

**City Council Regular Meeting
Minutes of May 15, 2018 – APPROVED**

**City of Sebastopol City Council Regular Meeting
Minutes of
Meeting of May 15, 2018**

As approved by the City Council at their regular meeting of June 5, 2018.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

A notice of the meeting was posted by the City Clerk on May 9, 2018.

6:00 pm CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA

CALL TO ORDER: Mayor Slayter called the meeting to order at 6:03 pm.

ROLL CALL:

Present: Mayor Slayter
 Vice Mayor Hinton
 Councilmember Carnacchi
 Councilmember Glass
 Councilmember Gurney

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
 Assistant City Manager/City Clerk Mary Gourley
 Building Official Glenn Schainblatt
 Engineering Manager Henry Mikus
 Finance Director Ana Kwong
 Fire Chief Bill Braga
 Planning Director Kenyon Webster
 Chief James Conner

**City Council Regular Meeting
Minutes of May 15, 2018 – APPROVED**

Public Works Superintendent Dante Del Prete

SALUTE TO THE FLAG: Mayor Slayter led the salute to the flag.

Mayor Slayter made the following comments on Memorial Day.

“Memorial Day is a lot of different things to people. To some, it marks the beginning of summer, for others it is a time to gather with family and friends and have a cookout, sometimes it means a long weekend or a time for a quick vacation. Some spend the day taking part in a parade or a graveside service. And all of these different things are okay.

But for all of us, it should also be a time of Memorial. A time to pay tribute and honor the fallen, and sometimes that part gets lost in the shuffle.

The concept behind this specific holiday is simple: “Memorial Day commemorates the men and women who died while in military service.” Contrast to Veterans Day in November, which is to recognize all who served. Memorial Day came to be from the tradition of decorating the graves of loved ones who had passed on, but became more organized when more than 500,000 people died during the Civil War. Local cemeteries were filled to capacity and National military cemeteries were created to accommodate the terrible need.

The first large “Decoration Day” service was held in Arlington Cemetery in Virginia, three years after the Civil War ended. Gradually the name changed from Decoration Day to Memorial Day.

If you have never been to a military cemetery, I would suggest taking the effort to visit one. Arlington Cemetery is an awesome and somber place to visit. I vividly remember visiting Arlington, as well as the Vietnam Memorial, during the time I lived in Alexandria, Virginia. My favorite time to visit was early morning, even before sunrise, it was a time to reflect in the solitude. The white markers that stretch across the field seem endless; each one representing someone who gave their life in the service of our country. There are currently 68 emblems of belief available for placement on government headstones. This simple fact shows the strength of our country comes from differing belief structures, different origins and different opinions. A monolithic country, we are not. And yet, those countless graves, with their variety of names and emblems, represent merely a fraction of those who have died for us.

The numbers of Americans killed in war are mind-numbing:

Revolutionary War:	more than 4,000
Civil War:	more than 500,000
WWI	almost 120,000
WWII	more than 400,000
Vietnam:	more than 90,000

More than 1.1 million Americans have been killed in all US wars, and almost half of that number in the Civil War alone. The numbers are so large, it is hard to comprehend. It becomes fully incomprehensible when the cost to humanity on all sides of these conflicts are accounted.

“Those who have long enjoyed such privileges as we enjoy forget in time that men have died to win them.” Franklin D. Roosevelt.

We are those who enjoy such privileges. The gratitude we feel should be deep and must exist beyond political parties or petty politics. Our gratitude should be part of who we are, and if it is not, we have lost something important.

Memorial Day, Monday, May 28th is a good opportunity to take some time and think about these things. Congress passed an act in 2000 that “encourages all Americans to pause wherever they are at 3 p.m. local time on Memorial Day for a minute of silence to remember and honor those who have died in service to the Nation.” I invite you to join me.”

PROCLAMATIONS/PRESENTATIONS:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

The following were presented:

- Proclamation- May 2018 as Lyme Awareness Month
Councilmember Gurney acknowledged the efforts of Linda Berg on the topic of ticks and awareness of Lyme Disease.
- Proclamation – May 2018 as Drowning Prevention Month

PUBLIC COMMENT

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

Mayor Slayter opened for public comment.

Linda Berg commented as follows:

- Discussed thousands of studies that show that the military uses cell phones as weapons
- Killing selves and community by supporting and using cell phones and wireless devices
- Discussed 5G is worse
- Discussed Lyme disease
- Provided handouts to the City Council
- Discussed the Vector Control District
- Discussed Lyme disease costing the State thousands of dollars
- Discussed ticks on the Laguna trail within 20-foot stretch
- Discussed the City putting signs out for ticks
- Expect at the next meeting to have full accommodations under ADA to protect her from cell phones and wireless
- Discussed unhealthy level of radiation in the room
- Discussed legal obligations of the City

Alan Horn commented as follows:

- Read a letter to the editor Sonoma West Times and News – Stated the heading of your May 10 front page article reads: “Verizon ‘microcell’ tower application halted,” which is misleading. Sebastopol has yet to approve, deny or even hold a public hearing on the still pending application. It has not been halted.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- On Feb. 16 Verizon submitted a major use permit application and it's now been more than three months without being put on the planning commission agenda. If Sebastopol takes no action on this application, it automatically becomes approved on July 31 without any public hearing.
- This application is for the 5G (fifth generation) wireless radiation technology and is also known as CPMRA (Close Proximity Microwave Radiation Emitting Antennas). Thousands of peer reviewed studies now link these new radiation technologies with cancers like glioblastomas, headaches, strokes, confusion, insomnia, tinnitus and anxiety, just to name a few.
- Sebastopol has received at least two dozen letters from the public in opposition to this major use permit application from Verizon. It has also received a petition signed by about 150 residents of Sebastopol urging the Planning Commission to deny the application.
- There is massive worldwide opposition to the deployment of this lethal technology. In Sebastopol on Sundays the EMF Safety Network is handing out flyers and information at the Sebastopol Farmers' Market and SCREAM (Sonoma County Radiation Education and Mitigation) is picketing the Verizon store at 2 p.m. in the Redwood Marketplace. In addition, at every city council and planning commission meeting, residents regularly express their concerns about wireless radiation technology.
- We don't need a new layer of radiation over the existing layers that we are already being bathed in.
- Questioned when the City will be putting this item on agenda for Planning Commission
- Requested this be placed on the agenda for next Tuesday night

Linda Collins, Chamber of Commerce, commented as follows:

- Thanked Council for support and donations to help pull off another Apple Blossom festival
- Discussed changes in staff this year
- May 24th – Mixer – Business After 5 – Everyone welcome – please RSVP
- Annual Community Awards Night - June 7th

City Manager McLaughlin responded to public comment as follows:

- Verizon applicant informed the City that they will reactivate the application
- Planning Department has tentatively calendared that application – public hearing is scheduled for the first Planning Commission Meeting in July
- Preparing legal documentation regarding that application

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA
(This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda). *Mayor Slayter stated he may have a conflict of interest for a single line item in the budget.*

CONSENT CALENDAR:

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.

Councilmember Glass moved and Councilmember Gurney seconded the motion to approve the Consent Calendar Item(s) number(s) 1, 2, 3, and 4.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter
Noes: None
Absent: None
Abstain: None

1. Approval of Minutes of May 1, 2018 City Council Meeting Minutes (City Administration)

City Council Action: Approved Minutes of May 1, 2018 City Council Meeting Minutes

Minute Order Number: 2018-100

2. Approval of Resolution Authorizing and Approving an Agreement for Building Official Consultant Services between the City of Rohnert Park and the City of Sebastopol for Shared Building Official Services Not to Exceed 80 Hours Per Month (Building Official/City Administration)

City Council Action: approved Resolution Authorizing and Approving an Agreement for Building Official Consultant Services between the City of Rohnert Park and the City of Sebastopol for Shared Building Official Services Not to Exceed 80 Hours Per Month

Minute Order Number: 2018-101

Resolution Number: 6186

3. Approval of AmeriCorps Trail Improvement Project Design (Planning Director)

City Council Action: Approved AmeriCorps Trail Improvement Project Design

Minute Order Number: 2018-102

4. Approval of Resolution For Amendment of Designated Park Area (Tomodachi Park) (Planning Director)

City Council Action: Approved Resolution for Amendment of Designated Park Area (Tomodachi Park)

Minute Order Number: 2018-103

Resolution Number: 6187

INFORMATIONAL ITEMS/PRESENTATION: NONE

PUBLIC HEARING(S):

5. Public Hearing – To conduct a Public Hearing on Fiscal Year 2018-2019 City of Sebastopol Budget (Finance Director) – (If not completed on May 15th this item will be continued to the June 5th City Council Meeting)

Mayor Slayter provided a brief history of the City Budget Sub-Committee and the process of the City budget.

Finance Director Kwong presented the staff report recommending the City Council receive the presentation, open the public hearing and discuss the Fiscal Year 2018-2019 City of Sebastopol Budget.

- The budget subcommittee is hereby presenting a balanced budget for the upcoming budget year 18/19 with general fund forecasted revenue at \$8.75M, proposed expenditures at \$8.67M with the planned addition to unassigned reserve balance of approximately \$82K for 18/19.
- General Fund – Revenue Budget at a Glance

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Property tax revenue combined shows an increase of 1.4%. The property tax in terms of “assessed value” of properties is projected an increase of 1.5% in growth.
- Sales Tax & Other Taxes –comprised in this line item is our general sales tax, the 2 local measurers and UUT as all categories are trending positive.
- TOT is projected conservatively.
- Licenses and permits had seen fluctuation from year to year, this category is a challenge to project as it depends on the activity for the building permits. Staying with the conservative approach with this category.
- Interest and rents category with interest earning has recently expanded to include long-term investment portfolio yielding in higher than before interesting earning for the next two to 3 years.
- Intergovernmental revenue declined is mostly due to no longer receiving the one-time CalOES for the Fire Department participation in TUBB fire.
- Charges for services decrease is mainly no engineering fee projection for the upcoming fiscal year.
- Other revenue is mainly pool reimbursement increase.
- Transfer in an accounting clean-up for casino mitigation funds transfer in.
- General Fund – Expenditures Budget at a Glance
 - Expenditures that departments must incorporate into their budgets, but do not have control over, include increase in retirement contributions (PERS), other insurance premium increases are all built into this budget, and various provisions to each bargaining group for cost of living adjustments that are in effect until 6/30/19. The overall expenditure holding flat comparing with the adjusted budget. Provided the highlights of each department. Specific question in relation a more detailed for each department can be addressed by the DH who are also attending the meeting tonight to answer specific questions council might have for them.
 - City Council budget decreased by 8.3% is due an overall decrease in community benefit grant and Cittaslow funding as it compares with the adjusted budget.
 - City Manager budget decreased by 9.5% is mainly due pine grove square project.
 - Assistant City Manager/City Clerk budget increased by 19.9% is mainly due to election cost.
 - Finance & Planning budget increased slightly over 4% is mainly routine items.
 - Police Department increased by 1.5% is a combination of routine step increases plus cost of living adjustment and their capital outlay for vehicle purchased had been moved to our vehicle replacement fund.
 - Fire Department decreased by 19.1% is because we are no longer receiving a one-time reimbursement from CalOES as that was a one-time occurrence. Also, a reduction of \$100K in PT salaries based on historical of actual expenses.
 - Public works shows an increased by 10% because of 3 new EV charging stations and bodega at Jewell traffic signal sensor replacement.
 - Engineering increased by 20.8% is due to mandate store water creek work.
 - Community Center/Ives Pool & Sr. Center increased is because Sr. Center is new to the budget this year plus funding for capital outlay such as security and safety lighting improvement, security gate repairs, deck coating, and mold repairs.
 - Other General Government line item decreased is no transfer to pavement reserve fund

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- The budget sub-committee worked diligently to bring a balanced budget to the City Council and members of the public.
- The chart on Page 3 of the staff report represents the heart of the budget changes proposed by the sub-committee. This page provides the City Council a breakdown of the changes proposed and an opportunity to discuss and make adjustments if deemed necessary at this public hearing.
 - Changes to Community Benefit Grant Requests
 - Changes to Cittaslow Sebastopol Budget – The City of Sebastopol Budget Sub-Committee reviewed a proposed budget from Cittaslow Sebastopol; however late last night the City received a revised budget which has not been reviewed by the Budget Sub-Committee.
 - Routine Reductions/Increases in Departmental Budgets that departments worked hard to maintain flat budgets.
- The Community Benefit Grant Program provides an excellent opportunity for the City of Sebastopol to support critical neighborhood projects and helps fulfill the community's vision. It has been the practice of the City. The Community Grants program is developed with a philosophy of partnership whereby Council recognizes the vital role that individuals, community groups and organizations play in contributing to the creation of a vibrant and sustainable City. The policy of the program can be found on page 99 of the budget document.
 - The proposed amount for CBG is approximately \$70K. And this proposed amount represents close to 1% of general fund revenues.
- A snapshot of the 5 years financial forecast model provides City 5 years forward view of City's performance. Purple color bar is sources of revenue and orange is expenses. The orange bar is higher than the purple bar starting in 19/20 and growing at a much faster pace than revenue.
- Water fund is in balance. With projected operating revenue to be \$2.26M. With anticipated \$2.13M in expenditure. The cost for the water rate study is being proposed for 18/19 and the cost is shared between water and wastewater.
- Wastewater fund is in balance as well. With projected operating revenue to be approximately \$3.1M. With anticipated \$3.03 in expenditure. The biggest increase in this wastewater budget is the Santa Rosa Sub-regional contract of \$1.7M
- Gas Tax fund with estimated ending fund balance at 6/30/19 in positive standing.
- All other special revenue funds such as Measure M, Art in lieu, park in lieu and traffic impact fee have positive estimated fund balance at 6/30/19.

Mayor Slayter asked for comments from the Budget Sub-Committee.

Councilmember Glass commented as follows:

- Discussed Cittaslow budget and different variations
- Discussed recommendation of original submission – but removed time bank and funding for eco-tourism
- Discussed retaining data base for volunteers and all other aspects of Cittaslow budget
- Discussed summary of budget sub-committee – continue on course of maintaining a good reserve
- Adding money to general reserve and replacing any monies that were taken out of reserve in the past years
- Added ½ million to reserve fund that is mitigating the pension fund
- Saving money to not being bankrupted later by retirement system (CalPERS)

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Discussed economic downturn – took hit on assets of that system
- Not enough money in system to pay for retirements
- CalPERS keeps charging us same amount – up to City to save enough money to pay what we need to pay into the system several years down the road
- City is being very responsible
- Discussed set aside funds
- Stated 5 years ago that set aside was zero
- Discussed 5-year projection chart – revenue is sinking – expenses staying the same – cause is whether or not we renew our sales tax or increase TOT tax
- 5-year forecast deals with when sales tax terms out – if we do not term it back in- City will have an issue
- City Council will need to pursue and deal with revenue measures to ensure the City has adequate revenues for services that the City expects

Director Kwong commented that the City is taking money in the next year's budget to purchase vehicles from the reserve account.

Mayor Slayter commented as follows:

- Discussed the CalPERS liability
- Commissioned a study to review CalPERS
- Looked at numbers during that meeting
- Determined what CalPERS return on investment was
- Funding liabilities
- Over 11 million dollars in liabilities
- Going to help situation by putting a little bit of money away every year
- Will be spent – not just a rainy-day fund
- Things will be worse before it gets better
- Ensure future City Councils thank us for our hard work
- Thanked community
- Thanked staff
- Reality of the difference of what we have in the bank and our estimated liability (9 million dollars) scary big number – learned we are in good shape compared to a lot of other cities

Vice Mayor Hinton commented as follows:

- Stated there was a discussion of an employee at the Community Center to help Cittaslow with the volunteer data base – Discussed the employee to be doing data input at the Community Center but overall direction by Cittaslow
- First year on budget sub-committee
- Done many budgets in career for companies
- Challenged when started (\$400K hole)
- Important to put money into CalPERS fund
- Approached budget from conservative standpoint
- Discussed potential measures
- Prudent to be conservative
- Tough decisions to make
- Tried to make it as transparent as possible

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Detail out what recommended
- Appreciate staff's hard work

Councilmember Glass commented as follows:

- Thanked the Finance Director for her work
- Got an award for the budget presentation
- Thanked Vice Mayor Hinton for working together hard on this budget
- Stated the Vice Mayor is very detailed and knowledgeable

Finance Director Kwong stated this will be the third year in a row for a budget award for the City.

Mayor Slayter discussed past budgets and stated it took a couple of years to begin to understand the budget because the format was peculiar. He stated the intent is to make the budget as transparent and easy to read as possible.

Mayor Slayter opened the public hearing.

Tasha Beauchamp commented as follows

- Co-Chair of Cittaslow Sebastopol:
- Commended the budget subcommittee
- Discussed the \$19,000 budget – Cittaslow would like to stay with that budget

Linda Civitello, Senior Center, commented as follows:

- Grateful Senior Center included in budget
- Feel contribute tremendously to services provided in this community
- Increased membership and services provided
- Asked for \$40,000 – include employees who were not making living wage or benefits
- Thanked the City Council

Chris Anderegg commented as follows:

- Treasurer of Community Center
- In black for quite a few years
- Raise \$10,000 or more for maintenance of buildings
- Informed in violation of living wage ordinance a few years ago
- City came up with budget of \$115,000 to comply
- Do not have \$100,000 fundraiser to cover these costs
- Discussed staff report that SCCC would be self-sustaining
- SCCC did not have that understanding at that time
- Diana Rich indicated this was not communicated to her
- Possible to come up with more money but not \$100,000
- See same people at fundraisers
- Will work hard to reduce this and find other sources
- \$100,000 not possible to raise

Rick Williams, Harmony Supply and Nursery, Board of Directors, SCCC, commented as follows:

- Echo never any conversation from the Council to the Board of Directors in regard to this being self-sustaining after three years

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Understanding the funding would be ongoing and continuous
- Stated that to see it be cut off at some point is irresponsible
- Want to maintain living wage for employees
- Tap same shoulder everyone else taps into
- His company gets hit every day to support cause
- Support as many as they can
- Do best as board to come up with creative ideas in ways of being more efficient and improve funding revenue stream to keep it going
- Provide benefits to the community
- Asked the Council to take a different look at the budget
- \$20,000 does not seem like a lot but it is
- Discussed general fund expenditure at a glance – increase from last year
- SCCC getting \$20,000 reduction
- SCCC will try to tighten belts
- Not see making up \$20,000

Cordelia Holst, SCCC, commented as follows:

- Thanked the SCCC Boardmembers for attending
- Appreciated working with Council and staff
- Discussed the shortfall
- Feel done good job of making clear that there have been cuts across the Board
- New at the job
- Discussed vision for future
- Discussed services, rentals, concerts
- Need to dial up focus on families with young children and teens
- Have a lot of enthusiasm and vision
- Have limited amount of summer camps – families would like to see more
- Statistics that show ¼ of families in Sebastopol are eligible for child care subsidies
- Not all programs can be fee for service
- Many will need underwriting
- Look at ways to cover the costs

Hearing no further comments, Mayor Slayter closed the public hearing.

Council deliberations:

Vice Mayor Hinton commented as follows:

- Discussed the breakdown of specific line items for the pool
- Questioned if this includes Capital Improvements

Finance Director Kwong commented as follows:

- Page 41
- Ives Pool reimbursement (\$64,000)
- Page 146
- \$5,500 plus utilities \$58,500 – add up to \$64,000
- Cost city incurs for pool – pool directly reimburses the City
- Net zero to budget

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Vice Mayor Hinton questioned the capital improvements for the Senior Center.

Director Kwong commented on follows - On page 144 (Senior Center) \$14,600 and listed the capital improvements.

Mayor Slayter commented as follows:

- Discussed page 6 of 9
- Discussed community center budget

Vice Mayor Hinton commented as follows:

- Discussed salaries and historical data
- Discussed living wage ordinance
- Stated that increase included annual increases for the highest paid people at community center
- Looked like the highest personnel salaries were also included with the lowest paid employees
- Requested copy of living wage ordinance from City staff
- Based on that and budget that served all organizations, the budget sub-committee removed \$20,000 from the SCCC and \$10,000 from community grants and funded the Senior Center \$20,000
- Funding for the Senior Center was paid from those reductions
- Stated SCCC indicated they could put off the painting for another year

Mayor Slayter commented as follows:

- Discussed page 5 of 9
- Contributions to living wage
- Requested budget \$123,800
- Recommended \$103,8000
- Was this chart in some form existing from previous years budgets

City Manager McLaughlin commented as follows:

- Chart intended to give historical documentation to City Council
- Show progression of support City gave to Community Center
- Budget committee discussed in detail
- Discussed recollection stated to be as indicated in staff report
- Intended to be self sufficient at point in time
- Budget sub-committee did not use that information to reduce the Community Center's budget for this year
- This year it was everyone has to suffer a little bit to some extent to bring down a large deficit of the budget to create a balanced budget
- All departments did that as well
- Reduction in Senior Center request
- Reduction in community benefit grant requests
- Reductions were across the board
- Appears to be potential disagreement with SCCC but it does not affect their budget this year
- Was reduced \$20,000 but because everyone had to take some cuts this year to bring in balanced budget – staff and budget sub-committee very conservative with the budget

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Suggested having a conversation with SCCC to discuss future budgets
- Need to see if the City can extend Measure Y sales tax
- Showed what would happen if not extended
- Continue to look at original agreement with SCCC

Councilmember Glass commented as follows:

- Can talk of how the cuts were made
- Question is what the philosophical thought of is supporting our Senior Center, Community Center, Cittaslow and other non-profit partners in the City
- Had policy of putting one percent of total budget towards community benefit grants – outside of community partners we work with on regular basis
- Discussed providing of human services
- Should be providing these human services
- Seen the decline of funding for local government in past years
- Should be funding these organizations
- Do not have economic development department
- Do not have parks and rec or human services or cultural affairs department
- How much can we responsibly provide for these with a tight budget
- Could use another staff position in City Administration
- Could use in house community development and economic coordinator
- City Hall Senior Staff working with no direct administrative support
- Need to balance these things
- As City how work together to increase revenue
- Continue to provide partnership and funding for partnerships
- Believe in activities and services provided by our partners
- Number one nexus is funding
- Need to focus on revenue stream

Mayor Slayter commented as follows:

- Page 6 of 9
- Thinks chart has different things in the chart
- \$155,100 – community center requested budget
- \$42,800 – senior center requested budget
- \$50,6000 – senior center total budget - funding more than asking for

Director Kwong commented as follows:

- Discussed chart on page 5
- Page 9 does not include SCCC time bank
- Page 144 – \$50,600- Public Works employees designated into Senior Center
- Allocation of City staff - City expenses
- \$30,000 contribution to operations – recommended by budget sub-committee
- Allocated Workman comp Insurance City costs

Mayor Slayter stated this is the same as for the Community Center.

City Manager McLaughlin commented as follows:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Discussed the transmittal memo
- Highlights items community interested in
- Focus for discussion items

Councilmember Gurney commented as follows:

- Thanked the budget sub-committee for their work
- Grateful for staff for effort put in for months to get us to here
- Discussed talking the big picture questions then drilling down
- Problem with piecemealing decision making
- Several times in the draft budget it is stated that the budget sub-committee not want to spend earmarked reserves until November when answer of tax measure – would like clarification on this
- Discussed tonight’s additional funding requests (agenda items 7, 8 and 9)

Vice Mayor Hinton commented as follows:

- Memo was written before agenda items came forward
- \$80,000 into positive
- Need to take each item as it comes
- Is number of places where in the past – contingency funds
- This year decided not leave contingency funds in the budget for sake of transparency
- Expect hearty mid-year review
- Will know by then if the Measures pass

Councilmember Glass commented as follows:

- Discussed reference to later agenda items
- Have \$80,000 in wiggle room
- Order of items on agenda is confusing
- Agenda items may be impacting the budget

Vice Mayor Hinton commented that the items were added after the budget was discussed and proposed to the City Council.

Councilmember Gurney commented as follows:

- Difficult to wiggle anything in the budget now
- Discussed how to juggle the three additional requests
- Hard to discuss as separate items

Mayor Slayter commented as follows:

- Not complete budget tonight but is the first step to completion of the budget
- Discussed the Council to take into account the following agenda items
- Revisit budget in upcoming meetings prior to adoption
- Will not complete it tonight

Vice Mayor Hinton stated that other Councilmembers may also have items that they would like to be discussion for inclusion into the budget.

Councilmember Gurney stated that there may be more budget items coming June 5th.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Mayor Slayter commented as follows:

- Table discussion of budget tonight
- Continue work on the budget in future meetings
- Understands there may be more asks
- Understand recommendations from Budget Sub-committee
- Keep discussion of where we are with this in back of minds and start discussion of other parts of the budget

Councilmember Glass commented that if other items are approved on the agenda are within \$80,000 wiggle room.

Councilmember Gurney clarified that we can use those funds because it is under \$80,000 and can have balanced budget even if those items are approved and still have money for reserves.

Councilmember Glass discussed the City is putting money into unallocated reserves separate from the \$80,000 as follows:

- \$550,000 for CalPERS
- \$150,000 for Vehicle Replacement

Councilmember Gurney commented as follows:

- Discussed the five-year financial forecast
- Acknowledge former Councilmember and Mayor Michael Kyes
- Stated he got the City to do this
- Chart now is depressing
- Would like to see charts indicate if measures pass
- County using 3%
- This chart might have 4% if measure is passed

Councilmember Glass commented if TOT and if Sales Tax measure passes, she also would like to see those charts.

Councilmember Gurney stated she would like to see separate charts.

Mayor Slayter called for a break at 7:55 pm and reconvened the meeting at 8:10 pm.

Mayor Slayter questioned the \$250,000 received for the Oversight Board.

Director Kwong stated the City will receive \$250,000 for FY 18-19 and showed it is listed on Page 41.

Mayor Slayter questioned if this is the last year the City will likely receive this.

Director Kwong commented as follows:

- Should still get \$250,000 as long as the City has the debt service
- Consolidated Oversight Board has been delegated to the Community Development Commission
- Discussed the payments will be coming from the City's Property RPTTF
- \$315,000 – conservative – money may be siphoned off by the County to have this consolidated Oversight Board

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Mayor Slayter commented as follows:

- Clarified City is receiving \$250,000 for FY 18-19
- City will be receiving \$250,000 for FY 19-20
- After that it would depend on the City's debt service
- After FY 19-20, the City may no longer be receiving \$250,000

Director Kwong stated the CDC is working out the details now and the City will be working on dissolving the Oversight Board.

Mayor Slayter discussed the property taxes and discussed the drop due to the October fires.

Director Kwong commented as follows:

- Sebastopol did not get big hit
- County pool share that took a hit
- \$40,000 decrease in this fiscal year budget

Mayor Slayter questioned if the City saw an increase/decrease in TOT or Sales Tax based on the displacement of people from the fires.

Director Kwong commented as follows:

- TOT at this point through third quarter is \$420,000
- Will surpass projection for FY 18-19
- Little increase but doing well
- Sales taxes are also doing well

Vice Mayor Hinton commented that the additional increase was from Air BnBs.

Mayor Slayter discussed the increases in health insurance and Workman Comp premiums.

Director Kwong commented as follows:

- Liability insurance went up \$60,000
- Workman Comp went up \$94,000
- Health insurance for both Kaiser and REMIF went up \$55,000

City Manager McLaughlin commented as follows:

- Discussed REMIF premiums
- Stated these were under budgeted by previous administration at REMIF
- Discussed surcharge to member cities
- Catching up from the past – significant increases

Mayor Slayter questioned if this is a one-time catch up.

City Manager McLaughlin stated it is hopeful that this year is the last year for the surcharge.

Councilmember Carnacchi questioned why the Workman Compensation is so large and if this is due to employees being on Workman Compensation.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

City Manager McLaughlin commented as follows:

- Stated the increase is due to payroll
- Discussed Workman Comp and City's history
- If a City has more workers off on workman comp, it affects the payroll and benefits
- Stated this is another surcharge to the City
- Does not want to be specific of what employees are on Workman Comp
- More people off – more accidents – all contribute to those rates going up

Councilmember Carnacchi commented as follows:

- Discussed research received from a constituent
- Discussed the comparison of the City of Cotati, City of Cloverdale and City of Sebastopol
- Information was gained from Transparent California website
- Discussed square miles of cities; discussed number of full time employees for each city; discussed median pay benefits for each city; discussed benefits for each city; discussed total pay for each city; discussed cost per resident for each city; stated Sebastopol takes good care of its employees and is the reason why we have such longevity

City Manager McLaughlin commented as follows:

- Stated the City of Cotati and Cloverdale do not have the service area the City of Sebastopol does
- Stated we also service a population of people who do not pay property tax in the City
- Stated this population uses the City services
- City has two major highways in town
- Talking of apples and oranges

Councilmember Carnacchi stated the figures are information worth sharing.

Mayor Slayter commented as follows:

- Comparisons are interesting on surface
- Something of comparing different things

Councilmember Carnacchi stated that it takes into consideration the overall budget for each City as well.

Mayor Slayter commented as follows:

- Need to move on to other agenda items
- Stated those agenda items are part of the budget considerations for next fiscal year
- Not discussed CIP yet tonight
- Took poll – what suggestions – where do people want to go – budget discussions

Councilmember Gurney commented as follows:

- Discuss agenda items 7, 8 and 9 tonight
- Suggested having a special meeting for budget and CIP only
- Too hard to do when limited by formalities
- Trying to understand where budget subcommittee is thinking of this
- Potential special meeting

Mayor Slayter commented as follows:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Can extend budget past certain date
- Best to get it done ahead of that date
- Hard to schedule a special meeting but may be going in that direction

Councilmember Carnacchi stated he would like to discuss the Planning Department budget and removal of the funding for the study of the bypass.

Mayor Slayter commented that he would like to set the road map for the budget prior to speaking of specific items and suggested tabling the discussion of the budget and CIP and sending those staff members home.

Mayor Slayter closed the public hearing and continued this item to the June 5th City Council Meeting.

City Council Action: Continued this item to the June 5th City Council Meeting.

Minute Order Number: 2018-104

6. Public Hearing – To conduct a Public Hearing on Capital Improvement Program Budget for FY 2018-2019 (Engineering Director) (If not completed on May 15th this item will be continued to the June 5th City Council Meeting)

Engineering Manager Mikus presented the staff report recommending the City Council receive the presentation, open the public hearing and discuss the Fiscal Year 2018-2019 City of Sebastopol Budget.

City Council Action: Continued this item to a future City Council Meeting.

Minute Order Number: 2018-105

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

Public Works Superintendent Del Prete requested Item Number 10 be heard prior to item Number 7. The Council was in consensus to hear Item Number 10.

10. Consideration of Making a Difference Program Banner Installation Nominee Awardee (City Council Sub-Committee)

Vice Mayor Hinton presented the report recommending the City Council discuss and consider approval of Making a Difference Program Banner Installation Nominee Awardee of Carson Pforsich as the first honoree of the Program and conducting an event at the end of the year to recognize all nominations.

Mayor Slayter asked for questions of staff or the Sub-Committee.

Councilmember Carnacchi commented as follows:

- Like to see the rest of the applications
- Not know how to do that
- Seems like left up to two Councilmembers to make the decision
- Nothing to compare it to
- Not seen other applications
- Would like to receive a list of all nominations submitted
- Use point system for Council decision

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Councilmember Gurney commented as follows:

- Stated that process would need to be a public process
- Entire council would need to weigh in publicly

City Manager McLaughlin discussed the Brown Act and stated the Council would need to comply with the Brown Act.

Councilmember Gurney commented as follows:

- Stated all candidates were all deserving
- Difficult message to put out there if one is selected and others are not
- Discussed idea of rolling the applications to the next round to create a wider pool
- Significant number of people at end of year celebration

Vice Mayor Hinton commented as follows:

- Stated the sub-committee had a large discussion of how to do this
- Not sure of Brown Act rules for voting on this item by the sub-committee
- Discussed keeping applications for the future
- Discussed the community event at the end of the year
- Thought was that this would be similar to how bring forth nominees for Peace wall

Councilmember Gurney commented as follow:

- Stated this is also similar to the Chamber of Commerce awards
- City only hears who was selected
- First time doing this
- Working through ideas at selection committee
- New material
- Open to other processes

Mayor Slayter commented as follows:

- Concerns valid
- Hearing difficulties of process
- Council action as a whole
- No suggestion as to how to do this
- Hear concerns of other Councilmembers
- Easy to open Council up to manners of criticism that is unjustly rendered

Vice Mayor Hinton commented as follows:

- Not opposed to listing names
- Opens debate of why was or was not selected though

Councilmember Glass commented as follows:

- Hear concerns
- Point of sub-committee is to save time of two to three-hour vetting of the entire City Council
- Sub-committee committee is to save time of two to three-hour vetting of entire council
- Should be determined to do as a whole or have sub—committee decide

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Councilmember Gurney commented as follows:

- Discussed the former Employee Recognition Program
- Four categories of nominations
- Sub-Committee read forms and voted
- Material committee held confidential and came forward with chosen employee
- Process using is parallel except choosing within employee category choosing within greater community

Superintendent Del Prete commented as follows:

- Understands the concerns
- Stated the sub-committee held a detailed discussion
- All candidates are qualified
- Event at the end will recognize all nominees
- Discussed awkwardness of putting one individual forward and have to acknowledge another not chosen at this time
- Discussed carrying applications with a sun set date of one year

Councilmember Carnacchi commented as follows:

- Would like to see the names of the nominees in the staff report
- Mention as honorable mention the other people
- Problem with one being put forward and only one to choose from
- Have no idea who the other nominees were
- Remain mystery until end of year party

Vice Mayor Hinton commented as follows:

- Everyone is recognized at the end of the year whether they were selected or not
- If names are published, are the applications carried forward or not
- Suggested holding the names for the one year
- Recognizing everyone at the end of the year
- Names can be re-submitted after the end of the year party and the program starts again

Mayor Slayter commented as follows:

- Stated there are policies about running this program that need to be worked out
- Staff and sub-committee have heard the concerns of the Council

Mayor Slayter opened for public comment.

ila Benavidez-Heaster commented as follows:

- Thanked the sub-committee for their work
- Needs to be given more though
- Thanked Councilmember Carnacchi for raising this question
- Important to use to boost the energy in town
- Look at who nominated
- One selected but not use word rejected
- Something that will build town
- Will build energy

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- All looked at this thoroughly
- Encourage to read through it and go wow – what are we doing here
- Not a contest
- Called community building
- Called community development
- Not a contest
- Dream it awake
- Be more than what it is now

Susan Galbraith commented she supports this item.

Council deliberations:

Councilmember Carnacchi commented as follows:

- Would like to see all nominations
- Might learn something of community member not known
- Nice to see applications

Vice Mayor Hinton commented as follows:

- Would like to hear ideas from the Council on how to run the program
- Open to listing other nominees
- Keep in mind for positivity for the community
- Trying to lift the community and keep the positive

Councilmember Carnacchi commented as follows:

- No doubt in sub-committee's choice
- Will see Carson tomorrow
- Good selection

Councilmember Gurney commented as follows:

- Thanked the Council for raising the issue
- Questioned if the nomination is confidential
- Questioned if the person making the nomination is confidential
- Need to know if confidential or not
- Does Council want to make appointment or want sub-committee to appoint
- If want name does the Council want back up material
- Needs to be clear
- If made public – leaving nominations open and rolling to next time

Mayor Slayter suggested staff return with a revised policy.

Councilmember Carnacchi commented as follows:

- Stated if the nominees are listed it would be nice to have background information
- If not suggested to have a synopsis of what the person was nominated for

Vice Mayor Hinton stated the sub-committee will hold a meeting and bring back discussion points.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Vice Mayor Hinton moved and Councilmember Gurney seconded the motion to approve Carson Pforsich as the first honoree of the Program.

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter
Noes: None
Absent: None
Abstain: None

City Council Action: Approved Carson Pforsich as the first honoree of the Program.

Minute Order Number: 2018-109

7. Discussion and Consideration of Proposal to Facilitate Implementation of new housing ordinances, resulting in increased small dwelling housing availability, specifically through the promotion of ADUs, Junior ADUs and the Share Sebastopol senior roommate service during FY 2018-19 and Authorizing funding in a not to exceed amount of \$8,100 (Housing Sub-Committee)

Councilmember Glass presented the report recommending the City Council Discuss and consider Proposal to Facilitate Implementation of new housing ordinances, resulting in increased small dwelling housing availability, specifically through the promotion of ADUs, Junior ADUs and the Share Sebastopol senior roommate service during FY 2018-19 and Authorizing funding in a not to exceed amount of \$8,100 Budget.

Mayor Slayter asked for questions of staff or the sub-committee.

Mayor Slayter commented as follows:

- Seeing a lot of material from Santa Rosa
- County is coming in behind Santa Rosa
- City of Santa Rosa put together a guidebook
- Walks through the steps needed
- Suggested this go beyond single day event
- See tremendous value in these materials
- Comprehensive and easy to understand
- Useful for professionals
- Have at City offices and all departments and have for Councilmembers to distribute
- Simple to use checklist

Vice Mayor Hinton commented as follows:

- Discussed budgets
- \$1500 for Cittaslow
- If \$8100 is enough
- One day event great – rather put money into something that will hang around
- More focus on something to stay as counter piece for City instead of just promoting event

Councilmember Glass commented as follows:

- Discussed \$6600 for Outreach Community Coordinator
- \$1500 for Cittaslow or Tasha Beauchamp

Councilmember Gurney discussed the budget of paying Tasha Beauchamp \$3300 plus expenses for the graphic artist.

City Council Regular Meeting
Minutes of May 15, 2018 – APPROVED

Councilmember Glass commented as follows:

- Discussed speaking with Tasha Beauchamp first then speaking with the City's Outreach Coordinator
- Determined the Outreach Coordinator would be the right person to execute the event and manage it
- Felt helpful if Cittaslow and/or Tasha Beauchamp were involved with the event for outreach
- Vetting materials
- Moving target
- Outreach to Core Project
- Up to Outreach Coordinator to come in with less than \$8100
- Do a good event
- Materials usable in long run

Councilmember Gurney commented as follows:

- Questioned if the budgets are not current as presented tonight
- Questioned if the budget is a moving target
- May be more interested in authorization up to a certain number

Councilmember Glass commented as follows:

- Would like a not to exceed budget of \$8100
- Budget was based on items that were duplicative
- Max needed would be \$8100

Councilmember Gurney questioned if this work is done outside of the scope of work for the outreach coordinator.

Councilmember Glass stated that is correct.

Councilmember Carnacchi questioned how much would it cost to send out in water bill a questionnaire or flyer on this topic.

Director Kwong stated an additional insert would cost \$300-\$500 dollars.

Councilmember Carnacchi stated it would make sense to do that first.

Councilmember Glass commented as follows:

- Stated this is about promoting ideas and informing the public.
- City has invested in solar fairs in past years – up to at least \$14,000
- Ended up with having highest adoption of solar of any zip code in California
- Create materials as handouts
- Promotion
- Create Event
- Make housing fair about promoting ideas and inviting people come and hear what Sebastopol is doing about housing

Councilmember Gurney commented as follows:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Our responsibility to do that
- Affirmatively going out and giving new information to our constituents
- Seeing possibilities on property never thought of before
- Need to motivate them
- Give nudge
- You can do this
- Opening their eyes to the possibilities
- Need for housing

Councilmember Carnacchi commented as follows:

- Send ticket to event in the water bill to make it free
- Discussed the reaching out to the CORE project
- Now lawfully organized or recognized
- Liability with City partnering with organization that is not lawfully organized

City Manager McLaughlin stated there would be no liability as it would be similar to partnering with an individual.

Mayor Slayter opened for public comment.

Cordelia Holst, Community Center, commented as follows:

- Discussed providing the Community Center as the event space
- Great to get information out there

Tasha Beauchamp commented as follows:

- Discussed creating an event
- Discussed not counter pieces but envisioning packages that are easy to understand and can be download from the web
- Suggested partnership with the Planning staff
- Do big party – telling everyone City is taking action
- Get a physical flyer out to the public

ila Benavidez-Heaster commented as follows:

- Really like this
- Is not enough - Not everyone can come together at the same time
- Discussed Farmers Market
- Have Councilmembers there
- Creating continuity and opportunities
- Reinforce again and again
- Do not make it a one-shot deal
- Like CORE
- Will bring a lot of the table
- Figure out how to keep it alive

Council deliberations:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Councilmember Gurney commented as follows:

- Suggested for event – have amnesty table
- Allowing those people to come forth and legitimize their housing decisions
- How do we do that
- Be honest and come clean
- Assist those people who can assist us in our housing needs
- Compel people to be courageous

Mayor Slayter stated the Housing Sub-committee should meet with the City Manager/Attorney and Building Official to see if this can be done.

Councilmember Glass moved and Councilmember Gurney seconded the motion to approve and adopt a new budget item to pay for promotion of the implementation of new housing ordinances, Share Sebastopol and the creation of several tailored, focused information packets to encourage ADU and Junior ADU construction and approve a not to exceed budget of \$8100.00.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter

Noes: None

Absent: None

Abstain: None

City Council Action: Approved and adopted a new budget item to pay for promotion of the implementation of new housing ordinances, Share Sebastopol and the creation of several tailored, focused information packets to encourage ADU and Junior ADU construction and approve a not to exceed budget of \$8100.00.

Minute Order Number: 2018-106

8. Discussion and Action of Request for Direction to Staff on Sales Tax Measure (Extension of Current Sales Tax) and Transient Occupancy Tax (TOT) Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language (Budget sub-Committee/Finance Director)

Finance Director Kwong presented the staff report recommending the City Council discuss and consider Request for Direction to Staff on Sales Tax Measure (Extension of Current Sales Tax) and Transient Occupancy Tax (TOT) Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language. Tom Adams, Muni Services, was in attendance.

Mayor Slayter asked for comments from the Sub-committee.

Vice Mayor Hinton questioned if the City is at 10% and the City pays 2% to the County.

Director Kwong stated the City's total TOT is 12% (10% to the City and 2% for county tourism assessment fee).

Vice Mayor Hinton questioned if the total TOT fee would be 14% (12% to the City and 2% to the county tourism assessment fee).

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Director Kwong stated that is correct.

Mayor Slayter commented as follows:

- Stated the current TOT is 12% (10% to city and 2% to the County tourism)
- Discussed current sales tax
- 7.25– State Rate – City takes 1% (Bradley Burn)
- .25% and 5% point 75% - gets added to that 7.25 from State
- Cap is 2%
- Have .75%
- County has 3 measures that have each .25 plus one measure that is .125%
- If City does not renew the tax or increase the rate can some other entity could come in and take that increment
- Cotati did that recently

Tom Adams, Muni Services, commented as follows:

- Discussed City of Cotati
- Stated they have the highest rate for the Cities within the County
- Cap for County and Cotati is .125
- For Sebastopol – Cotati does not matter
- Only what county and City Have
- Room for Sebastopol to increase taxes
- If county come upward to .125 unless go to state legislature
- Room to raise taxes for Sebastopol currently is .375
- Would not matter what other jurisdictions did only the County
- 2% over state taxes - Minimum of 7.25%
- 9.25% total
- Some jurisdictions have gone to legislature

Mayor Slayter opened for public comment. There was none.

Council deliberations:

Councilmember Gurney commented as follows:

- In favor of doing both
- Recommend no sunset date
- Increasing TOT
- Need revenue
- Increase to water and sewer rates
- Low compared to other communities
- Could be source of revenue for many of the items in the budget
- Initiated and protest remarks come to Council
- Have to get to that conversation
- Money in budget for study
- Add up study numbers in one spreadsheet

City Manager McLaughlin commented the City would need to hire a consultant to do the study.

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Councilmember Carnacchi commented as follows:

Favor both of these measures

Particular of language

No fear in it

- Lose police services
- Less safe
- Fear of fire

Mr. Adams commented as follows:

- Part of reason is there is new potential proposition in fall to do away with general taxes
- Raise all taxes to 66% voting threshold
- Part of that proposition - specific language
- Way measures should be written
- Tightens up the language to be more neutral
- Comply with potential new measure apply for any tax measures going forward this year

Councilmember Carnacchi he would like a chance to review the language prior to approving it.

Mr. Adams stated they would be returning to the City Council with a Draft ordinance.

City Manager McLaughlin stated the Council would review the ordinance prior to submission to the County for elections but that tonight the request is to employ Muni Services to do that work.

Councilmember Carnacchi suggested emphasizing that the tourists are the ones who will be taxed.

Councilmember Gurney questioned if the tax is not dedicated in any specific way it would only need 50 plus 1 vote for approval.

City Manager McLaughlin discussed the potential new law that may take affect and stated the City is proposing the measure with that in mind and that the City would assume it needs 66% to pass.

Councilmember Gurney commented as follows:

- Suggested that it not have specific language (such as used for roads)
- Ballot argument in favor – have affirmatives of how well Council has used money
- Positives

Councilmember Glass commented as follows:

- Need study for water/sewer rates
- Rates are fees
- Cannot raise rates without showing actually losing money on fees
- Need to demonstrate that

Mayor Slayter commented as follows:

- Discussed different alternatives
- Discussed the sales tax rate
- Any reason to consider increase in the rate for sales taxes

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

City Manager McLaughlin commented as follows:

- Have not done what many jurisdictions have done
- Have not done survey
- Run with idea can only do a couple of things on this ballot
- Hope easy sell to extend current sales tax and increase TOT (TOT = no direct impact on residents)
- Adding third element- worry – higher rate or new tax – might exhaust that well
- Absent survey – nothing definitive
- Not hit three asks

Mayor Slayter commented as follows:

- Suggested keeping it simple
- Keeping it simple at current rate
- Do as extension
- No sunset
- Increase TOT

Councilmember Gurney commented as follows:

- Agree
- Not as easy as stated though
- Put on campaign literature and walked door to door
- Does take work
- Not have citizens committee
- Hope vote will come in to continue what doing
- Put burden on tourist who is putting burden on us

Councilmember Glass commented as follows:

- What is right is that there is the need to do this
- Put stake in ground
- Claimed space that this needs to be done

Mayor Slayter moved and Councilmember Gurney seconded the motion to approve Sales Tax Measure (Extension of Current Sales Tax at current rate) and Transient Occupancy Tax (TOT) Measure Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language.

Discussion:

Councilmember Gurney clarified if the motion included:

- Extension of Measure Y with no sunset date
- Increase TOT 2 percent with no sunset date

Mayor Slayter stated that is correct.

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter
Noes: None
Absent: None

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Abstain: None

City Council Action: Approved Sales Tax Measure (Extension of Current Sales Tax at current rate) and Transient Occupancy Tax (TOT) Measure Increase and Authorizing City Manager to execute contract with Muni Services in a not to exceed amount of \$10,000 to prepare ballot measure language.

Extension of Measure Y with no sunset date

- Increase of 2 percent for TOT with no sunset date

Minute Order Number: 2018-107

Mayor Slayter questioned timing of this item returning to the City Council.

Mr. Adams stated he will check with the attorney but should return with ballot language on either the second meeting in June or second meeting in July.

9. Discussion and Action for Consideration of Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing the City Manager to Execute Contract with Sonoma County Transit and Receipt of a Report out from the Public Transit Forums and Survey Results (Councilmember Gurney/Cittaslow Sebastopol)

Councilmember Gurney presented the staff report recommending the City Council discuss and consider Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing the City Manager to Execute Contract with Sonoma County Transit and Receipt of a Report out from the Public Transit Forums and Survey Results.

Tasha Beauchamp, Cittaslow Sebastopol, provided an informational presentation to the City Council.

Councilmember Gurney commented as follows:

- Bryan Albee, SCT, was in attendance tonight
- Discussed the meetings conducted
- Engaged with community
- First time county came here to listen
- Come up with original idea that could make our public transportation system in town robust
- Acknowledge work done by Mr. Albee

Mayor Slayter asked for questions of staff or Councilmember Gurney.

Councilmember Carnacchi questioned how many respondents were there to the survey.

Ms. Beauchamp stated 178.

Councilmember Glass commented as follows:

- Stated this is a super terrific idea
- Support it
- Looking at map – saw ideas for additional destinations
- Wondering of possibility of expanding the route

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Entire section of town that is not serviced by route 24

Councilmember Gurney commented as follows:

- Phase 2 in mind
- A lot of interest at Charter School - O Reilly
- Whole area of town blank on map

Mr. Albee commented as follows:

- Energy behind project refreshing
- Great meetings
- This is route that was established about 1980
- Been modified over the years
- Are parts of town that are not served
- Discussed how to get a route in town
- Extended proposed schedule
- More extend route – fewer trips
- Discussed new schedule – Monday – June 4th
- Could look at new areas

Councilmember Gurney commented as follows:

- Route now takes 40 minutes for full route around town
- The more we add the longer the route becomes
- Keep bus the same
- Add stops
- See how that goes
- Add in marketing to capture people who have sent emails
- Focus on that marketing campaign
- Not adding too many changes upon changes
- Not know what success is attributable to

Tasha Beauchamp commented as follows:

- Discussed what happens when transportation is free
- Bus ridership is doing down but, in some cities, it is going up
- What makes sit work – strongly motivated grass roots
- Staff that want change - Takes bold leadership
- Sebastopol has shown that leadership
- Incredible opportunity offered from Sonoma County Transit
- Giving us the electric bus
- Community cares of environmental issues

Mayor Slayter opened for public comment.

Cordelia Holst, SCCC, commented as follows:

- Discussed network of teens
- Clear that there is this after school gap
- Working to see how to fill that after school gap

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Rialto is on board
- Teen matinee frees
- Great experiment to try for a year
- Opportunity for teen engagement

ila Benavidez-Heaster commented as follows:

- Supports this
- Like to say yes to this
- 206 people at Burbank Heights – representing them
- Seniors at the other end of the teens

Council deliberations:

Mayor Slayter questioned if there is a model anywhere of paying what you will.

Mr. Albee commented as follows:

- Is not aware of such a model.
- Required to bring in fair box revenue
- 15%
- Cannot do free fare program or subsidize fares with transit money
- Started program with County funds
- Cannot give that option

Mayor Slayter stated he has ridden the bus with his Veteran's documentation but also paid fare.

Vice Mayor Hinton commented as follows:

- Thinking of it from emails from Charter School
- Add stop they would contribute
- Ease parent car situations
- Look to offset for recovery of funding

Mt. Albee stated that he could come back in six months and report back to the Council an update of the program.

Councilmember Gurney commented as follows:

- Have fun idea for marketing
- Bus buddy
- Acquaint people near bus stop that it is there
- Stigma and anxiety of getting on the bus

Vice Mayor Hinton commented as follows:

- Voiced concern for the emails received prior to the agenda item
- Discussed concern with self-promotion of agenda item before it came to Council
- Curious of protocol
- Like to publicize agenda item might want to bring forth in future
- Get firm understanding if a Councilmember can use Cittaslow to promote an item not yet on the agenda

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

Councilmember Gurney commented as follows:

- Similar to parking survey
- Big population interested
- Put material out early to public
- Budget material early to study
- Important people see what was came up with
- Nice to get positive feedback
- Take responsibility for that

Vice Mayor Hinton stated that this would mean that any Councilmember can do something like this.

Tasha Beauchamp commented as follows:

- Cittaslow is the ears for Council
- Issue coming up - Hear are things being proposed
- GPAC is one such item
- Will also do if asked by Council

Vice Mayor Hinton commented as follows:

- Stated this was something not yet put on an agenda or voted on
- Not voted on as a City Council
- Only one councilmember name on agenda item

Councilmember Gurney commented as follows:

- Ran this by the City Manager
- Make available to public
- Received a number of comments hard for people to be here late at night

Councilmember Carnacchi commented as follows:

- Received information through email of this item
- Thought it was in the budget
- Went to forward calendar – was not there either
- Confused as to process
- No idea until agenda was published what these emails were for
- Responded to every email

Councilmember Gurney commented as follows:

- Discussed process of meetings starting in January through April
- Did not exist prior to budget submitted

Councilmember Carnacchi commented as follows:

- 178 respondents are a small percentage of the population of Sebastopol
- Not good representation of Sebastopol residents
- Do better outreach for future surveys

Tasha Beauchamp commented as follows:

City Council Regular Meeting Minutes of May 15, 2018 – APPROVED

- Did research
- Asked by Councilmember Gurney to do this
- Only going to get certain percentage
- Do best to be as representative as population
- Not representative of Sebastopol population but was of bus riders

Councilmember Glass moved and Councilmember Gurney seconded the motion to approve Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing the City Manager to Execute Contract with Sonoma County Transit

VOTE:

Ayes: Councilmembers Carnacchi, Glass, Gurney, Vice Mayor Hinton and Mayor Slayter

Noes: None

Absent: None

Abstain: None

City Council Action: Approved Funding for a Joint Program with Sonoma County Transit for a Pilot Program – Free Ride Program for Passengers for a One Year Trial Program of a fareless shuttle on Route 24; Authorizing Funding in an amount Not to Exceed \$11,481 for Said Program and Authorizing the City Manager to Execute Contract with Sonoma County Transit

Minute Order Number: 2018-108

CITY COUNCIL REPORTS:

11. City Manager-Attorney/City Clerk Reports:

- Senior Center Driven to Perfection Car Show
- Special Meeting May 30th
- One application for Citizen Representative for the Library Advisory Committee
- RSVP to Kenyon Webster Retirement Party

12. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):

Councilmember Glass reported as follows:

- Sonoma Marin Mosquito Abatement District Meeting on Budget
- Have balanced budget
- Discussed potential issues of future budgets – revenues not keeping up with expenses

Councilmember Carnacchi reported as follows:

- Discussed interaction with Ms. Berg on the community trail
- Discussed telecommunications ordinance
- Discussed comments/behavior of Ms. Berg

Councilmember Gurney reported as follows:

- SCTA RCPA – will provide written report
- RCPA – went to Zero waste conference
- Program was incredibly well organized

**City Council Regular Meeting
Minutes of May 15, 2018 – APPROVED**

- Per capita per poundage of waste has gone up not down
- Number one strategy is re-use
- Met Recology Rep
- Like to explore having a waste audit
- Received cards to provide to restaurants that straws are served only on request – biggest item of litter
- Distributed metal straws

Mayor Slayter reported as follows:

- SCP
- Budget passed
- Rates to customer are 2 percent less for electricity than PG&E

13. Council Communications Received: There were none.

14. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

ADJOURNMENT OF REGULAR MEETING:

This meeting will be adjourned to the Special City Council Meeting of Wednesday, May 30th, 2018 at 4:00 pm at Sebastopol City Hall, 7120 Bodega Avenue, Sebastopol, CA 95472 to discuss Zoning Ordinance Amendments and Zoning Map Amendments.

Following the May 30th Special Meeting, the next Regular City Council Meeting will be held on Tuesday, June 5, 2018, at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

ADJOURNMENT OF REGULAR MEETING: Mayor Slayter adjourned the regular City Council meeting of April 17, 2018 at 10:43 p.m.

Respectfully Submitted,


Mary Gourley
Assistant City Manager/City Clerk, MMC