

CITY COUNCIL CITY COUNCIL
MEETING MINUTES FOR

Meeting of February 5, 2019

As Approved by the City Council at their regular meeting of _____

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

A notice of the meeting was posted by the City Clerk on January 31, 2019.

6:00 pm CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER: Vice Mayor Slayter called the meeting to order at 6:01 p.m.

ROLL CALL:

Present: Mayor Hinton (arrived 6:11 pm)
Vice Mayor Slayter
Councilmember Carnacchi
Councilmember Glass
Councilmember Gurney

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley
Engineering Manager Henry Mikus
Finance Director Ana Kwong
Fire Chief Bill Braga
Planning Director Kari Svanstrom
Police Chief James Conner
Public Works Superintendent Dante Del Prete

SALUTE TO THE FLAG: Vice Mayor Slayter led the salute to the flag.

PROCLAMATIONS/PRESENTATIONS:

The following was presented:

- Certificate of Appreciation to Outgoing Planning Commissioner Michael Jacob

Reference Order Number: 2019-020

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

ila Benavidez- Heaster commented as follows:

- A lot of volunteers but not enough
- What can we do to make it easier for you
- Discussed liaison
- What we bring to the table may not be what we want
- Ask for what we want
- Use resources
- Staff working way beyond call of duty
- More than giving them a meal once a year
- Cannot afford to lose anybody

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda) There were none.

CONSENT CALENDAR CONTINUED:

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

Vice Mayor Slayter requested item number(s) 3 be pulled from the consent calendar.

Councilmember Gurney moved and Councilmember Glass seconded the motion to approve Consent Calendar Item(s) 1, 2 (as corrected) and 4.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

CONSENT CALENDAR:

1. Approval of Minutes of the City Council Meeting of January 15, 2019 (City Administration)

City Council Action: Approved the Minutes of the City Council Meeting of January 15, 2019

Minute Order Number: 2019-021

2. Approval of Budget Sub-Committee Schedule for City of Sebastopol Budget Fiscal Year 2019-2020 (Finance Director)

Date change: March 26th moved to April 2nd

City Council Action: Approved Budget Sub-Committee Schedule for City of Sebastopol Budget Fiscal Year 2019-2020

Minute Order Number: 2019-022

- ~~3. Approval of reclassification of Records Dispatch Supervisor from FLSA Exempt Mid-Management position to FLSA Non-Exempt supervisory position represented by SPOA, per attached job description; Approval of Amendment to SPOA Memorandum of Understanding; and approval of amended City of Sebastopol Pay Rates and Ranges schedule for Police Personnel. (Police Chief/Finance Director)~~

4. Approval of Revision of Job Description for Accounting Supervisor Position (Finance Director)

City Council Action: Approved Revision of Job Description for Accounting Supervisor Position

Minute Order Number: 2019-024

Item Number 3:

3. Approval of reclassification of Records Dispatch Supervisor from FLSA Exempt Mid-Management position to FLSA Non-Exempt supervisory position represented by SPOA, per attached job description; Approval of Amendment to SPOA Memorandum of Understanding; and approval of amended City of Sebastopol Pay Rates and Ranges schedule for Police Personnel. (Police Chief/Finance Director)

Vice Mayor Slayter commented as follows:

- Not sure what the questions are
- Confusing as to what we are doing with this position

Police Chief Conner commented as follows:

- Discussed position changes
- Need technical supervisor
- Discussed moving from exempt to non-exempt
- Supervisor is not exempt from those laws
- Entitled to overtime
- Asking to return back to supervisor level and moving it back into the SPOA

Vice Mayor Slayter commented as follows:

- Not intuitive
- Questioned if the supervisor may not be supervising

Chief Conner commented as follows:

- Discussed previous records supervisor
- Not recruit .5 FTE for that job
- Alternative – created lead communication dispatcher - roll currently being filled 1.0 FTE
- Lead dispatcher has no authority to supervise

- Need supervisor for dispatch unit
- Has authority to supervise dispatch unit
- Discussed tenure of employees
- Junior employees need technical supervision

Councilmember Carnacchi commented as follows:

- Discussed MOU
- Discussed page 3 Bilingual pay
- City dispatcher serves as 9-1-1- call center
- How many dispatchers are bilingual and fluent
- How is this handled when someone calls in
- Is the call transferred to another call center
- How many offers are bilingual

Chief Conner commented as follows:

- Not believe that any dispatchers are certified bilingual
- Use service called language line
- Ring in language line – interpreter system
- Interpret in real time

Councilmember Carnacchi commented as follows:

- Discussed what happens when someone calls in during an emergency
- Is the call transferred to interpreter then to dispatcher

Chief Conner commented as follows:

- The call is interpreted in real time
- Four of 12 officers are bilingual Spanish
- 1 at intermediate and 3 at advanced level
- 1 officer if fluent at advanced level in Chinese

Mayor Hinton opened for public comment. There was none.

Council Deliberations:

None

Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve consent calendar item number 3.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: Approved reclassification of Records Dispatch Supervisor from FLSA Exempt Mid-Management position to FLSA Non-Exempt supervisory position represented by SPOA, per attached job description; Approval of Amendment to SPOA Memorandum of Understanding; and approval of amended City of Sebastopol Pay Rates and Ranges schedule for Police Personnel.

Minute Order Number: 2019-023

Resolution Number: 6226-2019

INFORMATIONAL ITEMS/PRESENTATION:

5. Sonoma County Tourism Presentation – Topic: Fire Recovery and New Brand Launch “Life Opens Up” Claudia Vecchio, President/CEO and Todd O’Leary, Vice President, Marketing & Communications (City Administration)

Mayor Hinton introduced the item and introduced Claudio Vecchio and Todd O’Leary who provided a presentation.

Mayor Hinton asked for questions.

Councilmember Carnacchi commented as follows:

- Thanked the presenters
- How does Sebastopol business interface with SCT website

Ms. Vecchio commented as follows:

- Lots of ways that can happen
- Getting listing
- Any business can have a free listing on web site
- Pages for partners on web site
- Social media posts
- Events

Mr. O’Leary commented as follows:

- Media relations program
- New things going on throughout the community
- List on web site
- Go in and put in himself the business – SCT would vet
- Or business can contact SCT
- Help them start the process
- Once started, a business would be able to control the listing from that point

Councilmember Carnacchi commented as follows:

- Advertising firm
- Where located

Ms. Vecchio commented as follows:

- MMGY
- Headquarters in Kansas City
- Eyes that look at you from the outside
- Perspective

Councilmember Carnacchi questioned the costs.

Ms. Vecchio stated \$150,000 for total costs.

Councilmember Glass commented as follows:

- Address structure of the tourism board
- Governance
- Relationship
- How come into existence

Ms. Vecchio commented as follows:

- Discussed current structure
- 501 3 (6)
- Board of Directors
- Governance Committee
- Committees that guide the organization
- Connected to EDB loosely
- Do not approve programming
- Funding stream
- Not membership based
- 24 people on staff
- Robust sales outreach

Councilmember Glass commented as follows:

- Discussed advisory groups or Boards
- Community get involve
- How get involved

Ms. Vecchio commented as follows:

- Discussed advisory board – in realm of committees
- Discussed types of committees
- Discussed Board of Supervisors appointments to the Board
- Contact supervisor
- Discussed lodging member – structure

Councilmember Glass commented as follows:

- Discussed data
- Breakdown on destinations
- Where do people want to go
- Demographic information

Ms. Vecchio commented as follows:

- Has some data
- Working with group now to get that data
- Can get micro targeted data
- Should have information after the summer

Councilmember Glass questioned if the City can get that information.

Ms. Vecchio stated yes.

Councilmember Gurney commented as follows:

- Curious of Sebastopol partnerships
- Who are your partners
- How is partnership defined
- People or business
- Not know those partnerships

Ms. Vecchio commented as follows:

- Stated it is both people and businesses
- Any business that is interested in tourism visitors
- Work with local hotels
- Work with artists
- Work with retailers
- Work with restaurants
- Work with wineries

Councilmember Gurney commented as follows:

- Marketing services
- Charge to them as partner

Ms. Vecchio stated the service is free.

Mr. O'Leary commented as follows:

- Not set up as membership fees
- Discussed relationship with community as whole
- Do not charge for those services
- Do charge for some services (paid fees)

Councilmember Gurney questioned if there are any money that goes to SCT from EDB that passes to our town.

Ms. Vecchio stated not directly.

Mayor Hinton opened for public comment.

Rei Blaser commented as follows:

- Thanked the presenters
- On Sebastopol Downtown Association
- CTA Ambassador
- Engage and know County
- Speak to visitors
- Great program to participate in
- Aware of resources for businesses
- Added link on Downtown Association website for businesses to find it
- SCT Web site is not easy to navigate

Councilmember Gurney commented as follows:

- Can the City get free help
- Community calendar
- Experience Sebastopol web site and brochure
- Sound like a fit brochure
- Promote for free those items

Mr. O'Leary commented as follows:

- Have a calendar of events
- Free to upload to calendar
- Do not have visitor center
- Can connect to others for distribution of guides

Councilmember Gurney discussed electronic format.

Ms. Vecchio discussed sending a link to the brochure.

Councilmember Gurney commented as follows:

- Discussed photo
- Sebastopol Walks program
- Program created with community help
- Great opportunity for tourists
- Other two pictures feature businesses that have both closed
- Turn-over is tough
- Discussed retail brick and mortar
- What do we do in this economic situation because of trends from online business

Mr. O'Leary commented as follows:

- Discussed how difficult that can be
- Proud to have 77% of the businesses that have fewer than 25 employees
- Supporting those businesses resonates with tourism
- Incumbent to tell those stories

Councilmember Gurney questioned if there is data on the breakdown between formula businesses and other businesses.

Mr. O'Leary stated he did not believe so but that they would check on that.

Mayor Hinton commented as follows:

- Get links added to Sebastopol page
- Member to tourism bureau
- State member
- What is percentage
- Annual amount

Director Kwong stated 2% of TOT.

Ms. Vecchio stated 2% of BIA not TOT.

Council Deliberations:

None

The Mayor and Council thanked the presenters.

City Council Action: None. The Mayor and City Council thanked the presenters.

Reference Order Number: 2019-025

PUBLIC HEARING(s): None

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

7. Consideration of Recommendation from Public Arts Committee for Approval of Selection of Public Artist Proposal for Library Public Art (Planning Director)

Planning Director Svanstrom presented the item recommending the City Council Consider the Recommendation from Public Arts Committee for Approval of Selection of Public Artist Proposal for Library Public Art. Director Svanstrom introduced the artist.

Michael McGinnis, local artist and sculptor, commented as follows:

- Sculptor instructor at SRJC
- Creator of games
- Have a few pieces around Sonoma County, including a piece in front of City Hall (Healdsburg)
- Did a piece for the 100th Anniversary of the Junior College that is a time capsule
- Discussed the Sebastopol Library
- Place to discover what is true or false
- The world is at a crossroads
- Have opportunity to grow or destroy ourselves
- Gray Matter – represents human brain, but also a work related to labyrinth forms
- Discussed the proposed art
- The form projects away from wall
- The piece changes as people move around it
- Represents movement and nature
- Discussed site – close enough to get sense of scale
- Blank façade but gorgeous library behind it
- Goal of Arts Committee was to minimize the look of that wall
- Discussed balance and scale against the wall, which works to focus the eye on the art work rather than wall
- Discussed maintenance

Mayor Hinton asked for questions.

Councilmember Carnacchi discussed the “hammer” art work.

Vice Mayor Slayter commented as follows:

- 600 pounds

- Discussed structural connection on the building and inner structure of all
- Asked if plan to have structural stamp and seal for the design of the connection

Director Svanstrom commented as follows:

- Does include engineering component
- Will go through the building permit process

Vice Mayor Slayter commented as follows:

- Graffiti and vandalism
- Someone immune
- What if the art gets sprayed

Mr. McGinnis commented as follows:

- That Issue comes up with any art form
- From experience almost no sculptures get tagged that way
- Art works usually are not tagged

Vice Mayor Slayter questioned the diameter of the art piece.

Mr. McGinnis commented as follows:

- Open for variation of necessary
- Designed as an 8-foot diameter sphere
- Can be dropped to 7 or 7 ½, would drop the sculpture to 500 pounds
- Dimension of allowable space for piece could not go beyond brick wall per the RFP

Vice Mayor Slayter questioned if this is water jet cut metal.

Mr. McGinnis commented as follows:

- He has done water jet cut in the past,
- He made the model in his shop with laser cut, and has been talking to laser companies
- They may be able to do the cuts, which he believes would be more precise and for less money than water jet
- Excellent tool

Vice Mayor Slayter commented as follows:

- How feel if City approached come holiday time regarding special lighting
- Beautiful with lights
- Would the artist be open to that

Mr. McGinnis commented as follows:

- Interacts with whatever light source
- Discussed City street lights which provide quite a bit of light
- Lighting from below not a good idea and better not to see the light source on the piece
- Be cool to light with different colors from outside light source
- Magical look with different lighting

Vice Mayor Slayter commented as follows:

- Neighbor who is colleague
- Speaks highly of Mr. McGinnis' work
- Supportive of art

Councilmember Gurney would like to have the members of the Public Arts Committee to address the Council.

Director Svanstrom stated they were not unanimous and therefore did not want to send a representative, but that some of them are in attendance and would speak at public comment if they wanted.

Mr. McGinnis stated that people did not show up for the community presentation, and suggested in future may want to have a presentation at the City Council mtg.

Councilmember Carnacchi commented as follows:

- Asked about the image panel to the left of the model

Mr. McGinnis commented as follows:

- Representative photograph of an actual piece
- He also included a description of the piece on the right and scale of people, and a sample of the actual material

Mayor Hinton opened for public comment. There were none.

Council Deliberations:

Councilmember Gurney commented as follows:

- Understand landscaping of that corner
- Discussed the redesign of the landscaping with her and former Councilmember Jacob
- Discussed phases of the landscape project
- Includes area worked out with master landscapers
- Luther Burbank section
- Plantings shown aren't quite right – but important to preserve that landscaping

Mr. McGinnis commented as follows:

- Not clear at first of landscaping importance
- Saw drawings at City Hall and realized important to keep
- Felt the planting was an excellent thing to do for a variety of reasons
- Agree and is extremely important to keep

Councilmember Glass stated she likes the art piece.

Mayor Hinton commented as follows:

- Saw the model at city hall
- Likes the piece

- Likes the idea of lights for special occasions

Mr. McGinnis commented as follows:

- Discussed the costs for lighting; he does not propose lighting in his work, but could be done by City
- If lighting is done, it should be done so that the light source is hidden
- Would not take away from the art piece if City wanted to pay for those costs
- Very three dimensional
- Will become present during the summer, he would be happy to work with City if they wanted to add

Councilmember Glass moved and Vice Mayor Slayter seconded the motion to approve the Recommendation from Public Arts Committee for Approval of Selection of Public Artist Proposal for Library Public Art.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain: None

City Council Action: Approved the Recommendation from Public Arts Committee for Approval of Selection of Public Artist Proposal for Library Public Art.

Minute Order Number: 2019-027

Mayor Hinton called for a break at 7:30 pm and reconvened the meeting at 7:45 pm.

8. Discussion and Consideration of Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for FY 2018-2019 and Acceptance of Mid-Year Report (Finance Director)

Finance Director Kwong presented the item recommending the City Council Consider Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for FY 2018-2019 and Acceptance of Mid-Year Financial Report.

- Budget Subcommittee met in January and discussed the mid-year budget amendment requests
- Recommended to the City Council tonight for approval and adoption of the resolution to amend the FY18/19 adopted
- Authorized the Finance Director to record changes in anticipated revenues and appropriations for expenditures.
- City Council to receive the informational Mid-year Financial Report.
- Council adopted the budget on 6/19/2018.
- Since then major financial factors affecting the City adopted budget occur
- Departments had an opportunity to review their department at mid-year point and had requested for amendment to their expenditures.
- City adopted the budget for total revenue of \$8.8M

- Mid-year revenue trended favorable for the most significant revenue categories such as property tax and TOT
- Overall GF revenue estimated budget will increase by 2.6% or approximately \$9M.
- At the same time, expenditures increase as well.
 - City Council budget is proposed to decrease due to net increase/decrease in the Cittaslow budget. Increase to implement and create a calendar for the sebtens.org website. Decrease is to remove the funding for the volunteer database.
 - Finance is requesting an increase in contracted services for \$30,000. Amount is for work and expertise require to retain a labor negotiator as a third-party consultant for bargaining units.
 - Engineering division increased in contracted services for stormwater permit requirements \$13,000
 - Senior center budget increase by \$6,500 for installation of an ADA compliant front door
 - Sebastopol Community Center increased \$7,065 for teen club
 - Ives pool increase by \$45,000 for heater repairs and replacement and CIP project shortfall.
 - Transferred of \$150,000 to CalPERS retirement funding as set aside to cope with spikes in future CalPERS contributions.
 - Water Fund increased by \$40,000 for emergency Well #7 pump replacement.
 - Participation in Groundwater Sustainability Plans cost \$33,000 as place holder since full cost of participation is unknown.
 - Wastewater fund increase is due to cost allocation.

Budget Sub-Committee Members made the following comments:

Councilmember Glass commented as follows:

- Since the budget sub-committee met, called Senior Center to discuss their original ask (\$12,800)
- Was reduced to \$6,500 during budget review
- Discussed rent increase for Legacy shop
- Postpone one of their major fundraisers – co chairs not available
- Discussed projects/programs done for revenues by the Senior Center
- Discussed statistics
- Makes sense to fund them a full ask
- Discussed with Budget sub-committee

Mayor Hinton stated she concurred with the comments.

City Manager McLaughlin as follows:

- Discussed the ask
- Door was in addition to the expense of the door
- Door is provided separately from the \$12,800

Mayor Hinton asked for questions.

Councilmember Gurney commented as follows:

- What does the \$12,800 cover

- Received many emails
- What does the \$12,800 buy
- Does it include the door
- Need clarification

Councilmember Glass commented as follows:

- Stated the initial ask was \$12,800
- Budget shortfall
- Not fulfill full ask at beginning of the year
- Discussed increase in personnel cost

Councilmember Gurney commented as follows:

- Would like to see the paperwork in the packet
- \$6,500 for door
- \$18,000 total for recommendation

Mayor Hinton commented as follows:

- \$12,800 is the recommendation
- Door work to be done

Vice Mayor Slayter commented as follows:

- Discussed Finance Department increase – cover cost of outside consultants for negotiator with three bargaining units
- Why part of Finance

Director Kwong commented as follows:

- Finance has Human Resources budget
- Working in conjunction with HR

City Manager McLaughlin commented that the negotiation process this year will include the negotiator and the personnel consultants.

Vice Mayor Slayter commented as follows:

- Ask for clarification
- Staff report page 1

Director Kwong stated the revenue increases should be recorded to offset the expenditure increases to keep an accurate picture of the general fund net neutral.

Mayor Hinton discussed the purchase order program that is in place.

Director Kwong stated we are encumbering funds for departments.

Vice Mayor Slayter commented as follows:

- Understanding letter went to everyone

- Breakdown in communication
- Request for \$12,800 to cover budget shortfall
- Legacy store rent increases
- Added staff cost
- Request for door installation – in Public Works budget
- City owns the building
- \$6,500 plus \$12,800

Councilmember Glass commented as follows:

- \$6,500 in wrong category
- \$78,565 - part of it consists of the \$6,500

Director Kwong stated the \$6,500 could be transferred to government buildings; however, this government building division is also managed by Public Works and so is the Senior Center.

Councilmember Glass commented that we should account for this in the realm of stuff that we own.

Director Kwong commented as follows:

- Discussed cost accounting
- Recommended leaving it in the Senior Center
- Discussed City contributions
- Staff costs being allocated

Mayor Hinton suggested adding a sub-category.

Councilmember Carnacchi commented as follows:

- Discussed the importance of the door
- Discussed eating lunch at the Senior Center
- Door has to be a priority
- Money should be immediate

City Manager McLaughlin stated it is authorized.

Mayor Hinton opened for public comment.

Linda Civitello, Senior Center, commented as follows:

- Thanked the Mayor and Council
- Thanked the community for attending
- First year applied to be part of the City budget
- Appreciate that
- First time requesting mid-year adjustment
- Appreciate opportunity to clarify
- Grateful for City support
- Increased staff salaries

- Living Wage – offer benefits to those eligible
- Discussed \$12,800 for operating expenses
- Encouraged to apply at mid-year
- Did not know until agenda that \$6,500 was on agenda for door
- Grateful for door
- Is a problem
- 17 years later deferred maintenance
- Calling Public Works daily
- Supportive and helpful
- Working to raise money to refurbish the building (floors/repainting)
- Not depending on the City to do everything for us
- Trying to get funding
- Discussed the car show
- Board knew of back to back events in the spring
- Hard to pull off
- Knew needed to make money for loss of income – initiated three different activities
- Discussed Senior Centers and funding in other cities
- Discussed funding from the City
- Discussed statistics
- Asked the city for their support

Brian Lettig, Senior Center, commented as follows:

- Thanked the Council for the support
- Discussed the number of people in attendance
- Incredible Board
- Vibrant and Active
- Wonderful memberships
- Discussed the lunch program

Rei Blaser commented as follows:

- Discussed visible appearance to visitors to Sebastopol
- Banners and Poles
- Some poles need hardware
- Discussed budget to purchase hardware to put on poles that the City owns
- Grounding and inviting
- Welcoming into community
- Cohesiveness
- Amazing wonderful person on City staff (City Manager)
- How preparing for day City Manager/City Attorney retires
- Money in budget to accommodate for two positions
- Consider setting money aside
- Not be able to fill two roles

Lilith Rodgers commented as follows:

- Fan of Senior Center
- Never afford to go out and eat the kind of wonderful meals at the Senior Center

- Take wonderful field trips
- Scholarships available
- Appreciate any money to the Senior Center

Shepherd Bliss commented as follows:

- Talking of life and death issue
- Aging community
- Food so important
- Extends lives
- Fell a year ago – not feed self adequately
- Community of love at the Senior Center
- Spontaneous
- All types of programs
- Feel safe there
- Many challenges as people get older
- Cannot say enough for the new leadership
- Feel cared there
- Place to have conflict too
- Benefits to the City as whole
- Open to everyone

Delora commented as follows:

- Sang to the Council
- Helps to keep her alive
- Volunteer there 47 years ago
- Wonderful venue
- Great place to have event
- Community
- Some seniors do not have families
- Make families here
- Grateful
- Thanked City for support
- More inspired to help out

Colin commented as follows:

- Going to Senior Center for quite a few years
- Seen changes taking place
- Discussed the number of people there
- Discussed what the City has done for them
- Discussed his writing group
- Very welcoming
- Great place to come to
- Safe
- Fulfilling

Council Deliberations:

Mayor Hinton commented as follows:

- Sits on Budget Sub-Committee
- Charged with asking tough questions
- Runs Senior Facility as her day job
- Take job seriously
- Most cities have much larger general fund budget
- Have own police department
- Takes up majority of budget
- Fan of Senior Center
- Hard to sustain funding for operating expenses on ongoing basis
- Glad asked tough questions and got answers

Councilmember Glass commented as follows:

- Have to watch our budget
- Have significantly less money than other cities
- Sonoma and Healdsburg have massive amount of bed tax money
- Massive amounts of tourists
- Balance of revenue
- Support important things such as Senior Center and Community Center
- Balance to try to not turn the City into something that people do not like
- Discussed retirement funding
- \$11.3 million-dollar shortfall of funding retirement for City employees
- More than one year's entire budget
- Not City's fault
- CalPERS made bad investments
- Paying obligations and they are going up
- Money into pool to pay for that went down in 2008
- City has massive obligation

Mayor Hinton stated she would like to know the percentage for sign ins (in City and out of City).

Councilmember Carnacchi questioned how many members sent emails.

Vice Mayor Slayter commented as follows:

- Discussed the Ives Pool heater
- Emergency repair
- Facility is used far and wide
- Had to repair that
- Facility that promotes health, physical fitness, physical activity
- Need to fund those things as much as we can
- Discussed fiscal conservatism
- To provide funding for the Senior Center and community Center, valuable parts of our community
- Lack of knowledge at the budget time – at end of fiscal year in June – when working on budget for Fiscal Year 18-19 – did not know if Sales Tax measure was going to pass
- Grateful to the community

- Discussed the Senior Center original request – asked to come back to mid-year which is what they did – no problem with increase
- \$12,800 to budget
- Investment in our facility that we own
- Discussed transfer of \$150,000 to CalPERS – did happy dance
- Need to chip away at that
- In favor of budget changes with addition of \$12,800 to Senior Center

Councilmember Gurney commented as follows:

- Confidence in our budget subcommittee
- Confidence in Council
- Confidence in nonprofits who provide City like services
- Confidence in public and voters
- Held feet to the fire
- Not a broken group
- Discussed emails received
- Discussed members in the audience
- Confidence well placed
- Discussed new leadership and staff members
- Discussed programs
- Humming place
- Wonderful future
- Comfortable with ask
- Comfortable with recommendations from budget sub-committee
- Track sign ins at Pool
- Ask Supervisor for ask
- Providing service to so many beyond our borders
- Highlight Community Center (Teen Club – great success of Cordelia and Tasha Beauchamp)
- Discussed ridership on free local shuttle
- Relay to tourism bureau
- Proactive community
- Most professional staff doing the most with the money we have in our budget
- Get so much service out of our dollars
- Service extends to non-profits and citizens
- Makes us a rich, humble, modest and generous community
- Support budget requests

Councilmember Glass commented as follows:

- Appreciate city staff
- Squeeze so much out of our poor staff
- Does incredible amount of work
- City Manager is also our City Attorney
- City Clerk is also our Assistant City Manager
- Finance Director is also our software conversion specialist
- Public Works - works 24-7
- Have incredible staff

- City Manager not intending to retire for many years- everyone will retire
- Will figure that out when someone retires
- Appreciate City staff

Councilmember Carnacchi commented as follows:

- Comparison to what percentage that \$3.00 is compared to the \$2.00 of our budget
- Discussed \$12,800
- Discussed CalPERS
- \$14,096 projected surplus
- Gave \$75,000 to CalPERS
- Take other \$75,000 and add to surplus \$89,096 surplus
- Advertise that City of Sebastopol has surplus
- Provide list of constituents to spend that surplus on
- Give them the choice
- Empowers our constituency

Vice Mayor Slayer commented as follows:

- Discussed participatory budgeting
- Dense topic
- Rife with legal issues
- Prefer to have much greater conversation
- Not in favor of it right now

Councilmember Carnacchi suggested returning this item at the goals meeting.

Vice Mayor Slayer moved and Councilmember Gurney seconded the motion to approve Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for FY 2018-2019 and Acceptance of Mid-Year Report.

- \$12,800 to Sebastopol Area Senior Center
- Leave to staff to determine fund allocation

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain:None

City Council Action: approve Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for FY 2018-2019 and Acceptance of Mid-Year Report.

- \$12,800 to Sebastopol Area Senior Center
- Leave to staff to determine fund distribution

Minute Order Number: 2019-028

Resolution Number: 6228-2019

9. Discussion and Action of Request to Amend City Council Resolution 6158, Establishing Rules for the Conduct of Its Meetings, Proceedings and Business to Include the Process for Selection of Mayor and Vice Mayor (Mayor Pro Tem) (Councilmember Carnacchi)

Councilmember Carnacchi presented the item recommending the City Council Consider the Request to Amend City Council Resolution 6158, Establishing Rules for the Conduct of Its Meetings, Proceedings and Business to Include the Process for Selection of Mayor and Vice Mayor (Mayor Pro Tem).

Mayor Hinton asked for questions.

Councilmember Gurney commented as follows:

- Discussed exhibits
- Not see what the proposed language is supposed to be added or where add in

Councilmember Carnacchi questioned what is our concept of fairness.

Councilmember Gurney commented as follows:

- Questioned what is the concept being proposed
- No language included for concept
- Not showing where would fit in policy
- Investigating process of amending the policy

Councilmember Carnacchi commented as follows:

- What is fair process
- Asked each Councilmember was that fair that happened to him
- Questioned if it was fair to the voters
- His voters will not see him in a leadership role

Mayor Hinton opened for public comment.

ila Benavidez-Heaster commented as follows:

- Questioned fairness
- Cannot be subjective
- All know what each was doing
- Job to discern who is the leader
- What have you contributed
- Pull together to move forward
- Say to yourselves – Not elected because of who is next in line
- Pulled share of load
- That needs to be done
- Hard piece for anyone to do
- Important at this point – having shred of curiosity of what makes it work
- Not about elitism or patronizing
- About what have you seen/experienced/what know will serve your Council well
- Never want to hear of any Councilmember being abused because of act that took place
- Unacceptable
- Anger is okay if distill it and get to the current of what is there

- Figure out what it is needed to grow so can step forward
- That is what we need to do
- Not blame - Not attack
- Thanked Councilmember Glass for what she went through
- Not called for what happened to her
- Support Councilmember glass
- This has evolved and needs to be the best person for the job

Rei Blaser commented as follows:

- Discussed the process
- Was confusing as participant
- Moment for public to offer public comment
- Clarify that going forward

Council Deliberations:

Councilmember Carnacchi commented as follows:

- Addressed public comment
- Part of reason why that happened
- Did act emotionally
- Did get angry
- Did write something in the paper
- How avoid in the future
- Identify the process
- Under impression rotates
- Reason why got angry – hurt
- Looking at tradition
- Read newspaper article on Councilmember Levy
- Read article from Councilmember Robinson and Councilmember Kathleen Schaffer
- Discussed people in audience to celebrate
- Rei was in audience to celebrate with him
- Blindsided -Heart crushed
- How prevent from this happening in the future

Mayor Hinton commented as follows:

- Discussed goal of moving forward
- Rest of Council to have equal time to weigh in
- Feel badly about what happened – only speak for self
- Knew may not have votes to be Mayor
- Told family that it might not happen
- Did not register for Mayors and Councilmembers Academy as she was not sure she would get the Mayor position
- Believe leaders are selected from within
- Not get into why not been selected
- Not appropriate for dais
- Look from within always and learn
- Fall out not best City of Sebastopol foot forward

- Does not look like support to continue to talk of this item
- Called for a motion

There was no motion. Item fails.

Councilmember Gurney commented as follows:

- Want to acknowledge there are many opportunities for leadership other than being Mayor or Vice Mayor
- Discussed subcommittee assignments
- Regional assignments
- Discussed the article in the Sonoma Index Tribune with Sebastopol leading the way of Fare Free bus
- So much work to be done
- Leadership opportunities
- If project resonates with community, it will take off
- A lot possible more than ceremonial roles
- Encourage each to exhibit leadership
- So much this Council has done historically

Vice Mayor Slayter commented as follows:

- Discussed research done in archives of paper
- Articles do not call out the full story
- Tradition is that it rotates - That is the tradition and it does rotate – but there is no written down policy that it rotates to someone or comes at some logical time
- Always been understanding
- May interpret that otherwise

Councilmember Gurney commented as follows:

- Six names of people who did not follow the scheme
- Discussed those who served two years a row as Mayor
- History does not show tradition
- Cannot assume that
- Stated other research differs
- 14 years' experience – 8 examples of difference or selection – stated there may be more

City Council Action: No Action Taken. Lack of Motion.

Minute Order Number: 2019-029

10. Discussion of Information/Request from Sonoma County Parks for Applications for Formation of the Park's Measure Oversight Committee (City Administration)

City staff presented the item recommending the City Council Consider the Information/Request from Sonoma County Parks for Applications for Formation of the Park's Measure Oversight Committee.

Mayor Hinton asked for questions. The Council discussed the process and application procedures. Staff indicated they would get more detailed information from county parks and submit that information to the Council.

Mayor Hinton opened for public comment. There was none.

Council Deliberations:

None

The Council was in consensus to have Councilmembers submit application to the Parks for the Oversight Committee.

Mayor Hinton moved and Councilmember Glass seconded the motion to Receive the Information Information/Request from Sonoma County Parks for Applications for Formation of the Park's Measure Oversight Committee and requested that Councilmembers, if interested, submit applications for forwarding to the County.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain: None

City Council Action: Receive the Information Information/Request from Sonoma County Parks for Applications for Formation of the Park's Measure Oversight Committee and requested that Councilmembers, if interested, submit applications for forwarding to the County.

Minute Order Number: 2019-030

11. Discussion and Consideration of Receipt of Notification of Extension of Notice for Opening on the Zero Waste Sub-Committee and Direction to Staff on Student/Minor Representation (Engineering Director/City Administration)

Engineering Manager Mikus presented the item recommending the City Council Receive the Information on Notice of Extension of Notice for Opening on the Zero Waste Sub-Committee and Provide Direction to Staff on Student/Minor Representation.

Mayor Hinton asked for questions.

Councilmember Gurney stated she would like to see participation by students on the committee.

Councilmember Carnacchi supported a student representative on the committee.

Mayor Hinton opened for public comment.

Rei Blaser commented as follows:

- Supports the idea of a student on the committee
- Extend to 95472 area
- Clarify business representative

Engineering Manager Mikus commented as follows:

- Intended to be owner or employee of a business
- Employee of business shall be a citizen of the City of Sebastopol

Vice Mayor Slayter commented as follows:

- Discussed the Sonoma Clean Power Advisory Committee
- Opened up for a youth seat
- Filled admirably by young man who lives in Sebastopol
- Brought good and interesting ideas
- Not see a downside
- Accept and do interview
- Level of interest speaks volumes
- Interested in interviewing
- All for opening up

Councilmember Gurney suggested high school aged, 9th grade or up.

Councilmember Glass commented as follows:

- Good idea for student representation
- This is a committee that it would be appropriate as they could do outreach to kids
- Good opportunity for young person to get engaged in how government works
- Not sure youth are good match for every single committee, but good match for this committee
- Supports High school age

Mayor Hinton commented as follows:

- Support open seat for youth
- Want to see more applicants
- Could go younger than high school

Council Deliberations:

None

Councilmember Gurney moved and Councilmember Slayter seconded the motion to Receive the Information on Notice of Extension of Notice for Opening on the Zero Waste Sub-Committee and Amend the Zero Waste Sub-Committee to add an additional seat for a student representative, grades 9-12, lives within the City and either attends high school within the City or if home schooled, is registered with a high school within the City.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain: None

City Council Action: Receive the Information on Notice of Extension of Notice for Opening on the Zero Waste Sub-Committee and Amend the Zero Waste Sub-Committee to add an additional seat for a student representative, grades 9-12, lives within the City and either attends high school within the City or if home schooled, is registered with a high school within the City.

Minute Order Number: 2019-031

6. Consideration of Request for Approval of Resolution Regarding the 2019 Apple Blossom Parade and Festival (73rd Annual) to be held April 13 and 14, 2019, Authorizing the Closure of Main Street and Suspending Section 20L of Ordinance No. 696 during the 2019 Apple Blossom Festival; and Request for Waiver of Special Event Permit Fees (City Administration)

Assistant City Manager/City Clerk Gourley presented the item recommending the City Council Consider the Request for Approval of Resolution Regarding the 2019 Apple Blossom Parade and Festival (73rd Annual) to be held April 13 and 14, 2019, Authorizing the Closure of Main Street and Suspending Section 20L of Ordinance No. 696 during the 2019 Apple Blossom Festival; and Request for Waiver of Special Event Permit Fees

Mayor Hinton asked for questions.

Councilmember Gurney commented as follows:

- Large increase in fees
- Event is using parking lots and the entire park
- Incredibly cheap fee for use of real estate
- However, in favor of requests

Councilmember Glass commented as follows:

- Discussed the Apple Blossom parade
- Large event
- Waiving fees is appropriate
- City supports this event

Councilmember Gurney stated it is a signature event

Councilmember Carnacchi suggested pooling resources to do some fundraiser to raise funds.

Mayor Hinton opened for public comment. There was none.

Councilmember Gurney stated Mr. Music took on the adopt a landscape area of Ives Park as part of his responsibility for use of Ives Park.

Council Deliberations:

None

Councilmember Gurney moved and Councilmember Glass seconded the motion to approve the Request for Approval of Resolution Regarding the 2019 Apple Blossom Parade and Festival (73rd Annual) to be held April 13 and 14, 2019, Authorizing the Closure of Main Street and Suspending Section 20L of Ordinance No. 696 during the 2019 Apple Blossom Festival; and Request for Waiver of Special Event Permit Fees but require the \$1000 refundable deposit.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Slayter and Mayor Hinton

Noes: None

Absent: None

Abstain: None

City Council Action: Approved the Request for Approval of Resolution Regarding the 2019 Apple Blossom Parade and Festival (73rd Annual) to be held April 13 and 14, 2019, Authorizing the Closure of Main Street and Suspending Section 20L of Ordinance No. 696 during the 2019 Apple Blossom Festival; and Request for Waiver of Special Event Permit Fees but require the \$1000 refundable deposit.

Minute Order Number: 2019-026
Resolution Number: 6227-2019

CITY COUNCIL REPORTS:

12. City Manager-Attorney/City Clerk Reports: None
13. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):

Councilmember Gurney announced the following:

SCTA/RCPA Meeting

Mark Landman voted in as Chair 7-5 Vote – Discussed new members:

- Logan Harvey
- Joe Naujokas
- Melanie Bagby
- Chris Rogers
- Joe Callinan

Discussed three members leaving prior to the meeting being finished.

Vice Mayor Slayter reported on Sonoma Clean Power.

Councilmember Carnacchi reported on the following:

- Had a retreat with a professional brand developer to help with the Sebastopol Downtown Association to come up with a brand for the downtown
- Same person helped with the Barlow brand
- Feb 20th next meeting

Councilmember Glass reported on the CoC data committee.

Mayor Hinton reported on the following:

- Attended Gravenstein Health District Meeting
- Attending Health Action Meeting

14. Council Communications Received: None
15. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

ADJOURNMENT OF REGULAR CITY COUNCIL MEETING TO CLOSED SESSION

CALL TO ORDER: Mayor Hinton called the meeting to order at 10:09 pm.

ROLL CALL:

Present: Mayor Hinton
Vice Mayor Slayter
Councilmember Carnacchi
Councilmember Glass

CITY COUNCIL MEETING MINUTES (DRAFT)
Minutes of February 5, 2019

Councilmember Gurney
Absent: None
Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley

PUBLIC COMMENT:

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

There was no public comment.

CLOSED SESSION AGENDA ITEM:

16. Conference with Labor Negotiators (Government Code 54957.6)
City Designated Representative: City Administration
Employee Organizations:(SEIU/Public Works/Administrative); Management/Mid Management
and Sebastopol Police Officers Association (SPOA)

Adjournment of Closed Session: Mayor Hinton adjourned the closed session at 10:25 pm to the regular meeting.

Report out of Closed Session: There was no report out.

City Council Action: No Report Out.

Minute Order Number: 2019-032

ADJOURNMENT OF REGULAR MEETING:

The Next City Council Meeting (Special Meeting) will be held on Tuesday, February 19, 2019 at 8:30 am, at Sebastopol City Hall, City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, Ca.

Follow by the:

The Next Regular City Council Meeting which will be held on Tuesday, February 19, 2019 at 6:00 pm. at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Respectfully Submitted:

Mary C. Gourley, MMC, Assistant City Manager/City Clerk