

**City Council**  
Mayor Patrick Slayter  
Vice Mayor Neysa Hinton  
Michael Carnacchi  
Una Glass  
Sarah Glade Gurney



**City Manager**  
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## City of Sebastopol

### CITY COUNCIL MEETING AGENDA MEETING OF JULY 17, 2018

Revised: As of 10:45 am (July 16, 2018)

6:00 pm – City Council Regular Meeting  
Sebastopol Youth Annex, Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Regular Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded the next day to the City Web Site.*

6:00 pm            **CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**PROCLAMATIONS/PRESENTATIONS:**

Years of Service Award

- Reyna Ramirez – 5 years (Public Works Department/Engineering Division)

**PUBLIC COMMENT** (At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, unless otherwise permitted under the Ralph M. Brown Act, the merits of the matters presented under this item cannot be discussed

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or acted upon by the City Council at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Council consideration.)

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA** (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

### **CONSENT CALENDAR:**

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Approval of Minutes of June 19, 2018 City Council Meeting Minutes (City Administration)
2. Approval of Extension of Contract with Holly Hansen Public Relations for Outreach Community Coordinator Services (City Administration)
3. Approval of Rejection of Claims Submitted for Money or Damages Against the City of Sebastopol Filed by Law Office of Peter Harris on Behalf of Clyde Cochran (City Administration)
4. Approval and Authorization for the City Manager to execute the related contract with Marin I.T for Information Technology Services not to exceed \$57,760. (Finance Director)
5. Approval and Authorization for the City Manager to execute the related contract with Regional Government Services for Human Resource Services not to exceed \$50,000. (Finance Director)

### **INFORMATIONAL ITEMS/PRESENTATION:**

6. Report on Receipt of Grant from the Sonoma County Board of Supervisors as sponsored by District 5 Supervisor Lynda Hopkins (Engineering Manager)
7. Report out from the Police Chief on Request from the Council to Provide an Informational Report on Issues Related to Morris Street parking/camping (Police Chief)

**PUBLIC HEARING(s):** NONE

### **REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION) (Continued):**

8. Discussion and Action for City Council Adoption of Resolution Calling for Consolidated Election to Place Two Ballot Measures on the November 6, 2018 City Election. The measures are to amend two existing City ordinances (Transactions and Use Tax [Sales tax] and Transient Occupancy Tax [TOT]).
  1. Approval of Resolutions for Consolidation of the Municipal Election with the Consolidated General Election to be held on November 6, 2018 for the purpose of submitting to the electors of the City of Sebastopol Two Ballot Measures;
  2. Direct City Attorney to prepare Impartial Analysis not to exceed 500 words on all City measures;
  3. Directing and Approving Identification of author of said arguments and rebuttal arguments on behalf of the City of Sebastopol;
  4. Requesting the Sonoma County Registrar of Voters to Conduct the Elections

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9. Consideration of Request for Reduction of Fees (50%) for Special Event Permit Application – Jim Corbett - Mr. Music Peacetown Summer Concert Series (City Administration)
10. Consideration of Approval of Authorization for Request for Bids for Contract Number 2018-02 for Construction of Concrete Pad to Include Electrical/Plumbing for new Community Trailer to be located at Park Village (Engineering Manager)
11. Consideration of Approval of Authorization to issue a Request for Proposals for two Traffic Corridor Safety Studies: for the two-way portion of Petaluma Avenue, and for the one-way parallel sections of Petaluma Avenue/McKinley Street and North & South Main Streets. (Engineering Manager)
12. Consideration of Approval of Authorization to issue a Request for Proposals for consultants to perform a study on the feasibility of returning two-way traffic to downtown core City streets that currently are one-way (Engineering Manager)
13. Discussion and Action of Designation of a voting delegate by your agency for the Annual Conference General Assembly (Friday, September 14) to be held in Long Beach, Ca (City Administration)

### CITY COUNCIL REPORTS:

14. City Manager-Attorney/City Clerk Reports:
15. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):
16. Council Communications Received:
17. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

### ADJOURNMENT OF REGULAR MEETING:

This meeting will be adjourned to the next Regular City Council Meeting will be held on Tuesday, August 7, 2018 at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 823-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

The Sebastopol City Council welcomes you to its meetings that are scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website:

[www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

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SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours. These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

### PUBLIC PARTICIPATION LISTED BELOW APPLIES TO ALL ITEMS ON THE AGENDA.

- o Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- o Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- o The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- o The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- o It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- o The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- o The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- o Public participation is encouraged on all public agenda items.
- o Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- o The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- o In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- o If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

**All meetings listed below are tentatively scheduled and subject to change.**

**Please review the City's web site, bulletin board or contact City Department for possible changes to City Meetings.**

Future City Meeting Dates/Events (Informational Only):

***July 16, 2018 – August 10, 2018 NOMINATION PERIOD OPEN FOR CITY COUNCIL (If one or more incumbents choose not to file, deadline is extended to August 15, 2018)***

July 17, 2018	6:00 pm	City Council Meeting
July 18, 2018	4:00 pm	Design Review/Tree Board
July 24, 2018		Planning Commission - Cancelled
August 1, 2018	10:30 am	Public Arts Committee - Tentative
August 1, 2018	4:00 pm	Design Review/Tree Board
August 7, 2018	6:00 pm	City Council Meeting
August 14, 2018	7:00 pm	Planning Commission
August 15, 2018	4:00 pm	Design Review/Tree Board
<b><i>August 21, 2018</i></b>		<b><i>City Council Meeting Cancelled</i></b>
August 28, 2018	7:00 pm	Planning Commission

**CITY COUNCIL MEETING AGENDA - JULY 17, 2018****September 3, 2018**

September 4, 2018 6:00 pm  
September 5, 2018 10:30 am  
September 5, 2018 4:00 pm  
September 11, 2018 7:00 pm  
September 18, 2018 6:00 pm  
September 19, 2018 4:00 pm  
September 25, 2018 7:00 pm  
October 2, 2018 6:00 pm  
October 3, 2018 10:30 am  
October 3, 2018 4:00 pm

**City Offices Closed – Holiday Observance**

City Council Meeting  
Public Arts Committee  
Design Review/Tree Board  
Planning Commission  
City Council Meeting  
Design Review/Tree Board  
Planning Commission  
City Council Meeting  
Public Arts Committee  
Design Review/Tree Board

**October 8, 2018**

October 9, 2018 7:00 pm  
October 16, 2018 6:00 pm  
October 17, 2018 4:00 pm  
October 23, 2018 7:00 pm  
November 6, 2018 6:00 pm  
November 7, 2018 10:30 am  
November 7, 2018 4:00 pm

**City Offices Closed – Holiday Observance**

Planning Commission  
City Council Meeting  
Design Review/Tree Board  
Planning Commission  
City Council Meeting  
Public Arts Committee  
Design Review/Tree Board

**November 12, 2018**

November 13, 2018 7:00 pm  
November 20, 2018 6:00 pm  
November 22, 2018

**City Offices Closed – Holiday Observance**

Planning Commission  
City Council Meeting  
Design Review/Tree Board- Cancelled

**November 21&22, 2018**

November 27, 2018 7:00 pm  
December 4, 2018 6:00 pm  
December 5, 2018 10:30 am  
December 5, 2018 4:00 pm  
December 11, 2018 7:00 pm  
December 18, 2018 6:00 pm  
December 19, 2018 4:00 pm

**City Offices Closed- Holiday Observance**

Planning Commission  
City Council Meeting  
Public Arts Committee  
Design Review/ Tree Board  
Planning Commission  
City Council Meeting  
Design Review/Tree Board

**December 25, 2018****City Offices Closed – Holiday Observance**