

City of Sebastopol City Council Regular Meeting
Minutes of
Meeting of November 1, 2017

As approved by the City Council at their regular meeting of November 21, 2017

6:00 pm – City Council Regular Meeting, Center for the Arts, 282 South High Street, Sebastopol, CA 95472

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

A notice of the meeting was posted by the City Clerk on October 31, 2017.

6:00 pm – City Council Regular Meeting, Sebastopol Center for the Arts, 282 South High Street, Sebastopol, Ca

CALL TO ORDER: Mayor Glass called the meeting to order at 6:02 pm.

ROLL CALL:

Present: Mayor Glass
Vice Mayor Slayter
Councilmember Carnacchi
Councilmember Gurney
Councilmember Hinton

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin
Assistant City Manager/City Clerk Mary Gourley
Building Official Glenn Schainblatt
Fire Chief Bill Braga
Planning Director Kenyon Webster
Police Chief James Conner

SALUTE TO THE FLAG: Mayor Glass led the salute to the flag.

PROCLAMATIONS/PRESENTATIONS: None

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PUBLIC COMMENT: There was none.

- Speakers are allowed to speak for a maximum of three minutes so that all speakers have an opportunity to address the City Council. Power point or visual presentations for public comment shall not be permitted unless approved by the Agenda Review Committee two weeks prior to the requested meeting date.
- Yielding Time: Speakers may not "yield" a portion of their allotted time to others.
- The Mayor has the authority to limit or extend the time allowed for speakers dependent on the number of speakers in attendance.
- The Mayor can poll the members of the public for an indication of the number of people wishing to speak, then call on individuals to speak.
- It is the goal of the Council to conclude the public comments portion of the agenda within 20 minutes. If the public comment period exceeds twenty minutes, the presiding officer, typically the Mayor, reserves the right to reduce the time per speaker or carry over public comments to after all business items are completed.
- The City Clerk will monitor the time for public comments and inform the speakers when the time limitation has been reached.
- The Mayor could survey the members of the public, as appropriate, to move agenda items up or back to address the members of the public items of concern.
- Public participation is encouraged on all public agenda items.
- Council and staff will treat participants and each other with courtesy. Derogatory or sarcastic comments are inappropriate.
- The public will likewise be encouraged by the Mayor to maintain meeting decorum.
- In Council meetings when citizens are agitated, the Mayor may call a short recess to calm the situation.
- If a member of the public is unable to attend the Council meeting, written communications may be sent to the City Clerk by e-mail or by regular mail. Communications received after distribution of the agenda packet will be made available to the Council at the meeting.

STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA

(This is the time for the Mayor or City Councilmembers to indicate any statements of conflicts of interests for any item listed on this agenda) There was none.

CONSENT CALENDAR: NONE

- The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.
- The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.
- If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.
- Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

1. Report on Fire Emergency Operations Related to the Series of Wildfire Events

- a) Introduction and Discussion of Differences between an EOC operations and Crisis Management Operations for Regional Emergencies (City Manager)
- b) Description of Emergency Operations Center (EOC), Staffing, and Training (Fire Chief)
- c) Chronology of events related to the Fire Emergency: Fire Chief will be presenting a report; Police Chief will be presenting a report (Police Chief/Fire Chief)
- d) Working of the City Council Disaster Council (Fire Chief)
- e) Presentation by Sebastopol based non-profits and other public agencies involved in the fire crisis effort

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- f) Discussion of a City Council subcommittee to be formed to further review topics and provide recommendations for updating of policies

The Mayor provided an introduction to the item.

City Manager McLaughlin provided the following comments:

- Discussed Emergency Operations Plan
- Discussed Emergency Operations Center
- City staff trains for these disaster events
- Discussed activating the EOC for flood events
- Discussed preparing for earthquakes
- Discussed defined roles
- Discussed the EOC is located at the Police Station
- Do not activate EOC without direct threat
- Discussed devoting City resources and staff to fighting and defending against that direct emergency that could be threatening all of our citizens
- Big deal to open and activate an EOC
- Discussed the fire disaster
- Many cities opened their EOC and many did not
- Depended on direct threat to them or not
- Fire struck late in evening
- Came to attention of Fire staff late Sunday evening
- Typical call for mutual aid
- Send fire resources to help other communities
- Started involvement of the City in this disaster
- Police station operated 24 hours a day
- Spot where EOC would be opened in event of activation of EOC
- Monday was City Holiday for most of City staff

- Some City staff were in town

- City Manager was awakened by Chief of Police who received emergency alerts
- First discussion after 2:00 am was to advise what was going on with fire, where located, what learned from County fire and resources
- Discussed whether to activate EOC or not
- Done in conjunction with Fire Chief
- No direct threat against City of Sebastopol
- Fire required continuous monitoring through Police Department
- Called upon to open one or more evacuation centers in the City
- Have shelter – designated as first shelter – Center for the Arts (County Building)
- Other locations within City that could also accommodate evacuees
- Apparent that City was not going to get Vets Building open in time
- Needed other places for evacuations
- Community Center stepped forward as well as churches
- Developed around 4:00 am that Analy High School would be good location for shelter
- Called Mayor and discussed the fire
- Councilmembers were notified of the status of the fire at that time

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- Emailed indicated to the City Council that there was not a direct threat in the foreseeable future to the City at that time
 - No need to call in administrative staff
 - Individuals not needed in that circumstance
 - Helping other needs of other communities
 - Community of Sebastopol really stepped up
 - Everyone stepped up
 - Food, volunteers, information, community really showed what Sebastopol is all about
 - Did a tremendous job of providing care and a safe haven for citizens who were directly impacted by fire
 - Sent fire resources but kept sufficient personnel here in the City
 - As week went on and fires contained or stopped in some locations and other evacuees found places to stay elsewhere, the numbers were reduced
 - Received twice daily conference calls for updates to the situation
 - Keeping advised of fire and need for shelter in town
 - Analy best location to receive large numbers
 - Consolidated evacuation shelters to Analy
 - Needed to get school open and resume operations
 - Continued to be involved with daily calls, shelters consolidated, met with school officials, discussed closing of Analy shelter
 - Evacuees consolidated to other places
 - Analy shelter eventually closed when safe to do so and other evacuees accommodated elsewhere
 - Worked hard to try and recognize their needs
 - Do the right things by evacuees but also bear in mind a school would need to think of reopening
 - Did in way everyone felt confident and happy with the right decision
 - Continued to provide fire assistance
 - If and when some horrible day arrives and receive a direct threat, we are trained for and have a plan for that
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- This was not that time
 - City provided great service and assistance
 - Did not have need for emergency disaster plan to be activated
 - Can we do better – learned a few things from lower level of emergency response
 - Tried to keep website updated
 - Mis-information put out on the internet that Sebastopol had an actual fire
 - Tried to keep Councilmembers informed
 - Tried to keep citizens informed
 - Frustration from County from time to time that Councilmembers may have thought that they did not receive the information in a timely manner
 - Can do better in communication
 - Discussed doing a better job of job knowing where staff members
 - Usually all available by cell – answer 24 / 7
 - Helpful to know where staff is located when not a normal working day
 - Fire and Police have stringent chain of command
 - Someone else left in charge and completely staffed
 - Staff will immediately answer cell phone

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- Need to do a better job in doing that and knowing what staff are in town or out of town
- All trained if EOC was activated
- Started reviewing emergency operations and reviewing with Fire Chief prior to this event
- Good idea to revive and retrain people in CERT program
- Discussed the CERT program
- Decided before this event to reactivate that program and get more people involved and training new program
- Taking a hard look at our emergency operations plan
- Needs updating
- Begun process to do that
- CERT program valuable
- Especially valuable in the event of an earthquake
- Training people block by block to be assistance to other citizens and neighbors
- Trained CERT volunteers stepped up but City has not been training new personnel
- Lessons to be learned
- Prepared for tomorrow and ready to go in operation - yes
- Will continue to train and update plan

Fire Chief Braga provided information as follows:

- Thanked everyone
- Incredible outpouring from the community non-stop
- Discussed food, water, CERT team, all community groups
- Been with City for 35 years
- Fire storm unprecedented
- Catastrophic
- If see again, we will be prepared
- Better prepared
- Touched everyone of us
- Did not have to lose home in Coffey Park to be touched
- Thank you for love, support and donations sign
- Discussed the EOC
- Discussed some staff is specially trained
- Have not had to take that training in our City and put that into action
- Discussed crisis management
- Discussed major incidents in Sebastopol
- Flooding
- Discussed designated emergency shelter (Center for the Arts)
- Discussed generator at Fire house to provide power to Center for the Arts
- Major Barlow warehouse fire
- Discussed the Feed Store fire
- Crisis management – no need to open EOC
- Discussed what staff comprises an EOC
- Incident Command System (ICS)
- Fire and Police been trained in ICS
- Are prepared but no need to initiate full EOC

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- EOC is housed at the Police Department
- Take control over their main conference room
- Dedicated phone lines, printer, fax, scanner
- Discussed table top exercises
- Discussed binders for every department head that would be responsible for their section
- Discussed future plans – work closely with County Department of Emergency Services
- Already planning an exercise
- Have table top exercise
- Have mock drill/earthquake
- Reinforce what know
- Reinforce roles and responsibilities
- Strategic area
- Heart of operations
- Going to reinforce what we know and for some bring up to higher level of knowledge and education
- That is in the works
- Letting the County get back in order
- Discussed normalcy
- Seen change in normalcy – Discussed Halloween – discussed kids and families living life again
- Living life to the fullest
- Piner High School opened up on Friday – School decided to open Friday and get kids back – need to get back to routine and normalcy
- Discussed community support
- EOC is intact – it's there – we will open as needed – been lucky – not go to that level – we will be ready
- Discussed training as early as January
- Reinforce what know and what learned

Chief Conner provided information as follows:

- Thanked the community
- Disaster has touched all of us
- Did not have to be ground zero
- Did not have to suffer personal loss – but was all touched by that
- Discussed members of the Police Department responded to Sebastopol to protect our community and serve to find out their home burned while they were away
- Grateful for love, support and outpouring of support received from the community from the first day
- Community members helped strangers
- Humbled by that
- Provided a chronology of events of the fire (as attached to the staff report)
- Every single employee responded to the police department to come and help serve the community
- Discussed how impressive Analy is and what an amazing job Analy did
- Over 22 years of being in the City, never seen streets so filled with vehicle traffic flowing through town

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- Discussed EOC conference calls – gathered most known current conditions
- Able to downsize staff within two days to regular patrol staff
- Role reverted back to doing primary responsibility
- Safety and protection of the community
- Community came forward in force
- Discussed everyone in the community – had to send people away – too many donations
- Discussed overflow of love from our community
- Outpouring from our hearts from people we did not know
- Impressed and humbled to be amongst the community
- Thanked the community for their service

Mayor Glass commented as follows:

- Extraordinary public safety departments
- Amazing first responders
- Grateful for them
- Not just a job for them

Fire Chief Braga provided information as follows:

- Provided a chronology of the event (as stated in the staff report)
- Discussed hosting the pancake breakfast
- Discussed being dispatched to Santa Rosa with a crew of four
- All fire personnel are volunteers
- Second engine to Santa Rosa with a crew of four
- Discussed sending third engine to Santa Rosa with a crew of four
- Unprecedented
- Fighting incredible fires
- Discussed CERT
- Thrilled to see CERT members showing up at fire station within 15 minutes
- Sent to County designated emergency shelter – not ready to open
- CERT members called, drove by or walked ended up at Community Center or Analy High School
- Amazing response
- 10% of those trained
- Wednesday – first day of rest for crew
- Sending 22 volunteers – rotated through engines – incredible department and volunteers
- 1700 hours of firefighting
- Staggering
- Discussed fire patrol by former Mayor/Councilmember Craig Litwin
- Keep eye on our City
- Keep eye on embers
- Stated this is what the CERT team does – take initiative and runs with it
- Discussed emergency disaster trailer – took to Analy High School – took cots and blankets
- Had one ankle injury from his fire department – not serious

Fire Chief Braga discussed the Disaster Council as follows:

- Created in 1973

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- Discussed Team Members (Mayor or designate, City Manager or designate, Fire chief, and others needed to be part of the team)
- Discussed the public being involved
- Charter is to review emergency plan
- Need to bring plan up to date

The Mayor asked for the City's non-profits and partners to provide short reports.

Cathryn Couch, CERES, commented as follows:

- Discussed outpouring of community
- Discussed former City building where CERES is now
- Discussed kitchen as resource in time of disaster
- Opened building at 8:00 am
- 8:15 am first volunteer showed up and at 9:30 am 30 volunteers were preparing 500 dinners
- Community self-organized
- Provided 4000 meals that first week
- Provided meal stop Red Cross workers, mental health access team for county; continuing to provide meals to immigrant community in Sonoma Valley
- Discussed a list of groups and people who donated
- Over 1000 hours of volunteer help that first week
- Discussed need for designated food center
- Everyone wants to help – sometimes more help is not better
- Too much food
- Can do a better job – prevention and coordination of how food resources happen
- Like to formally offer commercial kitchen be commercial resource for community and put that into the EOC plan
- Thanked the entire community
- Thanked the team leaders at CERES

Azide, Superintendent of Wes county High School District, commented as follows:

Statistics:

- Served over 500 evacuees over the course of the week
- Provided statistics for each day
- Happy to serve as shelter
- Outpouring and support was tremendous
- 2000 folks registered as volunteers
- In difficult times true character is revealed
- Thanked Sebastopol

Dennis Colthurst, Palm Drive Health Care district, commented as follows:

- 20 patients by ambulance
- Oct 9 – 20th SWMC saw 544 patients
- Included 51 people form detachment area
- 20 patients daily
- Outpatient were 41

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- Hospital continued to hold a great number of people until a few days ago
- Discussed hospital personnel working around the clock
- Discussed food being received
- Discussed receiving hospital beds at no charge
- Served those in need
- Impressed with method and manner of the hospital team
- No one complained
- Some lost their homes and still came to work
- Discussed Open the Hospital campaign
- Few argued hospital was unnecessary
- Second birthday was Oct 30th
- Small celebration held for employees
- Impressed with these people
- Not much needs to be fixed
- Discussed Fire Department
- Public Safety – 40 years
- Fire Department is totally volunteer
- Hats off to Chief Braga
- Work over 900 medical aids call per year
- Thanked the Fire Chief for his service

Craig Litwin provided information as follows:

- Thanked everyone
- Rewarding experience in life
- Everyone looking into each other's hearts
- Restored faith in humanity in a big way
- Proud to be Sebastopol resident
- CERT trainee
- Loved the class
- Take care of self-first
- Went there at 4:00 am
- Saw Mayor Glass and Councilmember Gurney
- Each person helped in their own way
- Discussed donation fatigue
- Thank you but no thank you
- Discussed organizing neighborhoods
- Discussed antsy-ness and concern
- Did patrol for three nights
- Discussed regional council of citizen volunteers
- Able to bring resources where needed
- Felt good to know can step in and help when can
- Appreciate everyone's work
- Impressed with Analy
- Thanked everyone

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Diane Rich, Community Center, commented as follows:

- Saw Craig Litwin first
 - Got call about 5:00 am
 - Called Patty Stack and Cathryn
 - Sense of community coming forward to help our neighbors
 - Underscored those strengths we have in this this wonderful community and the luxury we have
 - Discussed donation resources
 - Discussed connections with leaders in Sebastopol
 - Discussed communication – definite and well needed
 - Way to get that information
 - Heard from other cities that was not the case in their cities
 - One key person that we could all turn to – Chief Weaver
 - Does need to be one-point person in a community
 - Evacuation center for one day
 - 190 volunteers showed up in about 4 hours
 - People reaching out to anyone who could help
 - Kept list of volunteers – important to have system to list names, phone numbers and emails
 - Donation coordination
 - Discussed CERES as being amazing
 - Discussed Red Cross volunteers
 - Came in from all over the Country
 - Two-week stints
 - 12-hour shifts
 - Still doing this -post fire
 - Incredible respect for Red Cross
 - City Council great
 - Police and Fire great
 - Volunteers great
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- Strengths and celebrate those strengths
 - Information building at the moment for reimbursement
 - Document volunteer hours – that is key
 - Need to applaud ourselves
 - Did an amazing job for our neighbors and will continue to do that
 - Stepped up for all these people who live just down the road
 - Forever be there for them

Jill McLewis, Chamber of Commerce, commented as follows:

- Received calls early in the morning
- Coordinate animals – put into plan
- Used business connections
- Got flooded from calls for donations
- Figured out where to send them
- Getting calls for volunteers
- Figuring out where to direct people
- Discussed connections - Mill Valley Chamber – donated new clothes and items

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- Figure out what to do with these and how to make it successful
- Discussed free pop up store
- Community is amazing
- Proud to be part of this community
- 12 people showed up to unload truck
- Volunteers offered to stay – about 125 volunteers
- Give people dignity
- Coordinated with Red Cross
- Heard of teachers who lost their homes – throughout week – employees come in and picking out clothes to be able to go back to work
- Over 700 people showed up at the store
- Help coordinate to find housing
- Still doing that
- Continuing to keep eye on hotel and availability
- Started a list of people who are looking
- Connect with realtors
- Trying to come up with better solution

Jenny, West County Union High School District, commented as follows:

- Personal story
- Staying at Fairfield Inn
- Woke up at 4:00 am from friend
- Need to open Analy High School
- Checked on family – made sure they were okay
- Plan for family first then disaster service after that
- Was mobilized within hour half
- Amazing community
- Humbled by the outpouring of support
- Paramount Pictures - all mobilized and helping her to feed people
- Are here as guest – did what they needed to do for our community
- Continued to do throughout the week
- Should get recognition
- As well as volunteers who walked through the door
- Mobilized within 5 hours
- Beautiful effort – laughed, cried, made amazing number of new friends forever be part of her family
- First interaction with Chief Weaver and Acting Chief Conner
- Grass roots shelter
- Not run by Red Cross or County
- Run by school district employees and volunteers
- Saw family first time on Thursday and evacuated next day
- Talking of hierarchy of communication
- Communicating with the County directly
- Communicating with the City of Santa Rosa directly
- Communications different from County and City of Santa Rosa

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- Same problems with donations
- Beauty of this tragedy
- How to fold school into that plan and key members of the emergency model plan
- Be at table developing those plans
- Largest location
- 450 cots in main gym
- 100 in small gym
- Need to be at table and have conversations
- Thankful police pulled Analy into EOC calls
- What needs were and what was missing
- Walked in with deer in the headlights
- Started to do what needed to be done
- Did wrap up with volunteers
- Thanked the volunteers
- Beauty from tragedy
- Watching this community come together – restored faith in humanity
- Thanked everyone
- Could use more support from County and City (medical and mental issues)
- Did not hear of Sonoma West till closing of shelter
- Need security as well
- Shelter – had students show up and had play time with the children
- Gave parents a chance to have a break
- Community answered the call every day

Skip Jirrels, CERT, commented as follows:

- Been involved with the program since it started
- Proud of everyone who is CERT and community in general
- People showed up
- Group never been called out before
- Good response
- Kept getting turned away
- Saw what was happening
- Great outpouring
- Went to the churches – very impressive
- Shelter is a certain kind of experience – feel that immediately when walk into a room
- Structure in place
- Not feel that with the churches
- Felt Hessel church – turned pews around
- Felt like being taken care of
- Difference between shelter and churches
- Outpouring of neighbors working with neighbors doing this in a specific way
- Discussed reinvigorating CERT
- Discussed Map Your Neighborhood
- Majority of people are CERT people
- Want to be involved in the neighborhood

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- Who has what skills and who has what needs
- Get inserted into other things that are happening in our neighborhoods
- This can be community response – helping each other
- Not working with a stranger
- Doing it with people you know
- Went through process of learning who that person is
- Generally coordinated together (CERT and Map Your Neighborhood) everyone would know what is happening in those neighborhoods
- Allows to shrink the amount of time you will be in the chaos
- Get into process of recovery

Bill Cole commented as follows:

- Works for Better Homes and Garden Real Estate
- Board Member of Society of St Vincent De Paul District Counsel of Sonoma County
- 16 locations in Sonoma County
- President of Society of West County
- Discussed mission
- Discussed being in Lake County
- Helping trying to repopulate
- Working with 300 families
- Repopulated 40 families
- 9 on waiting list waiting on occupancy permit
- 250 to go
- Discussed house in the box
- Provides complete furnishings
- Housing is big issue
- 4000 houses built in Santa Rosa
- Discussed helping people get into temporary housing
- Discussed insurance companies paying for two years
- A lot of people such as people who lived in Journey's End – who have nothing
- Park owners are not going to reopen the park
- Some mobile homes that are in there might not be inhabitable
- Working with some of people to figure out housing
- Revisit idea of using tiny homes or RVs
- How to deal with housing especially those with no insurance or very little
- Society looking to purchase tiny homes to help with housing
- We are all part of Sonoma county strong

Mayor Glass commented as follows:

- Discussed what the Council has been doing
- One of the most intense times since being on the City Council
- Focus been on regional crisis
- Focus on urgency of the situation right now
- What to do with urgent and immediate needs
- First got report from City Manager

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- Had discussion with City Manager at 4:00 am
 - Spoke with Councilmember Gurney and both went to shelters
 - Staffed front table - heard people would volunteer their homes for people to stay
 - How can we manage these offers of housing?
 - Not have staff to manage that on the City
 - Put out calls to non-profits
 - Discussed Share Sonoma County
 - Discussed program
 - Has program in place and protocols for bringing people into this system
 - Discussed using this program for fire refugees
 - Put together a flyer, translated it into Spanish
 - Talked on KSRO
 - Passed flyer around
 - Took to the Town Hall Meeting for Evacuees at Santa Rosa High School
 - Lynda Hopkins requested she speak of this program
 - Passed the flyers out at the shelter
 - Over 1000 people have volunteered to open their homes
 - Discussed people who have resources, but some people do not
 - Discussed secondary victims of fires such as not being affected by fire but owners of home's burned down and owner is moving back into the house
 - Low income wage worker trying to find home
 - Not just people who have been burned out
 - Secondary effects
 - Supervisor Hopkins has been extremely helpful
 - Discussed housing and how we will respond to this
 - Discussed use of RVs or parking motorhomes on the street
 - Not going to do ticket in the middle of a fire crisis
 - Not do for long term – need long term solutions
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- Appointment to meet with group of property owners prior to this happening (Mayor and Vice Mayor)
 - Met on Monday
 - Group of property owners are wanting to work with City to keep rent from going crazy
 - Best practices
 - Being ethical
 - Discussion of how to move that group forward
 - Keep good responsible property owners here in our community
 - Call from Supervisor Hopkins to come to Mayor's meeting to discuss the housing situation
 - Discussed rent gouging
 - Saw urgency ordinance
 - Discussed raising rent more than 10 percent when City is under emergency condition is illegal to raise rent more than ten percent
 - District Attorney will be enforcing that
 - County trying to get a lower number than that and some cities also – county and district attorney is enforcing State law
 - Enforced on County-wide basis – not enact separate ordinance as it is State law

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- Met with representatives of short term rental industry
 - Supervisor Hopkins made impassioned plea to them
 - Urge them to convert housing stock to long term rentals
 - Putting that ask and moral persuasion out there
 - Convert short term rentals into long term housing
 - Tried to identify people who had second homes
 - County working with assessor's office to see who has second homes
 - Many home owners have purchased homes here but live elsewhere
 - Contact property owners for housing
 - Concerned low income community is going to disappear
 - A lot of workers been out of work – domestic workers – service workers – restaurant workers – etc.
 - Went to meeting of low income support agencies, County, etc., two elected (Mayor Glass and Supervisor Gore) agreed to help with creating the undocu-fund
 - Fund for undocumented people who live in our community and afraid to get assistance from FEMA
 - Humanitarian thing to do
 - Undocufund.org
 - Working with 23-year nonprofit to help
 - Attended community meeting in Roseland – services for Spanish speaking community that were not getting all the information from the County in a language that they can understand
 - Meeting regularly with group of people of ways to be inclusive and rebuild our community better
 - Massive input from community
 - Tried to get to shelters as Mayor to try to talk to people and welcome people to Sebastopol
 - Talked with the National Guard – concerned with the optics – expressed we need to think this through in the future (happy they were called by the Governor and report to the Governor)
 - Emergency service centers with Humvee with something that looks like a machine gun – looks scary
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- Have shelter feel welcoming and not scary
 - Discussed County Emergency Services- finding money to reimburse our community and financial loss of Community Center
 - Not forget existing non-profits and other organizations that are the pillars of our community
 - Outpouring of support for fire victims – not taking away from community based foundations
 - These groups will be here for our new members
 - Discussed environmental meetings
 - Discussed toxics reaching watershed
 - All need to be concerned about this
 - SCTA and Climate Action having meeting tomorrow
 - Regional crisis
 - Crisis is not over
 - Emergency responders done incredible job but City Council has a lot of work to do in regional way
 - How to recover from crisis
 - Make sure we update our emergency plans and working as a City to make sure we are listening to the information we are receiving from the public
 - Review how we can better respond next time there is a crisis

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Vice Mayor Slayter commented as follows:

- Attended a number of meetings with Sonoma Clean Power
- Strategizing on how SCP can help in both immediate and long term
- \$100,000 donation to recovery fund
- \$80,000 donation
- Discussing preliminarily how much more can be done through the auspice of SCP
- Significant knowledge there from each community
- Knowledge of what is going on in each of these communities is known
- Tremendous knowledge of Board
- People have decades of experience in home building and solar installation
- Discussed attending a meeting and through private work has connections through design community
- Substantial lift – ask for mutual aid
- Building design community and construction and plan checking and building community needs to ask for aid from the whole region
- Unchartered waters
- Like to hold things close and not farm things out
- Needs to be about us
- Discussed need for inspectors
- Discussed number of homes that need to be rebuilt
- Spent a lot of time being pulled here and there
- Wife works for Department of Emergency Services for County
- County Complex closed – in evacuation zone
- Had payroll to do – worked with IT and connected home computer with work computer
- Able to complete payroll for her department
- Lift made by entire County populous remarkable and tremendous
- Visit a number of shelters with certified comfort dog – dispatched to fairgrounds
- Visited with fire fighters
- Dispatched to a number of schools as reopened
- Kids have significant trauma and do not know how to deal with it

Councilmember Gurney commented as follows:

- Served in position seven years
- Mayor and Vice Mayor are our leadership team for City government
- Work done is remarkable
- Asked for a round of applause
- Put in countless unmeasured hours as volunteers of community
- Discussed event this week – Gratitude
- Discussed appreciation and generosity
- Wonderful to have another time to say thank you
- Urged the community to attend
- Called open house
- Chance to be together in less formal way and in a more comforting way

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Councilmember Hinton commented as follows:

- Came to this site – overflow volunteers
- On call list
- Discussed West County Community Services partnering with the City on Park Village
- Two families into homes at Park Village
- Other two families placed due to grant from Home Care Health District
- Discussed her work – took in a person due to the family situation at her work
- Came into assisted living
- A lot of people affected in different ways
- Contacted by State due to evacuations
- Designed to house people with secure housing that did not have it before

Mayor Glass commented as follows:

- Discussed Park Village
- Innovative thing
- Work been great by Councilmember Gurney and Councilmember Hinton
- Prototype for other communities to look at
- Providing truly affordable housing

Councilmember Hinton stated Park Village as a case manager on site as well to help with issues.

Councilmember Carnacchi commented as follows:

- Met the Red Cross Volunteers
- Taking notes as to going forward
- Form subcommittee to review emergency management plan
- Re-examine our in-lieu fees for undergrounding the wires
- Discussed stores that closed
- Stated these stores need to be opened
- Review work force housing
- Gas keys to turn off gas downtown
- Communications due to loss of cell tower
- Training
- Additional fire staffing to do infrastructure inspections
- Additional staffing for planning and building
- Plan to distribute perishable foods
- Care facilities
- Important to have evacuation strike teams
- How many fire department volunteers lost their jobs – were they compensated
- Local work force
- Financial code for fire related expenses – how much did this cost the City
- Testing backup generators for shelters
- Formality for how those shelter opens
- How would Red Cross involvement be
- One city owned building involved
- One county owned building involved

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- One State owned building involved
- Have a donation distribution center and back up

Mayor Glass called for a break at 8:50 pm and reconvened the meeting at 9:00 pm.

Mayor Glass opened for public comment:

Jody Kenzi Burbank Heights

- Wonderful group of volunteers working on preparedness
- Worked with Chief
- Discussed plans and supplies
- Did not work out for the fire
- Know what we need to do now
- Half population – went door to door talking to them
- Not have things for evacuations
- Helped a lot by preparing people
- Not a plan to get them out
- Worried of transportation
- Think of that population
- Bus designated for evacuation

Richard commented as follows:

- KOWS radio
- Been involved in disaster preparedness for 25 years
- Rotarian Disaster Preparedness czar
- Working on public trainings
- Think of it in different levels
- Individuals and Families Preparedness
- Residential Complexes
- Do series of public trainings
- Develop strategy to organize volunteers and donations of goods
- Community preparedness
- Warning system
- Consider how the City will notify citizens when disasters happen
- Friends almost died
- 8 people in surrounding neighborhoods died
- Displayed Help/OK sign

Judith Lamb commented as follows:

- Discussed wood frame houses
- Standard procedure since 1800
- Continue to do the same thing over and over again
- Despite having available technology which does not burn
- Mold and rot resistance
- Safe materials

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- Materials weather fine
- Preclude from progress to high degree of codes
- Code is not engineers but legislative lobbying of industries
- Take a deep look at that
- Get rid of what passes as public safety
- Working on policy changes
- Emergency to emergence
- Opportunity from materials to design
- Structures in communities
- Inherent connection
- Beautiful time to do that
- Green Valley Village event

Paula Pratt commented as follows:

- New to Sebastopol
- Want to meet folks running town
- Listen and learn what is going on
- Heartened by community response
- Grateful to be here
- Grateful for opportunity to speak
- Opportunity in crisis
- Huge opportunity
- Rise to occasion support the redesign, conscious redesign and redevelopment of a community that really needs attention
- Housing
- Community Development
- Help feel safer and more protected and aligned when next crisis happens
- Opportunity to come to table
- Allow new emergency
- New dialogue to happen
- New way for dialogue to happen
- New outcome
- Rebuild and redesign something different than what we got
- Tribalize event

Craig Litwin commented as follows:

- Discussed reliance on fuel
- Watched shelves go dry in grocery stores
- Carbon collapse
- Economic collapse
- See Sebastopol be of resiliency
- Discussed CERT
- Permaculture
- Daily Acts
- City Repair

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- Map Your Neighborhood
- Cittaslow
- Chamber of Commerce
- Rotary
- Etc.
- Lead together in new way
- Rain water catchment
- Food Storage
- Two bags for everyone (10 second bag and one-hour bag)
- Discussed basic needs
- Map Your Neighborhood is critical
- Take all groups and dissolve barriers of money, religion and politics
- Rebrand
- About community celebration

Stan Green commented as follows:

- CERT Program
- Ham License
- Retired
- Communications Officer or Operations Section Chief
- Grateful for trained 20 Indian Health Staff members to assist in that process
- Went to Analy with children books
- Was told to take them to Mormon church on Valentine
- There displayed room – no connection at all about who had what and who needed what
- Silo
- Only some knew who to call
- Need one point for clearinghouse of information
- Not fair with all resources provided to community as whole
- Discussed immigrants who were located at the Oxford hotel – no one knew they were there
- Communication is key
- Coordination is key

Marianne McDonald, Registered Nurse, commented as follows:

- Where we are having our shelters
- Do not forget the churches
- Be clear on contractual relationship
- How open
- How close
- Who dealing with
- How adjust contrast based on who dealing with
- Convergent volunteers
- Managing them is challenging
- Discussed businesses not open – but have convergent volunteers
- Find way to work our convergent volunteers to keep the stores open
- Black swan disasters

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- Unlikely but could happen
- Had a string of black swan disasters lately
- Unlikely but possible
- Ways to address these things
- Love to participate with planning and response for how we deal with our own personal black swans

Mayor Glass closed the public comment.

Council deliberations:

Mayor Glass commented as follows:

- Discussed group of non-profits that came together and formed web site sonomarecovers.org
 - Run by 8 different non-profits
 - I need
 - I have
 - Sign me up
 - Team is managing this web site
 - Used in Hurricane Disaster
 - Will get information
 - One of those things that came out of this crisis
 - Got implemented on the fly

The Council discussed the Council Sub-committee as follows:

Councilmember Carnacchi commented as follows:

- Discussed the packet
- Discussed the ordinance
- Page 1 of 4 of ordinance – membership Section 2.36.030
- Not know if this is adopted
- Need to think of this
- Mayor should be part of sub-committee
- Volunteered to be on sub-committee

Councilmember Gurney commented as follows:

- Talking of two different committees
- Council Sub-committee distinct from Disaster Council
- Sub-committee would be taking the information from tonight with the goals the Council has identified and staff has identified, and discuss those issues and come back with recommendations and recommended plan of action related to preparedness
- Discussion tonight is more of short term sub-committee to take what we have learned and what we experienced and go from there
 - Recommending policy changes
 - Procedural changes
 - Reaching out more to community
 - Citizens working with sub-committee similar to housing sub-committee

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- Disaster Council not populated yet

Mayor Glass commented as follows:

- Sub-committee will review emergency plans, procedures and all related documents, including the Disaster Council ordinance
- Clearly how implement this and work with staff to update the emergency plans and all documents
- If sub-committee wants to meet and then solicit additional community input and work with staff to update documents, the sub-committee should hold those meetings to solicit community input

Councilmember Carnacchi commented as follows:

- Recommended the Mayor be on this shorter term sub-committee
- Stated this sub-committee would be to review the Disaster Council and plans
- Questioned if the Disaster Council exists

Vice Mayor Slayter commented as follows:

- Stated the Disaster Council does exist and he is the Council representative
- Start with existing ordinance to review
- Review policies and procedures
- Looking at information taken in over last few weeks and tonight
- Do work of subcommittee to review the ordinances as well as plans
- Come up with suggested changes to policies, procedures, plans
- Suggest sub-committee include staff
- Staff is key to this
- City Manager and Chiefs or designee should be a part of the sub-committee

Councilmember Hinton commented as follows:

- Discussed separate sub-committee
- Think of sub-committee to meet and discuss how to help the all-volunteer fire department
- 1700 hours of firefighting by volunteers
- Been topic of City Council
- Coming up to mid-year budget review
- Look at what we can do to support fire department and what they need and how that would look
- Sub-committee would make recommendations to the budget sub-committee

City Manager McLaughlin commented as follows:

- Discussed the time frame of the budget in relation to the sub-committee
- City staff is in preparation for the mid-year budget review
- Stated this is done in December
- Questioned how this sub-committee relates to the existing budget sub-committee
- Budget will include personnel and staffing
- Questioned if this is taking the fire component out of the budget sub-committee

Councilmember Gurney commented as follows:

- Budget sub-committee is tasked with this

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- Stated it could be reviewed during the goals and objectives
- Bigger issue than something that can be dealt with during the holidays for mid-year budget review
- Define more widely in January during the goals and objectives review

Councilmember Hinton commented as follows:

- Would like to create a sub-committee at this meeting
- Make budget recommendations to the budget subcommittee
- Make a broader conversation that extends past the end of this year

City Manager McLaughlin commented as follows:

- Not opposed to the sub-committee
- Department staffing issues needs to be examined but that it is a separate issue than the budget
- Sub-committee devoted to Fire Department issues is a good idea
- Budget subcommittee has the overall responsibility to review all aspects
- Sub-committee can look more intensely at fire staffing issues and stated this is a good idea

Vice Mayor Slayter commented as follows:

- Idea was to do just that – to look at the Fire Department and how we can plan for the future
- See sub-committee as more broad than departmental budget
- Similar to Park Village – make recommendations – independent of the budget subcommittee
- Subcommittee might be able to analyze where it is, where it needs to be, have road map to reach those goals
- Not focus of narrowly focused sub-committee

Mayor Glass stated that she envisions that this sub-committee will discuss the supported needed for the Fire Department and how to move that support forward in a suggested time frame.

Councilmember Hinton stated that this sub-committee would be separate from the emergency plans update committee.

Mayor Glass stated she would be willing to be on that committee.

Councilmember Carnacchi commented that the Council is discussing the fire department while the Chief is at this table but it looks like he is being excluded from the conversation.

Mayor Glass stated that the sub-committee will work with the Fire Chief to discuss what is needed for the Fire Department.

The Council was in consensus to create the following sub-committees and appointed City Councilmembers as follows:

Sub-Committee formed to further review topics and provide recommendations for updating of policies, procedures and to return to the City Council with recommendations.

- Vice Mayor Slayter
- Councilmember Carnacchi

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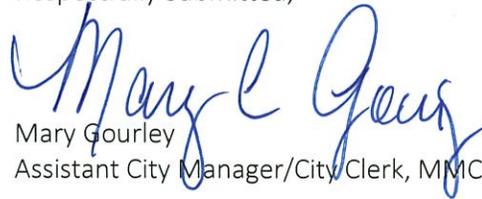
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Sub-Committee formed to discuss the Sebastopol Fire Department and analyzing where it is, where it needs to be and recommendations for reaching those goals.

- Mayor Glass
- Councilmember Hinton

ADJOURNMENT OF REGULAR MEETING: Mayor Glass adjourned the Special City Council Meeting at 9:37 pm to the next Regular City Council Meeting which will be held on Tuesday November 7, 2017, at 6:00 pm, at the Sebastopol Youth Annex/Teen Center, 425 Morris Street, Sebastopol, CA.

Respectfully Submitted,



Mary Gourley
Assistant City Manager/City Clerk, MMC