoor barbeques, downtown noise standards, updating of formula business provisions, and organizational changes. The intent of the revisions is to achieve consistency with the City's new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. The Council conducted a Public Hearing on this matter on May 1, 2018; review of the amendments will continue at the May 30 meeting. The Council will also be conducting a hearing on a proposed new Zoning Map.	Planning Department	None	Item Continued

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-116	May 31, 2018	Public Hearing: Public hearing to consider a comprehensive update to the City's Zoning Map. The primary objective of the Map update is to achieve consistency with the recently-adopted 2016 General Plan, which specifically identified changes to the Land Use Map, which are required to be reflected on the Zoning Map. In addition, under proposed Zoning Ordinance changes, to simplify allowances, several similar zoning districts will be consolidated, and this is reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts, particularly residential districts, will be renamed to have a more logical naming protocol to ease understanding of regulations.	Planning Department	None	Item continued
Reference Only	June 5, 2018	Years of Service Award(s) <ul style="list-style-type: none"> • Gregory Devore – 15 years (Police Department) • William Braga – 35 years (Fire Department) Proclamation(s) <ul style="list-style-type: none"> • Proclamation Recognizing Planning Director Kenyon Webster upon his Retirement from the City of Sebastopol • Proclamation Proclaiming Carson Pforsich As Honoree of the "Locals Who Make a Difference" Banner Recognition Program 	City Administration	None Required. Reference Only	None Required. Reference Only
2018-117	June 5, 2018	Approval of Minutes of the City Council Meeting of May 15, 2018	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-118	June 5, 2018	Approval to Direct City Agencies to Review the Conflict of Interest Code	City Administration	City Administration Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Departments directed to review Conflict of Interest Code
2018-119	June 5, 2018	Approval of Amendments to the City Council Committee Assignments (Local Task Force on Integrated Waste Management	City Administration	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to solicit applications for two openings on the committee. VOTE:	Notices Sent out to for Applications

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-120	June 5, 2018	Approval of Revised Landscaping Plan for Area around the utility equipment at the corner of Abbott/Petaluma for Armstrong Development	Planning Department	Mayor Slayter moved and Vice Mayor Hinton seconded the motion to approve the landscaping plan and to return the design to the sub-committee based on comments discussed tonight. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Landscape Plan Approved.
2018-121	June 5, 2018	Approval of Letter of Opposition Unless Amended to SB 1088 (Dowd) - An act to add Section 8587.13 to the Government Code, and to amend Section 454 of, and to add Chapter 11 (commencing with Section 2899) to Part 2 of Division 1 of, the Public Utilities Code, relating to Disaster Preparedness	Mayor Slayter	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Consent Calendar Item Number 5. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: Councilmember Carnacchi	None Required. Letter signed and forwarded.
2018-122	June 5, 2018	Approval of Authorization for Request for Bids for Contract Number 2018-02 for Construction of Concrete Pad to Include Electrical/Plumbing for new Community Trailer to be located at Park Village	Engineering Manager	Mayor Slayter moved and Vice Mayor Hinton seconded the motion to: <ul style="list-style-type: none"> • Not send out to bid at this point • Directed staff to research this thoroughly for alternates • Take to sub-committee for review • Return to Council with revise bid VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Returning to Council for further discussions & direction to staff, set for September 4, 2018 R&C Construction selected for the work, which was completed December 2018
2018-123 Resolution Number 6189	June 5, 2018	Public Hearing on Abatement of Weeds	Fire Chief	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the resolution for the Abatement of Weeds. VOTE:	None Required. Resolution 6189 approved for the Abatement of Weeds.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-124 Resolution Number 6190	June 5, 2018	Public Hearing to Levy and Collect Annual Assessments for FY 2018-2019 for the City of Sebastopol's Lighting Special Assessment District; Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2018-2019 for the City of Sebastopol Landscaping and Lighting Assessment District	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the resolution to Levy and Collect Annual Assessments for FY 2018-2019 for the City of Sebastopol's Lighting Special Assessment District; Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2018-2019 for the City of Sebastopol Landscaping and Lighting Assessment District. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Public Hearing held.
2018-125	June 5, 2018	Public Hearing – To conduct a Public Hearing on Capital Improvement Program Budget for FY 2018-2019 and Approval of Resolution Approving a Capital Improvement Program Budget for Fiscal Year 2018-2019– This item was continued from the May 15, 2018 City Council Meeting 9a. Consideration and Discussion of Bid Package Bodega Contract 2018-01 - intersections safety improvements at Robinson, Florence, and Washington	Engineering Manager	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to: • Direct staff to bring back the CIP as discussed for approval • Authorized staff to go to bid for item 9a and have it segmented into three separation bids/intersections VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	CIP for FY 18/19 approved by Council June 19, 2018. Council authorized releasing Contract 2018-01 Bodega safety improvements for bidding. Bid results are to be discussed by Council September 4, 2018
2018-126	June 5, 2018	Authorization to Seek a Revised "Pro Forma," regarding the Financial Feasibility of an Affordable Housing Project on the Burnett Street Parking Lots	Pine Grove Square Subcommittee	None taken. Item continued to future City Council meeting.	Item Continued.
2018-127	June 5, 2018	Continuation - Discussion and Consideration of the Fiscal Year 2018-2019 City of Sebastopol Budget (Finance Director). – This item was continued from the May 15, 2018 City Council Meeting	Finance Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to direct staff to return to the next City Council meeting with a proposed budget for adoption as discussed tonight. VOTE:	Working on Proposed budget for next council meeting

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2018-128	June 5, 2018	Discussion and Action of Use of City Council Initiatives Fund to allocate funding to specific initiatives or projects for FY 17-18 Budget	Councilmember Carnacchi/City Administration	Vice Mayor Hinton moved and Mayor Slayter seconded the motion to approve the following: Use of Council initiative funds (Councilmember Glass) as follows: <ul style="list-style-type: none"> • \$250.00 – Senior Center • \$250.00 – community center • Funds to be used for general purpose Directed staff to review the current budget and return to the next meeting with suggestions. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Item Returned for Further discussion at the June 19 th City Council Meeting
2018-129	June 19, 2018	Interview of Applicant for the Opening on the Sonoma County Library for a Representative from Sebastopol (Current Rep: Helena Whistler – Term Ends June 2018) (City Administration) Applicant: Stephen C. Zollman	City Administration	No action taken. Council interviewed applicant.	None Required.
2018-130	June 19, 2018	Consideration of Appointment of City of Sebastopol Representative on the Sonoma County Library (Term Ending: June 30, 2022)	City Administration	Mayor Slayter moved and Councilmember Gurney seconded the motion to Appoint Stephen Zollman as the City of Sebastopol Representative on the Sonoma County Library Commission (Term Ending: June 30, 2022). VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	None Required. Appointed Stephen Zollman – Notified Library Commission
2018-131	June 19, 2018	Approval of Minutes of May 30, 2018 Special City Council Meeting Minutes	City Administration	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter	None Required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-132	June 19, 2018	Approval of Minutes of May 31, 2018 Special City Council Meeting Minutes	City Administration	Noes: None Absent Councilmember Glass Abstain None Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent Councilmember Glass Abstain None	None Required
2018-133	June 19, 2018	Approval of Minutes of June 5, 2018 City Council Meeting Minutes	City Administration	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent Councilmember Glass Abstain None	None Required.
2018-134 Resolution Number 6191 and 6192	June 19, 2018	Approval of Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 6, 2018, for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election to be held on that date pursuant to Elections Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the Local Agency an Estimated Pro Rate Share as a Condition of Having His/her Statement included in the Voters Pamphlet for the Municipal Election to be held on November 6, 2018.	City Administration	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent Councilmember Glass Abstain None	None Required. Resolutions Submitted to County Board of Supervisors and registrar of voters
2018-135 Resolution Numbers 6193, 6194, 6195, 6196, 6197, 6198, 6199	June 19, 2018	Approval of the Fiscal Year 2018-2019 City of Sebastopol Budget 7a. Approval of Resolution Approving and Adopting Fiscal Year 2018-2019 City of Sebastopol Budget; 7b. Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2018-2019 pursuant to Article XIII B of the California Constitution; 7c. Adoption of Resolution Approving Supplemental Law Enforcement Funds (SLEF); 7d. Adoption of Resolution Amending City Council Financial Policy #69 (Finance Director) 7e. Adoption of Resolution Amending City Council Purchasing Policy No. 89 7f. Adoption of Resolution of City Council Investment Policy No. 90	Finance Director	Vice Mayor Hinton moved and Councilmember Carnacchi seconded the motion to approve recalled consent calendar items. VOTE Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	None Required. Budget/Resolutions approved.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		7g. Adoption of Resolution of City Council Capitalization and Depreciation Policy No. 91			
2018-136 Resolution Number 6200	June 19, 2018	Approval and Adoption of Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges (Salary Schedule)	Finance Director	Vice Mayor Hinton moved and Councilmember Carnacchi seconded the motion to approve recalled consent calendar item. VOTE Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	None required. Resolution adopted.
2018-137 Resolution Number 6201	June 19, 2018	Approval of Resolution Adopting the Capital Improvement Program Budget for FY 18-19	Engineering Manager	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	CIP approved for FY 18/19
2018-138	June 19, 2018	Approval of Use of City Council Initiatives Fund (FY 17-18) and Use of FY 17-18 City Council Funds (Account Code: 100-1001-4510) to be Approved for Carry over Into the FY 18-19 City Budget to be Used for an Appreciation Dinner for the Planning Commission, Design Review Board and Public Arts Committee to be Sponsored by the City Council at a future date/time to be determined	Councilmember Carnacchi	Vice Mayor Hinton moved and Councilmember Carnacchi seconded the motion to Approve of Use of City Council Initiatives Fund (FY 17-18) and Use of FY 17-18 City Council Funds (Account Code: 100-1001-4510) to be Approved for Carry over Into the FY 18-19 City Budget to be Used for an Appreciation Dinner for the Planning Commission, Design Review Board, Public Arts Committee and City Citizen Representatives to Various committees to be Sponsored by the City Council at a future date/time to be determined. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	Dinner to be scheduled for future date
2018-139	June 19, 2018	This public hearing, scheduled to consider a comprehensive update to the City's Zoning Ordinance, has been continued to a future City Council Meeting date.	Planning Department	None Required. Item continued	Item continued o August 7, 2018 City Council Meeting
2018-140	June 19, 2018	This public hearing, scheduled to consider a comprehensive update to the City's Zoning Map, has been rescheduled to a future City Council Meeting date.	Planning Department	None required. Item continued.	Item continued to August 7, 2018 City Council Meeting

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-141	June 19, 2018	Consideration of Approval of Sebastopol Solid Waste Collection Services Annual Rate Adjustment (Recology Sonoma Marin)	Engineering Manager	Councilmember Gurney moved and Vice Mayor Hinton seconded the motion to Approve the Sebastopol Solid Waste Collection Services Annual Rate Adjustment (Recology Sonoma Marin). VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	None required. Rates approved.
2018-142	June 19, 2018	Consideration of Approval of Authorization to issue a Request for Proposals for a Traffic Corridor Safety Study for Healdsburg Avenue and Gravenstein Highway North (Engineering Manager	Councilmember Gurney moved and Mayor Slayter seconded the motion to Approve Authorization to issue a Request for Proposals for a Traffic Corridor Safety Study for Healdsburg Avenue and Gravenstein Highway North. VOTE: Ayes: Councilmembers Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: Councilmember Glass Abstain: None	Council to review RFP submittals September 4, 2018 Council discussed Sept. 18, 2018, staff asked to negotiate with responders to seek efficiencies with a combined study for entirety of SR 116 in Sebastopol. Nov. 13, 2018 Council selected W-Trans for the studies using a phased approach.
2018-143	June 19, 2018	Consideration of Request for Placement of Proposed Funding in the FY 18-19 City of Sebastopol Budget for a Circulation Planning Study for Two-Way Streets and By Pass into the FY 18-19 City of Sebastopol Budget	Councilmember Carnacchi/Engineering Manager Mikus (Responsible Department)	Vice Mayor Hinton moved and Councilmember Carnacchi seconded the motion to direct staff to prepare an RFP as discussed tonight for study of the concept to return to two-way streets and return to the City Council for review. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None	Council to review revised RFP September 18, 2018 Project will be put into CIP subject to available funding
2018-144	June 19, 2018	City Manager-Attorney/City Clerk Reports: • Nomination Period for City Council Candidates is Open July 16, 2018 – August 10, 2018 – dates to be confirmed) If 1 or more of the incumbents does not file by August 10, 2018, the nomination period will be extended for 5 days, until 5:00 p.m. on Wednesday, August 15, 2018	City Administration	None – Informational Only	None Required.
2018-145	June 19, 2018	• Report out – Publicly-Owned Properties Committee (formerly the Committee to Explore Ideas for a New City Hall and Civic Center including Expanded Facility for the Regional Public Library, then known as Pine Grove Square Civic Center Committee)	Pine Grove Square Committee	None – Informational Only.	None required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Reference Only	July 3 2018	City Council Meeting Cancelled	City Administration	None – Information Only	None required.
Reference Only	July 17, 2018	PROCLAMATIONS/PRESENTATIONS: Years of Service Award • Reyna Ramirez – 5 years (Public Works Department/Engineering Division)	City Administration	None – Information Only	None required.
2018-146	July 17, 2018	Approval of Minutes of June 19, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Minutes approved and posted.
2018-147 Resolution Number 6202	July 17, 2018	Approval of Extension of Contract with Holly Hansen Public Relations for Outreach Community Coordinator Services	City Administration	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Contract executed.
2018-148	July 17, 2018	Approval of Rejection of Claims Submitted for Money or Damages Against the City of Sebastopol Filed by Law Office of Peter Harris on Behalf of Clyde Cochran (City Administration	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-149 Resolution Number 6203	July 17, 2018	Approval and Authorization for the City Manager to execute the related contract with Marin I.T for Information Technology Services not to exceed \$57,760	Finance Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Contract executed.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-150 Resolution Number 6204	July 17, 2018	Approval and Authorization for the City Manager to execute the related contract with Regional Government Services for Human Resource Services not to exceed \$50,000.	Finance Director	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Contract executed.
2018-151	July 17, 2018	Mayor Slayter requested the addition of an urgency item. S. 3157 (Thune & Schatz), Small Cell" Act - Opposition S. 3157, the STREAMLINE Act, which would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.	Mayor Slayter	Mayor Slayter moved and Vice Mayor Hinton seconded the motion to approve the addition of the urgency item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Item added to the agenda.
2018-152	July 17, 2018	Report on Receipt of Grant from the Sonoma County Board of Supervisors as sponsored by District 5 Supervisor Lynda Hopkins	Engineering Manager	None Required. Informational Only.	Grant information was submitted to the County of Sonoma August 2018, Grant check subsequently received, money applied to Bodega HAWK
2018-153	July 17, 2018	Report out from the Police Chief on Request from the Council to Provide an Informational Report on Issues Related to Morris Street parking/camping	Police Chief	No formal vote taken.	The Council accepted the Chief's report and heard community input. Following discussion, the Council directed Staff to return with recommendations for actions to address quality of life and perceived safety concerns.
2018-155 and 156 Resolution Number 6205 and 6206	July 17, 2018	Discussion and Action for City Council Adoption of Resolution Calling for Consolidated Election to Place Two Ballot Measures on the November 6, 2018 City Election. The measures are to amend two existing City ordinances (Transactions and Use Tax [Sales tax] and Transient Occupancy Tax [TOT]). 1. Approval of Resolutions for Consolidation of the Municipal Election with the Consolidated General Election to be held on November 6, 2018 for the purpose of submitting to the electors of the City of Sebastopol Two Ballot Measures; 2. Direct City Attorney to prepare Impartial Analysis not to exceed 500 words on all City measures; 3. Directing and Approving Identification of author of said arguments and rebuttal arguments on behalf of the City of Sebastopol; 4. Requesting the Sonoma County Registrar of Voters to Conduct the Elections	Finance Director/Muni Services/City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to Approve Ballot Measure as read by the City Manager as follows: Read by Title: RESOLUTION OF THE CITY OF SEBASTOPOL REQUESTING CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE CONSOLIDATED GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2018 FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY OF SEBASTOPOL A BALLOT MEASURE KNOWN AS THE "EXTENSION IN SALES TAX" AND SETTING DEADLINES FOR SUBMISSION OF ARGUMENTS AND REBUTTAL ARGUMENTS	Ballot Measures Sent to County Elections.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				<p>AND PROVIDING FOR AN IMPARTIAL ANALYSIS BY THE CITY ATTORNEY</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p> <p>Councilmember Glass moved and Vice Mayor Hinton seconded the motion to Approve Ballot Measure as read by the City Manager as follows:</p> <p>Read by Title: RESOLUTION OF THE CITY OF SEBASTOPOL REQUESTING CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE CONSOLIDATED GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2018 FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY OF SEBASTOPOL A BALLOT MEASURE KNOWN AS THE "INCREASE IN TRANSIENT OCCUPANCY TAX" AND SETTING DEADLINES FOR SUBMISSION OF ARGUMENTS AND REBUTTAL ARGUMENTS AND PROVIDING FOR AN IMPARTIAL ANALYSIS BY THE CITY ATTORNEY</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2018-154	July 17, 2018	Consideration of Request for Reduction of Fees (50%) for Special Event Permit Application – Jim Corbett - Mr. Music Peacetown Summer Concert Series	City Administration	<p>Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve a reduction of fees and approved the following permit fees: \$2500 for fee and \$1000 for refundable deposit for this year only.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None</p>	None Required. Fees reduced and a letter sent to applicant.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-157	July 17, 2018	Consideration of Approval of Authorization for Request for Bids for Contract Number 2018-02 for Construction of Concrete Pad to Include Electrical/Plumbing for new Community Trailer to be located at Park Village	Engineering Manager	Abstain: None Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Option A, Full Pad (Plan A) \$85,800. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	Returning to Council for further discussion & direction September 4, 2018 R&C Construction selected for the work, which was completed December 2018
2018-158	July 17, 2018	Consideration of Approval of Authorization to issue a Request for Proposals for two Traffic Corridor Safety Studies: for the two-way portion of Petaluma Avenue, and for the one-way parallel sections of Petaluma Avenue/McKinley Street and North & South Main Streets.	Engineering Manager	No formal vote taken.	City council asked for staff to collect collision data for vehicles, bicycles, and pedestrians for the intersections listed in the draft RFPs, and further asked staff to return to council with that information in order to consider reducing the intersections to be studied. This is returning to Council for discussion September 18, 2018 Council discussed Sept. 18, 2018, staff asked to negotiate with responders to seek efficiencies with a combined study for entirety of SR 116 in Sebastopol. Nov. 13, 2018 Council selected W-Trans for the studies using a phased approach.
2018-159	July 17, 2018	Consideration of Approval of Authorization to issue a Request for Proposals for consultants to perform a study on the feasibility of returning two-way traffic to downtown core City streets that currently are one-way	Engineering Manager	Mayor Slayter moved and Councilmember Gurney seconded the motion to authorize staff to issue a RFP to study the feasibility of returning two-way traffic to Sebastopol downtown streets as amended: • to increase the number of required Public Outreach meeting from two to six with three for citizens and three for merchants and commercial enterprises. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	Council to review RFP September 18, 2018 Project will be put into CIP subject to available funding

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-160	July 17, 2018	Discussion and Action of Designation of a voting delegate by your agency for the Annual Conference General Assembly (Friday, September 14) to be held in Long Beach, Ca	City Administration	Mayor Slayter moved and Councilmember Glass seconded the motion to appoint Mayor Slayter as Voting Delegate and Councilmember Glass as alternate for the Annual Conference General Assembly (Friday, September 14) to be held in Long Beach, Ca. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Needed. Delegation letter sent to League of CA cities.
2018-161	July 17, 2018	Mayor Slayter requested the addition of an urgency item. S. 3157 (Thune & Schatz), Small Cell" Act - Opposition S. 3157, the STREAMLINE Act, which would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.	Mayor Slayter	Councilmember Gurney moved and Councilmember Glass seconded the motion to authorize the Mayor to send a letter of opposition. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None. Letter signed and mailed.
2018-162	August 7, 2018	Interview of Applicants for two (2) Openings on the Local Task Force on Integrated Waste Management	City Administration	No Action Required. Informational Only	Made Appointments Later in the Evening
Reference Only	August 7, 2018	Years of Service Award • Eric Scott – 25 years (Public Works Department) • Introduction and Welcoming of Newly Hired of City of Sebastopol Planning Director Kari Svanstrom	City Administration	No Action Required. Reference Only	None required.
2018-163	August 7, 2018	Appointment of Applicants for two (2) Openings on the Local Task Force on Integrated Waste Management.	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to appoint Sunny Galbraith and Guy Tillotson to the Two openings on Local Task Force and in the event City Clerk researches the item and finds that an alternate can be appointed, that the Council appoint Gerald Glaser as the alternate. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2018-164	August 7, 2018	Approval of Minutes of July 17, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Councilmember Gurney seconded the	None Required. Minutes approved and posted.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-165	August 7, 2018	Receipt of Report of Annual Sewer Report	Public Works Superintendent	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Received with no questions.
2018-166	August 7, 2018	Approval and Authorization for Mayor to Sign letter of Support to commit to going Diesel Free and signing the Statement of Purpose to cut diesel use to zero by the end of 2033	Mayor Slayter	Mayor Slayter moved and Councilmember Glass seconded the motion to Authorize the Mayor to Sign letter of Support to commit to going Diesel Free and signing the Statement of Purpose to cut diesel use to zero by the end of 2033 VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	None Required. Letter signed and mailed.
2018-167	August 7, 2018	Public Works Vehicle Replacement Budget Expenditure Approval for the Purchase of One 5-Yard Dump Truck	Public Works Superintendent	The Council was in consensus to: <ul style="list-style-type: none"> • Continued item until after the election • Obtain pricing for gas engine versus diesel engine • Obtain prices from two different dealerships not owned by same person • Obtain prices from out of area as well 	Postponed to a later date to be determined.
2018-168	August 7, 2018	Approval of Budget Adjustment for Installation of new Street Light Pole for the Bodega Avenue/Ragle Road Intersection Improvements	Engineering Manager	Councilmember Gurney seconded the motion to approve the Consent Calendar Item. VOTE:	Contractor installed Nov. 2018.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-169	August 7, 2018	Consideration of Request from Paolo Petrone, Piazza Hospitality for Fee Reductions/Fee Deferrals for the Hotel Sebastopol Project	City Administration	Councilmember Gurney amended her motion and Vice Mayor Hinton seconded the amended motion to: <ul style="list-style-type: none"> • Reduce water/sewer fees by 35% • Reduce plan check/building fees as listed in memo by 50% • Do not reduce the transportation impact fee • Fee deferral program similar to Barlow – one year after opening or three consecutive months of 75% room occupancy whichever comes first • Fees paid in monthly installments – over course of five years • Detailed agreement to be worked out by City Manager • Would need to be LEED Certified as represented • Would need to be Zero Net Energy VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	City staff working on deferral agreement
2018-170	August 7, 2018	Discussion and Consideration of City Council Designate(s) to Attend Caltrans Meeting on ADA Pedestrian Sidewalk Improvement Project	Councilmember Carnacchi	Councilmember Hinton moved and Councilmember Gurney seconded the motion to create a Sub-Committee for two Councilmembers to the Caltrans ADA pedestrian sidewalk sub-committee and appoint Councilmember Carnacchi and Mayor Slayter. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Sub-Committee Created Engineering working on arrangement of meetings with Caltrans City is waiting on Caltrans' latest plans in order to review and comment

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-171 Ordinance 1110	August 7, 2018	Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City’s Zoning Ordinance to make a variety of amendments. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The amendments include changes related to definitions, use allowances, general development standards, zoning districts, and additional revisions. Specific revisions include but are not limited to consolidation of several similar zoning districts, standards for mobile food trucks and commercial outdoor barbeques, downtown noise standards, updating of formula business provisions, and organizational changes. The intent of the revisions is to achieve consistency with the City’s new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. The Council conducted a Public Hearing on this matter on May 1, 2018, and also discussed the revisions on May 30, 2018; review of the amendments will continue at the June 19, 2018 meeting. The Council will also be conducting a hearing on a proposed new Zoning Map.	Planning Director	The Council was in consensus to continue this item to the September 4, 2018 City Council Meeting.	Item continued to oct 2 per agenda review committee
2018-172 Ordinance 1111	August 7, 2018	Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City’s Zoning Map. The Planning Commission has been working on both Zoning Ordinance and Zoning Map amendments at a series of meetings since fall 2017. The primary objective of the Map update is to achieve consistency with the recently-adopted new General Plan, which specifically identified changes to the Land Use Map which are required to be reflected in the Zoning Map. In addition, under proposed Zoning Ordinance changes, several similar zoning districts will be consolidated, and this is also reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts will be renamed to have a more logical naming protocol. The Planning Commission, following a public hearing process, approved the revisions, and is recommending Council adoption. The City Council is expected to first work on the draft Zoning Ordinance revisions at the same meeting.	Planning Director	The Council was in consensus to continue this item to the September 4, 2018 City Council meeting.	Item continued to oct 2 per agenda review committee
2018-173 Ordinance 1112	August 7, 2018	Public Hearing – Approval of Resolution for Reorganization Consisting of Annexation and General Plan/Sphere of Influence Amendment for Parcel 060-120-015; and Approval of Introduction and First Reading of an Ordinance Pre-Zoning the Property and Amending the Zoning Map for Parcel 060-120-015	Planning Director	This Item was continued to a future meeting.	Item continued to future council meeting
2018-174	August 7, 2018	Consideration of Approval of Recommendations from the Locals Who Make a Difference (LWMAD) Sub-Committee for Honoree	LWMAD Committee Public Works Superintendent	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Meg Mizutani as the Locals Who	Approved resolution; had banner and award completed

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Resolution Number 6207		and Approval of Adoption of Resolution Amending the Locals Who Make a Difference Recognition Program		Make a Difference (LWMAD) Honoree and Approval of Adoption of Resolution Amending the Locals Who Make a Difference Recognition Program. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Recognition to be held Sep 4 th for honoree
2018-175	August 7, 2018	Discussion and Consideration of Amendments to the City Council Committee Assignments. This item is to: a) Request Creation of a Downtown Parking City Council Subcommittee (Mayor Slayter) b) Request Creation of an Affordable Housing Site Search City Council Subcommittee (Mayor Slayter) c) Request to Disband the Sub-Committee to explore ideas for a new City Hall and new Civic Center that includes an expanded facility for the Regional Public Library (Pine Grove Square Civic Center) (Councilmember Carnacchi)	Mayor Slayter/Councilmember Carnacchi	No action taken. Items a and b were tabled at this time, item c – committee was reported as disbanded.	None required at this time.
2018-176	August 7, 2018	Discussion and Consideration of Language for Ballot Arguments in Favor of the Proposed Measures as follows: a) Ballot Measure XXX, Known as the "EXTENSION IN SALES TAX" b) Ballot Measure XXX, Known as the "INCREASE IN TRANSIENT OCCUPANCY TAX"	Vice Mayor Hinton/Councilmember Glass	The Council was in consensus to have the sub-committee edit for final the arguments in favor of both ballot measures for submission to the County elections by Friday, August 10, 2018.	Arguments submitted to County Elections
2018-177	August 7, 2018	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One Case)	City Attorney	No Report Out	None Required.
Reference Only	September 4, 2018	PROCLAMATIONS/PRESENTATIONS: • Proclamation - September is National Senior Center Month • Proclamation – Proclaiming Meg Mizutani As Honoree of the "Locals Who Make a Difference" Recognition Program	City Administration	None Required. Reference Only.	None Required.
2018-178	September 4, 2018	Approval of Minutes of August 7, 2018 City Council Meeting Minutes	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved and Posted.
2018-179	September 4, 2018	Approval and Adoption of Resolution Approving the Biennial Conflict of Interest Code Applicable to Designated Employees Pursuant to the Political Reform Act of 1974	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item	None required. Code approved and adopted.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
Resolution Number 6208				VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-180 Resolution Number 6209	September 4, 2018	Approval of Resolution approving the delegation of claims administration and authorizing Redwood Empire Municipal Insurance Fund (REMIF) and the third-party administrator on behalf of REMIF to accept or reject claims filed against the City of Sebastopol	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Resolution submitted to REMIF.
2018-181	September 4, 2018	Approval of Letter of Opposition to Senate Bill 3157 – STREAMLINE Small Cell Deployment Act	Mayor Slayter	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter mailed.
2018-182	September 4, 2018	Approval of Letter of Support, if Amended, to SB 212, Sharps and Pharmaceutical Drug Take-Back Program	Vice Mayor Hinton	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter mailed
2018-183	September 4, 2018	Informational Presentation Laguna Treatment Plant's 50th Anniversary Open House on Saturday, September 22, from 10 am-2pm (Rita Miller, Santa Rosa Water's Deputy Director of Environmental Services)	Engineering Manager	None required. Informational only	None required.
2018-184	September 4, 2018	SHARE Sebastopol (SHARE Sonoma County) Informational Report: This item is to provide an informational presentation on the results to date of services and programs created to help create affordable housing by utilizing the City of Sebastopol's existing housing stock and Facilitate Secure Home Shares for Homeowners and Renters. (Amy Appleton).	Housing Sub-Committee	None required. Informational only	None required.
2018-185	September 4, 2018	Informational Presentation by PG&E, Herman G. Hernandez, Public Affairs Representative, and Brian Bottari, Public Affairs Manager for the North Bay, on PG&E Community Wildfire Safety	City Administration	None required. Informational only	None required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-186	September 4, 2018	<p>Program, which implements additional precautionary measures intended to reduce wildfire risks.</p> <p>Public Hearing – To conduct a public hearing to Consider Whether or Not the City will Submit a Basin Boundary Modification Request to the California Department of Water Resources as per the Sustainable Groundwater Management Act of 2014. (The Department of Water Resources has extended the Basin Boundary Modifications submission period to September 28, 2018, in response to comments received on the Draft 2018 SGMA Basin Prioritization. The extension will allow additional opportunity for local agencies to consider basin boundary modifications that support and promote sustainable groundwater management.)</p>	Engineering Manager	<p>Councilmember Glass moved and Vice Mayor Hinton seconded the motion to:</p> <ul style="list-style-type: none"> • Move forward on the jurisdictional basin boundary request to DWR; • If extenuating issues arises, staff will inform the City Council and the City council retains the right or possibility of reconsidering this action at the next City Council meeting • Encourages the three mutual water companies close to our boundary that this is their choice to choose to join with the City, and if they elect to join us, it would be with the understanding that it with would be with a shared appropriate cost (to be reached with agreement between City and mutuals) • Understanding there would be no adverse consequences to the City if their decision was to be included • If negative consequences brought back to council meeting • Informational staff report if not <p>VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None</p>	Application was submitted by Sept. 28, and has passed technical review with approval recommended. CA Water Commission to give final review and approval January 2019
2018-187	September 4, 2018	Designation of Voting Member and Alternate Voting Member to the Local Task Force on Integrated Waste Management Based on Appointments to this Committee from the August 7, 2018 City Council Meeting	City Administration	<p>Mayor Slayter moved and Councilmember Glass seconded the motion to appoint Sunny Galbraith as the Voting Member and Guy Tillotson as the Alternate Voting member.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	None Required. Appointed as Primary Alternate Sent Information to Local Task Force
2018-188	September 4, 2018	Discussion and Consideration of Direction to Staff for Contract Number 2018-02 - Concrete Pad with New Utilities at Park Village	Engineering Manager	<p>Councilmember Gurney moved and Councilmember Glass seconded the motion to:</p> <ul style="list-style-type: none"> • Directed staff to accept the bid for a new concrete pad with utilities 	R&C Construction selected for the work, which was completed December 2018

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				<ul style="list-style-type: none"> Approval is contingent upon the contribution of \$20,000 from WCCS VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2018-189	September 4, 2018	Discussion and Action of Results of Bid Package Proposals for Bodega Contract 2018-01 - intersections safety improvements at Robinson, Florence, and Washington.	Engineering Manager	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve: <ul style="list-style-type: none"> Washington intersection only Approval of contract to DC election for \$85,569 Funds to be used from traffic impact fund only VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Due to funding constraints, council decided to only approve work at the Washington intersection. Robinson and Florence are to be programmed into CIP pending funding availability. DC Electric selected to do the work at Washington.
2018-190	September 4, 2018	Discussion and Consideration of Approval of City Council Meeting Schedule Changes for November 2018	City Administration	Councilmember Carnacchi moved and Councilmember Glass seconded the motion to approve the changes to the 2018 Council Meeting Schedule as follows: October 30, 2018 - Special City Council Meeting 6:00 pm November 6, 2018 - City Council Meeting Cancelled November 13, 2018 - Special City Council Meeting 6:00 pm November 20, 2018 - Regular City Council Meeting Cancelled December 4, 2018 - Regular City Council Meeting 6:00 pm VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Information posted to city web site and emailed to members of the public.
2018-191	September 4, 2018	Discussion of City Council Position on Resolution(s) for the League of California Cities Conference to be held September 12-	City Administration	The Council was in consensus to support the second resolution and take no position on the first resolution as listed.	None Required. Voting to take place at League Conference

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		14, 2018 in Long Beach, CA for Voting by Designated Representative(s)		<p>#1. RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES CALLING UPON THE LEAGUE TO RESPOND TO THE INCREASING VULNERABILITIES TO LOCAL MUNICIPAL AUTHORITY, CONTROL AND REVENUE AND EXPLORE THE PREPARATION OF A BALLOT MEASURE AND/OR CONSTITUTIONAL AMENDMENT THAT WOULD FURTHER STRENGTHEN LOCAL DEMOCRACY AND AUTHORITY.</p> <p>#2. A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES DECLARING ITS COMMITMENT TO SUPPORT THE REPEAL OF PREEMPTION IN CALIFORNIA FOOD AND AGRICULTURE CODE § 11501.1 THAT PREVENTS LOCAL GOVERNMENTS FROM REGULATING PESTICIDES</p> <p>Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2018-192	September 18, 2018	Study Session and Presentation of Summary of work in Sonoma County by Zero Waste Representatives	Councilmember Gurney	No Action Taken.	None Required at this time.
Reference Only	September 18, 2018	<ul style="list-style-type: none"> Presentation of Federal Emergency Management Agency (FEMA) Reimbursements to the City of Sebastopol and Representatives from Local Non-Profits For Fire Related Expenses During the October Fires 	City Administration	None Required.	None Required.
2018-193	September 18, 2018	Approval of Minutes of September 4, 2018 City Council Meeting Minutes	City Administration	<p>Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the consent calendar item.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved and posted to city web site,
2018-194	September 18, 2018	Approval of Amendment to Lease Agreement between the City of Sebastopol and the Sebastopol Area Chamber of Commerce for Lease of One (1) Parking Space in the Municipal City Parking Lot Adjacent to the Chamber of Commerce	City Administration	<p>Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the consent calendar item.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	None Required. Lease executed.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-195	September 18, 2018	Approval of a new job description for an unbenefited Temporary (Extra-Help) Maintenance Assistant; and amendment to add this classification to the Approved Pay Rates and Ranges Schedule effective October 1, 2018	Public Works Superintendent/Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required, Department will move forward with filling the approved position as needed.
2018-196 Resolution Number 6210	September 18, 2018	Approval of Resolution Updating the City of Sebastopol Current Pay Rates and Ranges for Temporary (Extra Help) Maintenance Assistant Classification	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution Adopted.
2018-197	September 18, 2018	Approval of Notice of Completion, for Contract number 2017-05, Sewer and Water Pipeline Replacement and Repairs	Engineering Manager	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Retention paid to Team Ghilotti
2018-198	September 18, 2018	Discussion and Consideration of Potential Actions for Morris Street Camping Issues to Include Recommendation for Revision of Existing Ordinances	Police Chief	No formal vote. Council consensus.	Council declined to consider parking restriction changes in the Morris Street industrial area, and directed Staff to return to Council with recommendations for oversized vehicle restrictions for residential areas.
2018-199 Resolution Number 6211	September 18, 2018	Consideration of Approval of Resolution supporting Sebastopol applying to the California Department of Water Resources for a Jurisdictional Boundary Adjustment to include Sebastopol in the Santa Rosa Plain Sub-Basin for the purpose of most effectively complying with the Sustainable Groundwater Management Act of 2014 as discussed and approved at the September 4, 2018 Council meeting; and receipt of informational report summarizing efforts in this regard to date.	Engineering Manager	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the Resolution supporting Sebastopol applying to the California Department of Water Resources for a Jurisdictional Boundary Adjustment to include Sebastopol in the Santa Rosa Plain Sub-Basin for the purpose of most effectively complying with the Sustainable Groundwater Management Act of 2014 as discussed and approved at the September 4, 2018 Council meeting with the correction low risk to state very low risk.	Application was submitted by Sept. 28, and has passed technical review with approval recommended. CA Water Commission to give final review and approval January 2019

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2018-200	September 18, 2018	Discussion of Results of Bid Proposals for RFP – Healdsburg Avenue Corridor	Engineering Manager	No format vote: Council consensus.	Council discussed Sept. 18, 2018, staff asked to negotiate with responders to seek efficiencies with a combined study for entirety of SR 116 in Sebastopol. Nov. 13, 2018 Council selected W-Trans for the studies using a phased approach.
2018-201	September 18, 2018	Discussion of Bid Proposals for RFP – Traffic Corridor Safety Studies for the two-way portion of Petaluma Avenue, and for the one-way parallel sections of Petaluma Avenue/McKinley Street and North & South Main Streets. City council asked for staff to collect collision data for vehicles, bicycles, and pedestrians for the intersections listed in the draft RFPs, and further asked staff to return to council with that information in order to consider reducing the intersections to be studied.	Engineering Manager	No formal vote. Council consensus.	Council discussed Sept. 18, 2018, staff asked to negotiate with responders to seek efficiencies with a combined study for entirety of SR 116 in Sebastopol. Nov. 13, 2018 Council selected W-Trans for the studies using a phased approach.
2018-202	September 18, 2018	Discussion of Results of Proposals Received for RFP – Feasibility Study: Return the current one-way street alignment along SR 116 back to two-way traffic.	Engineering Manager	No formal vote. The Council was in consensus to table this item.	Project will be put into CIP subject to available funding
Reference Only	October 2, 2018	PROCLAMATIONS/PRESENTATIONS: o Proclamation - October 14 to 20, 2018 as "Freedom from Workplace Bullies Week" o Proclamation - October as Domestic Violence Awareness Month Years of Service Award • Kelley Kinoshita – 5 years (Fire Department) • Andrew Bauer – 5 years (Police Department)	City Administration	None Required. Reference Only.	None Required. Reference Only.
2018-203	October 2, 2018	Approval of Minutes of September 18, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved.
2018-204	October 2, 2018	Receipt and Acceptance of Informational Item of Notice of Upcoming Openings on the City of Sebastopol Planning Commission (City Administration):	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item.	None Required. Ads posted in newspaper, online and bulletin board.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		a) Zachary Douch – December 31, 2018 - Term Ending b) Michael Jacob – December 31, 2018 – Term Ending		VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-205	October 2, 2018	Receipt and Acceptance of Informational Item of Notice of Upcoming Openings on the City of Sebastopol Design Review Board (City Administration): a) Gregory Beale (Category D) Term Ending Date: December 31, 2018 b) Cary Bush (Category A) Term Ending Date: December 31, 2018 c) Ted Luthin (Category B) - Term Ending Date: December 31, 2018	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Ads posted in newspaper, online and bulletin board.
2018-206 Resolution Number 6212	October 2, 2018	Approval of Resolution Approving the Grant from the Department of Forestry and Fire Protection Agreement #7FG18100 for services from the date of last signatory on page 6 of the Agreement to June 30, 2019 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 and Acceptance of Funds in the amount of \$7,973.00 for Purchase and Replacement of out-of-date Personal Protective Equipment (PPE) Wildland Firefighter Tactical Boots and Wildland Web Gear with Accessories	Fire Department	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution #6212 approved.
2018-207 Resolution Number (N;/A)	October 2, 2018	Approval of Resolution Adopting Amendments to the Existing City Policy for City Owned Vehicles, Use of Private Vehicles, Travel and Reimbursement Procedures	Finance Department	None – item Pulled from Agenda	None – item Pulled from Agenda. Rescheduled for January 15, 2019
2018-208 Resolution Number 6213	October 2, 2018	Approval and Authorization for Mayor to Sign Letter of Intent to Submit an Application Requesting Funds from the Sonoma County Continuum of Care (CofC) (Homeless Emergency Aid Program (HEAP) HEAP is a \$500 million block grant program designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. The HEAP grant is authorized by Senate Bill (SB) 850, which was signed into law by Governor Brown in June of 2018. This action also requests that the City Council by Resolution, declare a shelter crisis pursuant to Senate Bill 850 and authorize the city's participation in the newly established "Homeless Emergency Aid Program."	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter and Resolution submitted to the County.
2018-209	October 2, 2018	PUBLIC HEARING(s): 7. A. Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City's Zoning Ordinance to make a variety of amendments. The Planning Commission developed the revisions in a series of meetings since fall 2017	Planning Director	Mayor Slayter moved and Councilmember Glass seconded the motion to approve for first reading and introduction zoning ordinance as proposed with following amendments: Inclusionary Housing – 17.250.030 (B) 7:	Introduction of Ordinances Approved. To be returned for adoption at future council meeting.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		<p>and is recommending their adoption by the City Council. The amendments include changes related to definitions, use allowances, general development standards, zoning districts, and additional revisions. Specific revisions include but are not limited to consolidation of several similar zoning districts, standards for mobile food trucks and commercial outdoor barbeques, downtown noise standards, updating of formula business provisions, and organizational changes. The intent of the revisions is to achieve consistency with the City's new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. The Council conducted Public Hearings on this matter on May 1, May 30, and May 31, 2018, and August 7, 2018. This item was continued at the August 7, 2018 meeting. (Planning Department)</p> <p>B. Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City's Zoning Map. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The primary objective of the Map update is to achieve consistency with the recently-adopted new General Plan, which specifically identified changes to the Land Use Map which are required to be reflected in the Zoning Map. In addition, under proposed Zoning Ordinance changes, several similar zoning districts will be consolidated, and this is also reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts will be renamed to have a more logical naming protocol. This item was continued at the August 7, 2018 meeting. (Planning Department)</p>		<p>Single family dwelling units of 840 square feet or less which are owner-occupied for a minimum of one-year, following which they may be rented to a long-term renter with a minimum of a six-month lease.</p> <p>17.250.145 Modification of requirements, innovation.</p> <p>A. After receiving a recommendation from the Planning Commission, the City Council may modify the requirements of the inclusionary provisions on a project basis upon submittal of a written request on a form established by the Planning Department for the approval of alternate inclusionary requirements and payment of the applicable fee equal to that for a major use permit by the developer, if the Council finds that alternate requirements will achieve the intent of the inclusionary program and are consistent with the General Plan.</p> <p>B If the Council so determines, the inclusionary requirements for the project shall be modified to change the inclusionary housing obligations to the alternative requirements proposed by the developer, and these requirements shall become a condition of the project. The applicant shall bear the burden of presenting substantial evidence to demonstrate that the alternative requirements meet the intent of this section.</p> <p>C. A request to modify the inclusionary provisions of this Chapter based on this Section may be submitted by a developer prior to and independent of submittal of a development project application.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2018-210	October 2, 2018			<p>Mayor Slayter moved and Vice Mayor Hinton seconded the motion to approve the zoning map with the following amendments:</p> <ul style="list-style-type: none"> • ESOS overlay to be applied to the Park Village and Tomadachi Park parcels 	

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				<ul style="list-style-type: none"> • Hayden/Litchfield parcels proposed as R-5 to retain R-4 zoning • Church parcel at corner of Healdsburg/Main to retain CD zoning for all of parcel • Henon Drive property proposed as R-3 to retain R-2 zoning • 370 Neva Street to be zoned R-6 until resolved if map issue • Staff directed to review map for historical analysis and resolution for map error <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2018-211	October 2, 2018			<p>Councilmember Glass moved and Councilmember Gurney seconded the motion to keep the zoning to R6.</p> <p>Mayor Slayter returned to the meeting.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney and Mayor Slayter Noes: None Absent: Vice Mayor Hinton (recused) Abstain: None</p>	
2018-212	October 2, 2018			<p>Councilmember Gurney moved and Mayor Slayter seconded the motion to adopt the zoning map change for parcels marked B.</p> <p>VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass (recused) Abstain: None</p>	
2018-213	October 2, 2018			<p>Councilmember Glass moved and Vice Mayor Hinton seconded the motion to adopt the zoning map change for parcels marked "C" to be R-4.</p> <p>VOTE:</p>	

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney (recused) Abstain: None	
2018-214	October 2, 2018			Mayor Slayter moved and Councilmember Glass seconded the motion to reconsider the earlier vote on the overall change to the zoning map to discussed the north side of Calder Avenue and one parcel on the south size currently noted as R-5. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-2015	October 2, 2018			Councilmember Glass moved and Councilmember Gurney seconded the motion to reconsider parcels zoned to R-5 to be changed and zoned to R-4 consistent with Litchfield and parcel on Calder. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-216	October 2, 2018	Discussion of Suggested topics for the 2019 Mayors and Councilmembers Association General Membership Meeting Presentations	City Administration	The Council was in concurrence to provide the following topics of general interest to the Mayors and Councilmembers Association General Membership Meetings for Calendar Year 2019 as listed below: <ul style="list-style-type: none"> • Inclusionary Housing Programs and Data Results from Said programs • Ways Cities can create opportunities to give birth to local businesses • Discussion of shortage/unskilled workers and the role of the Education System to train workers 	None Required. Items submitted to October 11 th MC Meeting.
2018-217	October 16, 2018	Approval of Minutes of October 2, 2018 City Council Meeting	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to	None Required. Items approved and posted to city web site.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				approve the consent calendar item numbers 1. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-218	October 16, 2018	Informational Presentation from West County Community Services on Status of Park Village (WCCS/City Council Sub-Committee)	Park Village Sub Committee	None Required. Reference Only.	None Required. Reference Only.
2018-219	October 16, 2018	Informational Presentation – 2018 Homeless Count and Information on HEAP Program (Homeless Emergency Aid Program) (Gale Brownell – Housing Advocate/Jenny Helbraun Abramson, Homeless Services Manager, Sonoma County Community Development Commission) (Housing Sub-Committee)	Housing Sub-committee (Planning Director)	None required. Reference Only.	None required. Reference only.
2018-220	October 16, 2018	Consideration of City Staff/City Council Sub-Committee - Discussion of Sub-Committee on Homeless, to include stakeholders, community advocates, residents, etc. as discussed at the September 18th City Council Meeting (Housing Sub-Committee)	Housing Sub-committee (Planning Director)	No formal vote. The Council was in consensus to direct the Housing Sub-Councilmember to lead this initiative and conduct sub-committee meetings with stakeholders to create a list of various programs and services for submission to the County for funding opportunities.	Sub-Committee to work with City staff and stakeholders as discussed.
2018-221 Resolution Number 6214	October 16, 2018	Consideration of Actions Requested from the Zero Waste Study Session	Engineering Manager	Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Zero Waste Resolution. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required
2018-222	October 16,2018	"	Engineering Manager	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to express support for the Sonoma County Waste Management Agency’s model ordinance: “Ordinance to Prohibit Use and Sale of Disposable Food Service Ware and Other Products Containing Polystyrene”; and directed staff to return with the ordinance through the correct process for approval. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter	SCWMA is developing a model ordinance for presentation to the Cities and County for adoption.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Noes: None Absent: None Abstain: None	
2018-223	October 16, 2018	"	Engineering Manager	Consensus for the following: <ul style="list-style-type: none"> • Staff analysis of these six items • Potential recommendations as well as vetting a sub-committee; work flow; topics of study and potential membership • Will return with a list of actions • Will review resources • Will review make up of sub-committee 	Staff returned for further discussion Dec. 4, 2018. Council approved formation of a Zero Waste sub-Committee to provide further recommendations.
2018-224	October 16, 2018	Consideration of Approval of Waiving of Second Reading and Adoption of Ordinance 1111 – Zoning Ordinance	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to Approve Waiving of Second Reading and Adoption of Ordinance 1111 – Zoning Ordinance. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required, Ordinance Adopted
2018-225	October 16, 2018	Consideration of Approval of Waiving of Second Reading and Adoption of Ordinance 1112 – Zoning Map	Planning Director	Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to Approve Waiving of Second Reading and Adoption of Ordinance 1112 – Zoning Map with “hatched” areas for conflict areas. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required, Ordinance Adopted
2018-226	October 16, 2018	Motion to Adopt Zoning Map change for Parcel marked as “A”	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to Approve Motion to Adopt Zoning Map change for Parcel marked as “A”: <ul style="list-style-type: none"> • 7765 Bodega Avenue (CO) APN: 004-400-013 VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney and Mayor Slayter Noes: None Absent: Vice Mayor Hinton Abstain: None	None required, Ordinance Adopted

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-227	October 16, 2018	Motion to adopt Zoning Map change for Parcels marked as "B"	Planning Director	<p>Councilmember Gurney moved and Vice Mayor Hinton seconded the motion to Approve Motion to adopt Zoning Map change for Parcels marked as "B".</p> <ul style="list-style-type: none"> • 931 Bayberry Court (R3) APN: 004-660-027 • 921 Bayberry Court (R3) APN: 004-660-026 • 911 Bayberry Court (R3) APN: 004-660-025 • 900 Bayberry Court (R3) APN: 004-660-024 • 925 First Street (R3) APN: 060-200-020 • 909 First Street (R3) APN: 060-200-013 • 885 First Street (R3) APN: 004-410-018 • 885 First Street (R3) APN: 060-200-022 • 1011 Laurel Court (R3) APN: 004-660-015 <p>VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Glass Abstain: None</p>	None required, Ordinance Adopted
2018-228	October 16, 2018	Motion to adopt Zoning Map change for Parcels marked as "C"	Planning Director	<p>Mayor Slayter and Councilmember Glass seconded the motion to Approve Motion to adopt Zoning Map change for Parcels marked as "C":</p> <ul style="list-style-type: none"> • 7149 Calder Avenue (R5) APN: 004-184-001 • 7137 Calder Avenue (R5) APN: 004-184-002 • 7207 Calder Avenue (R5) APN: 004-183-004 • 7221 Calder Avenue (R5) APN: 004-183-003 • 7231 Calder Avenue (R5) APN: 004-183-002 • 7233 Calder Avenue (R5) APN: 004-183-002 • 441 High Street (R5) APN: 004-184-031 • 437 High Street (R5) APN: 004-184-032 • 401 Vine Ave (R5) APN: 004-183-001 <p>VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None</p>	None required, Ordinance Adopted

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-229 Resolution Number 6215	October 16, 2018	Public Hearing – To conduct a Public Hearing to Consider Approval of Resolution for Reorganization Consisting of Annexation and General Plan/Sphere of Influence Amendment for Parcel 060-120-015; and Approval of Introduction and First Reading of an Ordinance Pre-Zoning the Property and Amending the Zoning Map for Parcel 060-120-015. Ordinance 1113	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Resolution to Initiate Proceedings with LAFCO for Reorganization Consisting of Annexation and General Plan/Sphere of Influence Amendment for Parcel 060-120-015; and Approval of Introduction and First Reading of an Ordinance Pre-Zoning the Property and Amending the Zoning Map for Parcel 060-120-015. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Second reading scheduled for October 30, 2018.
2018-230	October 16, 2018	Public Hearing - To conduct a public hearing to consider First Reading and Introduction of Ordinance amending Sebastopol Municipal Code Chapter 8.10 SOCIAL HOST ORDINANCE, to include cannabis and cannabis-based products to the substances applicable to code enforcement. Ordinance 114	Police Chief	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve for waiving for further reading and introduction of an Ordinance amending Sebastopol Municipal Code Chapter 8.10 SOCIAL HOST ORDINANCE, to include cannabis and cannabis-based products to the substances applicable to code enforcement. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	Item to return to Council on October 30, 2018 for Waiving of Second Reading and adoption.
2018-231	October 16, 2018	Public Hearing – To conduct a public hearing to consider First Reading and Introduction of Ordinance to approve rescission of Sebastopol Municipal Code 10.40.090 TRAILERS (It shall be unlawful for any person to cook in, sleep in, or otherwise inhabit any camp car, camp trailer, motor home, mobile home, or other vehicle within the City of Sebastopol except in campgrounds, trailer parks, or mobile home parks, or such other areas as may be expressly designated by the authority of the City of Sebastopol) Ordinance 1115	Police Chief	Mayor Slayter moved and Vice Mayor Hinton seconded the motion to approve waiving of further reading and approval of introduction of ordinance to approve rescission of Sebastopol Municipal Code 10.40.090 TRAILERS (It shall be unlawful for any person to cook in, sleep in, or otherwise inhabit any camp car, camp trailer, motor home, mobile home, or other vehicle within the City of Sebastopol except in campgrounds, trailer parks, or mobile home parks, or such other areas as may be expressly designated by the authority of the City of Sebastopol). VOTE:	Item to return to Council on October 30, 2018 for Waiving of Second Reading and adoption.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
Reference Only	October 30, 2018	Proclamations/Presentations November 11, 2018 – Proclamation- Veterans Day Recognition	City Administration	None Required. Reference Only	None Required. Reference only.
2018-230	October 30, 2018	Approval of Minutes of October 16, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	None Required. Minutes approved and posted to city web site and filed.
2018-231	October 30, 2018	Approval of Waiving of Second Reading and Adoption of Ordinance #1113 Pre-Zoning the Property and Amending the Zoning Map for Parcel 060-120-015	Planning Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	
2018-232	October 30, 2018	Approval of Waiving of Second Reading and Adoption of Ordinance #1114 Amending Municipal Code Chapter 810, Social Host Ordinance	Police Chief	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	None Required. Ordinance adopted and posted to muni code
2018-233	October 30, 2018	Approval of Waiving of Second Reading and Adoption of Ordinance #1115, Rescinding Sebastopol Municipal Code Section 10.40.090 TRAILERS	Police Chief	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve the consent calendar item VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	None Required. Ordinance adopted and posted to muni code.
2018-234	October 30, 2018	Informational Item –To provide background information on the History of the Bicycle/Pedestrian Master Plan, explanation of the new bicycle lane markings, and describe Traffic Code considerations related to enforcement	Engineering Manager/Police Chief	No action required. Informational only.	None Required. Informational Only.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-235	October 30, 2018	Public Hearing - Consideration of an Ordinance to Adopt Minor Text Amendments to Title 17 "Zoning" to address adoption of certain Errata	Planning Director	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve waiving of further reading and introduction of ordinance to adopt minor Text Amendments to Title 17 (Zoning) to address adoption of certain Errata. VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	
2018-236	October 30, 2018	Public Hearing - Urgency Ordinance regarding Telecommunications Ordinance to address Small Cell Wireless Facilities in the public right-of-way	Planning Director	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve Urgency Ordinance regarding Telecommunications Ordinance to address Small Cell Wireless Facilities in the public right-of-way. VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: Councilmember Gurney Abstain: None	
2018-237	October 30, 2018	Consideration of Approval of PG&E Owned Street Lights to be Replaced with Warmest Available Color Option, 2700 Kelvin LED Fixtures by PG&E	Public Works Superintendent	Vice Mayor Hinton moved and Councilmember Glass seconded the motion to approve PG&E Owned Street Lights to be Replaced with Warmest Available Color Option, 2700 Kelvin LED Fixtures by PG&E. • Combo option • 15 watts • 2700K • Lowest available wattage and work up VOTE: Ayes: Councilmembers Glass, Vice Mayor Hinton and Mayor Slayter Noes: Councilmember Carnacchi Absent: Councilmember Gurney Abstain: None	None Required. PG&E will proceed with LED streetlight replacement with 700K Fixtures
2018-238	November 13, 2018	Conference with Labor Negotiators (Government Code 54957.6) City Designated Representative: City Manager Employee Organizations: (SEIU (Public Works/Administrative); Management, Mid Management and Unpresented; and Sebastopol Police Officers Association (SPOA)	City Administration	No Report Out.	None Required. No Report Out.
Reference Only	November 13, 2018	Years of Service Award • Timothy McHale – 25 years (Fire Department) • Steve Thibodeau – 35 years (Fire Department)	City Administration	None Required. Reference Only.	None Required. Reference Only.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-239	November 13, 2018	Approval of Minutes of October 30, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve consent calendar items as follows: VOTE: Ayes: Councilmembers Carnacchi, Glass, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: Councilmember Gurney	None required. Minutes approved and posted.
2018-240	November 13, 2018	Approval of Waiving of Second Reading and Adoption of Ordinance Number 1116, An Ordinance of the City of Sebastopol Amending the Sebastopol Municipal Code Title 17 "zoning" to address adoption of certain Errata	Planning Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve consent calendar items as follows: VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	
2018-241	November 13, 2018	Approval of Award of Contract to Willdan Financial Services for Utility Rate Studies	Finance Director	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve consent calendar items as follows: VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Contract executed
2018-242	November 13, 2018	Presentation by FEMA - High Water Mark Informational Presentation	Building Official	Council was in consensus to move forward with event and thanked Mr. Hornick for attending.	
2018-243	November 13, 2018	Study Session on Minimum Wage (Introduce \$15 minimum wage by 2020) – Marty Bennett, Co-Chair, North Bay Jobs with Justice	Mayor Slayter	None Required. Informational Only. Mayor Slayter thanked the presenters for the study session.	None required. Informational Only.
2018-244 Resolution Number 6216	November 13, 2018	Public Hearing – Comprehensive User Fee Schedule - to consider updates to the Comprehensive User Fee Schedule, which lists certain fees and deposits collected by City departments	Finance Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to approve resolution amending the user fee schedule. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. User Fees Approved
2018-245	November 13, 2018	Consideration of Results of Negotiations for Proposals for RFPs – State Route 116	Engineering Manager	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve W-Trans to do the Traffic Corridor Safety Studies for all the segments listed in the	Council discussed Sept. 18, 2018, staff asked to negotiate with responders to seek efficiencies with a combined

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				previous RFPs using a phased approach. Phase 1, with a price of \$70,415 would be for data collection, analysis, and recommendations. Money would come from the Traffic Impact fund for the current Fiscal Year VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	study for entirety of SR 116 in Sebastopol. Nov. 13, 2018 Council selected W-Trans for the studies using a phased approach.
Reference Only	December 4, 2018	PROCLAMATIONS/PRESENTATIONS: Years of Service Award <ul style="list-style-type: none"> • Erik Billing – 5 years (Public Works Department) • Cameron Fenske – 5 years (Police Department) • Marc Simpson – 25 years (Fire Department) • Mike Simpson – 25 years (Fire Department) • Timothy McHale – 25 years (Fire Department) • Steve Thibodeau – 35 Years (Fire Department) 	City Administration	None Required.	None Required.
2018-246 Resolution Number 6218	December 4, 2018	Approval of Resolution Reciting the Facts of the General Municipal Election Held on November 6, 2018 and Declaring and Confirming the Results and Such Other Matters as Provided by Law (City Administration)	City Administration	Councilmember Glass moved and Vice Mayor Hinton seconded the motion to approve Resolution Reciting the Facts of the General Municipal Election Held on November 6, 2018 and Declaring and Confirming the Results and Such Other Matters as Provided by Law VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution adopted and posted to city website.
2018-247	December 4, 2018	PRESENTATION: <ul style="list-style-type: none"> • Oath of Office to Newly Elected City Council Members (City Clerk) • Message from Outgoing Mayor • Election of Mayor (Mayor will call for nominations) (The City Council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore.) <ul style="list-style-type: none"> • Election of Vice Mayor (Newly Elected Mayor will call for nominations). 	City Administration	Councilmember Gurney moved and Councilmember Glass seconded the motion to appoint Neysa Hinton as Mayor. VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Hinton and Slayter Noes: None Absent: None Abstain: None Councilmember Glass moved and Councilmember Gurney seconded the motion to appoint Patrick Slayter as Vice Mayor. VOTE:	None required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		<ul style="list-style-type: none"> • Presentation to Outgoing Mayor (Newly Elected Mayor) • Message from Incoming Mayor 		Ayes: Councilmembers Glass, Gurney, Slayter and Mayor Hinton Noes: None Absent: None Abstain: Councilmember Carnacchi	
2018-248	December 4, 2018	Approval of Minutes of November 13, 2018 City Council Meeting Minutes	City Administration	Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve consent calendar item. Ayes: Councilmembers Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Carnacchi Abstain: None	None Required.
2018-249	December 4, 2018	Approval of Subcommittee Recommendation of the Locals Who Make a Difference (LWMAD) Recognition Program Honoree	Public Works Superintendent	Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve consent calendar item. Ayes: Councilmembers Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Carnacchi Abstain: None	Formal Presentation of the Proclamation and Award will take place at the December 2018 meeting
2018-250	December 4, 2018	Approval of Release of a Request for Qualifications (RFQ) to Establish an On-Call Consultant List for Telecommunication and Environmental Consultants	Planning Director	Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve consent calendar item. Ayes: Councilmembers Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Carnacchi Abstain: None	None Required. Staff will return with results of RFQ in March 2019.
2018-251	December 4, 2018	Consideration of Request for Discussion of Concerns of Cell Tower located at Palm Drive Hospital, 501 Petaluma Avenue	Councilmember Gurney and Carnacchi	Councilmember Glass moved and Councilmember Gurney seconded the motion to authorize the Mayor to compose a letter with the assistance of City staff directly to the Palm Drive Health Care District and copy appropriate parties regarding the City's concern on this matter and request the Mayor be assertive about asking for remedies in an expeditious matter. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Carnacchi Abstain: None	Letter to be sent to Palm Drive Health Care district and others – waiting for Mayor signature
2018-252	December 4, 2018	Public Hearing – Extension of an Urgency Ordinance regarding Telecommunication Facilities in the Public Right-of-Way	Planning Director	Councilmember Gurney moved and Councilmember Glass seconded the motion to extend the urgency ordinance for 10 months and 15 days which would extend	None Required. Ordinance adopted, in effect until Oct 29, 2019.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
				the Urgency Ordinance to October 29, 2019. VOTE: Ayes: Councilmembers Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Carnachci Abstain: None	
2018-253	December 4, 2018	Discussion and Follow Up of City Council Actions for Zero Waste as Discussed at the October 16th City Council Meeting (Ordinance; City Policies; Sub-Committee Make Up/Focused Actions	Engineering Manager	Councilmember Glass moved and Councilmember Gurney seconded the motion to: <ul style="list-style-type: none"> Create sub committee Members listed in report and addition to two commercial entities and two citizens VOTE: Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: None Abstain: None	Staff returned for further discussion Dec. 4, 2018. Council approved formation of a Zero Waste sub-Committee to provide further recommendations
2018-254	December 4, 2018	Discussion and Consideration of Schedule for 2019 City Council Meetings and Discussion of Setting Dates for City Council Goals and Priority Setting Meetings	City Administration	Council was in consensus to approve the 2019 Meeting Schedule with the correction of the November Council meeting date.	None Required.
2018-255	December 4, 2018	Consideration of Discussion and 2019 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments	City Administration	council was in consensus to approve the 2019 City Council and City Staff Committee Assignments.	None Required.
Reference Only	December 18, 2018	PROCLAMATIONS/PRESENTATIONS: • Proclamation — Proclaiming Linda and Roger Collins as Honoree of the "Locals Who Make a Difference" Recognition Program	City Administration	None Required. Reference Only.	None Required. Reference Only.
2018-256	December 18, 2018	Approval of Minutes of December 4, 2018 City Council Meeting Minutes	City Administration	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	None Required. Minutes approved, posted and filed.
2018-257	December 18, 2018	Approval of Annual AB 1600 Report. (This report is related to legal requirements for enactment of a development impact fee program are set forth in Government Code §66000- 66025 (the "Mitigation Fee Act")	Engineering Manager	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None	None required.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
2018-258	December 18, 2018	Approval of Notice of Completion - RRFB Bodega Avenue - Contract Number 2017-09	Engineering Manager	Absent: Councilmember Glass Abstain: None Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	Notice was signed and sent to the County clerk to be recorded
2018-259	December 18, 2018	Approval of Notice of Completion for Contact Number 2016-13 Gates & Handrails for \$26,684, for Construction for ADA lves Pool Projects	Engineering Manager	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	Notice was signed and sent to the County clerk to be recorded
2018-260	December 18, 2018	Approval of Recommendations of Report from Police Chief regarding Periodic Traffic Safety Reviews as Listed Below: a) Create a red zone/no parking zone fronting 588 North Main Street b) Update signs and repaint curb for passenger loading zone, fronting 564 and 563 North Main Street and Remove outdated and conflicting parking signs located adjacent to the church located at 500 North Main Street	Police Chief/Police Lieutenant	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve consent calendar item. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	None required. Council approved recommended changes. Department of Public Works to complete work as scheduling allows.
2018-261 Resolution Number 6219	December 18, 2018	Public Hearing – To conduct a public hearing to consider Action of Proposed Resolution Submitting Recommendation to Sonoma County Community Development Commission for 2019-2020 Community Development Block Grant (CDBG). Sonoma County Community Development Commission (SCCDC) requests proposals for activities/projects to receive funding from the following sources: <ul style="list-style-type: none"> • Community Development Block Grant (CDBG) • HOME Investment Partnerships (HOME) • State and Federal Emergency Solutions Grants (ESG) • Low- and Moderate-Income Housing Asset Fund Services Funding (LMIHAF-Services) • Winter Shelter Expansion Funds • Community Services Funding (CSF) Item it is discuss and act on a Proposed Resolution Submitting Recommendation to Sonoma Community Development Commission for 2019-2020 Community Development Block	Engineering Manager	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the Resolution Regarding FY 2019-2020 CDBG and HOME Applications as listed in the resolution and as follows: 1. At the Park Village Project, install two new RV pads which include utility hook-ups for two additional units for homeless or low-income individuals or families. 2. Bodega Highway pedestrian improvements via elimination of three sidewalk gaps, which will significantly improve mobility options for disadvantaged population groups. 3. Replacement of substandard mobile home units at Park Village, thereby improving the living conditions for the	Grant applications are being put together.

2018 CITY COUNCIL MINUTE/REFERENCE ORDERS

Minute Order Number	Council Meeting Date	Subject	Responsible Department/Council	VOTE	Follow UP
		Grant (CDBG) and Home Investment Partnership Program (HOME) Funds.		community residents, all of whom are classified as very low-income or low-income individuals and families 4. At the Park Village Project, renovate two existing vacant buildings containing apartments which will provide two additional living units for homeless or low- income individuals or families. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	
2018-262	December 18, 2018	Consideration of Approval of Lease for Wischemann Hall	City Administration	Vice Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the Lease Agreement between the City of Sebastopol and Wischemann Hall/Redwood Rainbows Dance Club, Inc for Period of 10 Years and zero dollars. VOTE: Ayes: Councilmembers Carnacchi, Gurney, Vice Mayor Slayter and Mayor Hinton Noes: None Absent: Councilmember Glass Abstain: None	Lease send to lessee for signature and insurance requirements.
2018-263	December 18, 2018	Consideration of Request for Special City Council Meeting to Conduct a Walk of Downtown to review state of the downtown	Councilmember Carnacchi	No formal action taken.	Leg work ad background work to be completed to include receiving comments from SDA and Chamber – agenda review committee to review Council meeting date for this item to be returned for Council action.