

**City Council**  
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## City of Sebastopol

### CITY COUNCIL MEETING AGENDA MEETING OF FEBRUARY 20, 2018

6:00 pm – City Council Regular Meeting  
Sebastopol Youth Annex, Teen Center, 425 Morris Street, Sebastopol, CA

As a courtesy, please turn off all cell phones, electronic devices, and pagers during the meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

City Council Meetings are available in real time and archived on LiveStream.

- Here is the link: <http://bit.ly/sebcctv>

6:00 pm           **CONVENE CITY COUNCIL MEETING, Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO THE FLAG**

**PROCLAMATIONS/PRESENTATIONS:       NONE**

**PUBLIC COMMENT**

- o Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- o Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- o The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- o The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- o It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.

## CITY COUNCIL MEETING AGENDA – FEBRUARY 20, 2018

- o The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- o The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- o Public participation is encouraged on all public agenda items.
- o Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- o The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- o In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- o If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA** (This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda)

### CONSENT CALENDAR:

- o The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- o The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- o If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.
- o Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tem.

**CONSENT CALENDAR:** None

### INFORMATIONAL ITEMS/PRESENTATION:

1. Informational Presentation from Badawi and Associates (City Consultant) on City's Annual Audit for Fiscal Year ending June 30, 2017 - Each year the City of Sebastopol has an audit conducted by an independent auditing firm. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City of Sebastopol for the fiscal year ended June 30, 2017, are free of material misstatement. Badawi & Associates is a licensed Certified Public Accountants, who specializes in governmental audits, has audited the City of Sebastopol's financial statements has issued the City a clean audit report and that the accompanying financial statements have no significant or unusual transactions in the City's statement of net assets and fund statements. The Comprehensive Annual Financial Report (CAFR) is an audited summary report of the financial transactions of the City for the Fiscal Year 2016/17, ending June 30, 2017. The report is presented to the City Council and designed to provide summary financial information for citizens, other government agencies, municipal lenders and other interested parties. (Finance Director)

### PUBLIC HEARING(S):

2. **PUBLIC HEARING** – To conduct a public hearing on a comprehensive update to the City's cannabis ordinance. The City has existing allowances for medical cannabis dispensaries and collectives, as well as allowances for personal growing by medical cannabis patients and caregivers. The amendments to the Zoning Ordinance would replace these regulations, and would include revisions to achieve consistency with new provisions of State law as a result of both State legislation and a voter-approved initiative. The proposed ordinance would allow a variety of both medical and adult-use cannabis-related businesses, and would also include provisions consistent with State law regarding allowances for personal growing of cannabis. The ordinance would allow adult-use sales at the City's two existing medical cannabis dispensaries, if

## CITY COUNCIL MEETING AGENDA – FEBRUARY 20, 2018

they also obtain required State licenses. Cannabis businesses would be required to have security and odor control measures in place. The City Council has adopted a temporary urgency ordinance that allows adult use cannabis sales at two existing dispensaries. (Planning Director)

3. PUBLIC HEARING – To Conduct a Public Hearing on Resolution Modifying Selected Housing Impact Fees (Planning Director/Housing Sub-Committee).

### REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

4. Continuation of Consideration and Discussion of Design Review of application from Armstrong Development for a 4,400-sq. ft. two-tenant building near the corner of Petaluma Avenue/Abbott Avenue. The Council's review is subject to a Settlement Agreement with CVS Pharmacy and Armstrong Development and other parties. (Planning Director/City Council Sub-Committee) **This item has been continued to the City Council Meeting of March 20, 2018 at or after 6:00 p.m.**
5. Recommendation from Public Arts Committee to Issue Call for Artist Proposals for Public Art Project on Bodega Avenue Frontage of Library Forum Room Building (Planning Director)
6. Consideration of City Recognition Program of "Every Day Heroes" Featured on City Light Poles (Vice Mayor Hinton)
7. Consideration of Approval and Distribution of "Sound like a fit?" brochure. This brochure is proposed to proactively help businesses understand the composition of our town, as well as the community priorities outlined in our General Plan and gathered from an Internet survey and Community Forum conducted in the fall of 2016. The overall idea was to start a conversation by sharing what we know about ourselves to businesses so that they could be advised of the types of enterprises likely to be well-received. (Community Impact Report City Council Sub-Committee)

### CITY COUNCIL REPORTS:

8. City Manager-Attorney/City Clerk Reports:
9. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards):
  - o Sonoma County Mayors and City Councilmembers Association Dinner Program Topics – 2018 (Mayor Slayter)
10. Council Communications Received:
11. Future City Meeting Dates/Events (Informational Only): (See Agenda Below and City Web site for Up to Date Meeting Dates/Times)

CLOSED SESSION: None

**ADJOURNMENT OF REGULAR MEETING:** The meeting will be adjourned to the next Regular City Council Meeting which will be held on Tuesday, March 6, 2018, at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Disabled accommodations: In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 923-1153.

Notification: 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

#### PROCESS FOR ITEMS ON AN AGENDA ITEM:

Mayors opens the item

Council receives Staff Report from the Responsible Department or Report from Councilmember

Council asked Questions of Staff or Councilmember

## CITY COUNCIL MEETING AGENDA – FEBRUARY 20, 2018

Mayor Opens for Public Comment/or Public Hearing

Mayor Closes Public Comment/or Public Hearing but reserves the right to re-open the public hearing

Item returns to the Council for deliberation and action

For copies or to review all written documents relating to items listed on the agenda, please visit the City Clerk's office during regular business hours. The City Clerk's Office is located in the lobby of City Hall, 7120 Bodega Avenue, Sebastopol, Ca 95472 or call 707-823-1153.

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City Council Agenda, Minutes and staff reports without attachments can be viewed at the City's website: [www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us). Click on the City Council tab.

SB 343 - Any writings or documents provided to a majority of the City Council after distribution of the agenda packet regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public inspection at the City Clerk's Office, Sebastopol City Hall located at 7120 Bodega Avenue during normal business hours.

If supplemental materials are made available to the members of the City Council at the meeting, a copy will be available for public review at the City Hall City Clerk's Office, 7120 Bodega Avenue during normal business hours.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

To receive the City Council Agenda by e-mail, provide your e-mail address to the City Clerk's office, or e-mail your request to [mgourley@cityofsebastopol.org](mailto:mgourley@cityofsebastopol.org)

All meetings listed below are tentatively scheduled and subject to change.

Please review the City's web site or bulletin board for possible changes to City Meetings.

### Future City Meeting Dates/Events (Informational Only):

February 21, 2018	8:30 am	Agenda Review Committee Meeting
February 21, 2018	12:30 pm	Tomorrow Leader's Today Meet with Council and Staff
February 27, 2018	7:00 pm	Planning Commission Meeting
March 6, 2018	6:00 pm	City Council Meeting
March 7, 2018	8:30 am	Agenda Review Committee Meeting
March 7, 2018	10:30 am	Public Arts Committee Meeting
March 7, 2018	4:00 pm	Design Review Board Meeting
March 13, 2018	7:00 pm	Planning Commission Meeting
March 20, 2018	6:00 pm	City Council Meeting