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City of Sebastopol

CITY COUNCIL
MEETING AGENDA
MEETING OF October 2, 2018
6:00 pm – City Council Regular Meeting

Sebastopol Youth Annex, Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.

6:00 pm CONVENE CITY COUNCIL REGULAR MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

PROCLAMATIONS/PRESENTATIONS:

- Proclamation - October 14 to 20, 2018 as "Freedom from Workplace Bullies Week"
- Proclamation - October as Domestic Violence Awareness Month

Years of Service Award

- Kelley Kinoshita – 5 years (Fire Department)
- Andrew Bauer – 5 years (Police Department)

PUBLIC COMMENT (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.

1. Approval of Minutes of September 18, 2018 City Council Meeting Minutes (City Administration)
2. Receipt and Acceptance of Informational Item of Notice of Upcoming Openings on the City of Sebastopol Planning Commission (City Administration):
 - a) Zachary Douch – December 31, 2018 - Term Ending
 - b) Michael Jacob – December 31, 2018 – Term Ending
3. Receipt and Acceptance of Informational Item of Notice of Upcoming Openings on the City of Sebastopol Design Review Board (City Administration):
 - a) Gregory Beale (Category D) Term Ending Date: December 31, 2018
 - b) Cary Bush (Category A) Term Ending Date: December 31, 2018
 - c) Ted Luthin (Category B) - Term Ending Date: December 31, 2018
4. Approval of Resolution Approving the Grant from the Department of Forestry and Fire Protection Agreement #7FG18100 for services from the date of last signatory on page 6 of the Agreement to June 30, 2019 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 and Acceptance of Funds in the amount of \$7,973.00 for Purchase and Replacement of out-of-date Personal Protective Equipment (PPE) Wildland Firefighter Tactical Boots and Wildland Web Gear with Accessories (Fire Chief)
5. Approval of Resolution Adopting Amendments to the Existing City Policy for City Owned Vehicles, Use of Private Vehicles, Travel and Reimbursement Procedures (Finance Director)
6. Approval and Authorization for Mayor to Sign Letter of Intent to Submit an Application Requesting Funds from the Sonoma County Continuum of Care (CofC) (Homeless Emergency Aid Program (HEAP) HEAP is a \$500 million block grant program designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. The HEAP grant is authorized by Senate Bill (SB) 850, which was signed into law by Governor Brown in June of 2018. This action also requests that the City Council by Resolution, declare a shelter crisis pursuant to Senate Bill 850 and authorize the city's participation in the newly established "Homeless Emergency Aid Program." (City Administration/Engineering Department)

PRESENTATIONS/INFORMATIONAL ITEMS OF INTEREST: None

PUBLIC HEARING(s):

7.

A. Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City’s Zoning Ordinance to make a variety of amendments. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The amendments include changes related to definitions, use allowances, general development standards, zoning districts, and additional revisions. Specific revisions include but are not limited to consolidation of several similar zoning districts, standards for mobile food trucks and commercial outdoor barbecues, downtown noise standards, updating of formula business provisions, and organizational changes. The intent of the revisions is to achieve consistency with the City’s new General Plan, address selected policy issues, streamline provisions, provide standards for several uses not currently addressed, and address internal consistency issues. The Council conducted Public Hearings on this matter on May 1, May 30, and May 31, 2018, and August 7, 2018. This item was continued at the August 7, 2018 meeting. (Planning Department)

B. Public Hearing – Waiving of Further Reading and Introduction of Ordinance. This public hearing is to consider a comprehensive update to the City’s Zoning Map. The Planning Commission developed the revisions in a series of meetings since fall 2017 and is recommending their adoption by the City Council. The primary objective of the Map update is to achieve consistency with the recently-adopted new General Plan, which specifically identified changes to the Land Use Map which are required to be reflected in the Zoning Map. In addition, under proposed Zoning Ordinance changes, several similar zoning districts will be consolidated, and this is also reflected on the draft Zoning Map. Changes to the Map are also the result of a land use consistency analysis which compared existing land use to zoning; several changes to the Map are intended to better align land use and zoning. In addition, consistent with the proposed Zoning Ordinance changes, a number of zoning districts will be renamed to have a more logical naming protocol. This item was continued at the August 7, 2018 meeting. (Planning Department)

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

8. Discussion of Suggested topics for the 2019 Mayors and Councilmembers Association General Membership Meeting Presentations (Mayor Slayter)

CITY COUNCIL REPORTS:

9. City Manager-Attorney/City Clerk Reports:

10. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):

11. Council Communications Received:

12. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR MEETING: This meeting will be adjourned to the next Regular City Council Meeting will be held on Tuesday, October 16, 2018 at 6:00 pm. at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayor opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: www.ci.sebastopol.ca.us. Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours. These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to mgourley@cityofsebastopol.org

PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.

CITY COUNCIL MEETING AGENDA – OCTOBER 2, 2018

- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

All meetings listed below are tentatively scheduled and subject to change.

Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.

Future City Meeting Dates/Events (Informational Only):

October 3, 2018	8:30 am	Agenda Review Committee Meeting
October 3, 2018	10:30 am	Public Arts Committee
October 3, 2018	4:00 pm	Design Review/Tree Board - Cancelled
<u>October 8, 2018</u>		<u>City Offices Closed – Holiday Observance</u>
October 9, 2018	7:00 pm	Planning Commission
October 16, 2018	6:00 pm	City Council Meeting
October 17, 2018	8:30 am	Agenda Review Committee Meeting
October 17, 2018	4:00 pm	Design Review/Tree Board
October 23, 2018	7:00 pm	Planning Commission
October 30, 2018	6:00 pm	City Council Meeting – Date Change Approved at September 4, 2018 City Council Meeting
November 4, 2018	1:30-5:00 pm	Housing Fair Sponsored by the County of Sonoma and City of Sebastopol, Sebastopol Community Center
November 6, 2018	6:00 pm	City Council Meeting - CANCELLED
November 7, 2018	10:30 am	Public Arts Committee
November 7, 2018	6:30 pm	Special Public Arts Community Meeting
November 7, 2018	4:00 pm	Design Review/Tree Board Meeting – CANCELLED
<u>November 12, 2018</u>		<u>City Offices Closed – Holiday Observance</u>
November 13, 2018	7:00 pm	Planning Commission - Cancelled
November 13, 2018	6:00 pm	City Council Meeting - Date Change Approved at September 4, 2018 City Council Meeting
November 14, 2018	4:00 pm	Special Design Review/Tree Board Meeting
November 20, 2018	6:00 pm	City Council Meeting - CANCELLED
November 21, 2018		Design Review/Tree Board- Cancelled
<u>November 21&22, 2018</u>		<u>City Offices Closed- Holiday Observance</u>
November 27, 2018	7:00 pm	Planning Commission
December 4, 2018	6:00 pm	City Council Meeting
December 5, 2018	10:30 am	Public Arts Committee
December 5, 2018	4:00 pm	Design Review/ Tree Board
December 11, 2018	7:00 pm	Planning Commission
December 18, 2018	6:00 pm	City Council Meeting
December 19, 2018	4:00 pm	Design Review/Tree Board
<u>December 25, 2018</u>		<u>City Offices Closed – Holiday Observance</u>